

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular Meeting**  
**Board Minutes**

**Slatington, PA**  
**April 8, 2019**

- PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:08 p.m. on Monday, April 8, 2019, in the Administration Office Board Room.
- ROLL CALL** Members present: Mr. Robin T. Distler, , Mrs. Michelle M. Heckman, Mrs. Gale N. Husack, Mr. Robert J. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Michele L. Martineau, and Mr. Gary S. Fedorcha (7)
- Members absent: Mr. Robert J. Keegan, Jr., Mr. Mathias J. Green, Jr. (2)
- Non-members present: Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Ms. Madison Hoffman (Jr. Rep.), Mr. Eric Hill, Mr. John Hrizuk, Mr. Preston Kemery (Sr. Rep), Mr. Paul Leonzi, Mr. Matthew Link, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Scott Pyne, Mrs. Tanya Simms, Attorney Keith Strohl (Solicitor's Office), and Mr. Robert Vlasaty.
- VISITORS** Approximately six (6) visitors attended the meeting in addition to Terry Ahner, reporter for The Times News.
- APPROVE MINUTES** Mr. Distler made a motion, which was seconded by Mrs. Kulp, that the minutes of the regular school board meeting held on March 11, 2019, be approved and ordered filed.
- YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)
- NAY: None (0)
- SPECIAL BOARD REPORTS** Lehigh Career and Technical Institute – Mr. Fedorcha reported that LCTI hosted a ground-breaking ceremony for the new welding lab on Thursday, March 14, 2019 at 1:00 p.m.
- Committee Reports and/or Meetings
- Minutes of the Education/Policy Committee Meeting held on April 1, 2019, were distributed.
- Minutes of the Community Relations Committee Meeting held on April 1, 2019 were distributed.
- Minutes of the Technology/Buildings & Grounds Committee Meeting held on April 3, 2019 were distributed.
- Minutes of the Finance Committee Meeting held on April 3, 2019 were distributed.
- Student Representatives to the Board Report – Mr. Kemery and Ms. Hoffman verbally reported on the contents of the student representative report.
- Superintendent's Report - Mr. Link presented a powerpoint on the 2019-2020 preliminary budget. The budget, as it stands, calls for a 3% tax increase and the district will utilize a portion of its fund balance to help offset a projected \$2.6 million budget shortfall. The district will continue to look for opportunities to decrease expenditures and/or increase revenues; and to utilize fund balance to cover additional deficit for the 2019-2020 budget. Mr. Kern asked what the median assessment was for each county. The median assessed value for Lehigh County is \$148,500, while the median assessed value for Northampton County is \$46,050. Mr. Link said at 3%, the annual tax increase on a median assessed home for Lehigh County is \$85, and for Northampton County \$96
- Mr. Fedorcha reported that an executive session was held prior to tonight's meeting to discuss personnel issues.

**PERSONNEL**

**(cont.)**

Paraprofessionals Motion to approve the appointment of the following individuals as substitute paraprofessionals for the 2018-2019 school year at the 2018-2019 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Cheryl Moser Ashlee Storm  
Stephanie Richards

Secretary Motion to approve the appointment of the following individuals as substitute secretary for the 2018-2019 school year at the 2018-2019 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Cheryl Moser

YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)

NAY: None (0)

**POLICY**

Mrs. Martineau made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following policy items:

Board Policy First Reading Approve school board policy #005 – Local Board Procedures - Organization, as presented after first reading.

Approve school board policy #218.1 – Pupils - Weapons, as presented after first reading.

Approve school board policy #249 – Pupils - Bullying/Cyberbullying, as presented after first reading.

Approve school board policy #317 – Employees - Conduct/Disciplinary Procedures, as presented after first reading.

Approve school board policy #810.3 – Operations – School Vehicle Drivers, as presented after first reading.

Approve school board policy #831 – Operations – Weapons, as presented after first reading.

Board Policy Second Reading Approve school board policy #810 – Operations – Transportation, as presented after second reading.

Homebound Instruction It is recommended that the Board of Education grant homebound instruction for an 8th grade student, Student No. 2391064 for five hours per week, effective March 14, 2018 and continuing until approximately May 6, 2019.

Garden Club Final Application Approve the final club/activity application for the Slatington Elementary Garden Club. This club has enjoyed success and parents, students, and the community have responded positively. The number of students participating was 60-70 and they learned gardening and planting techniques. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$500.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122.

Girls' on the Run Final Application Approve the final club/activity application for the Slatington Elementary Girls' on the Run Club. This club has enjoyed success by completing the Girls' on the Run curriculum, as well as the girls finished a 5K race. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$500.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122.

**POLICY**  
**(cont.)**

SE Decorating Club Final Application Approve the final club/activity application for the Slatington Elementary Decorating Club. This club has enjoyed success and the students learned teamwork by displaying students' successes, kindness, and hard work. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$250.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122.

YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)  
NAY: None (0)

**CONFER- ENCES**

Mr. Distler made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following conferences:

Janet Bashore – Positive Behavioral Interventions and Supports Implementers' Forum - May 14-15, 2019 – Hershey, PA – Registration - \$75.00; Lodging - \$198.69; Meals - \$45.00 – Total Approximate Cost: \$318.69 – Funding: Peters Elementary Instructional Staff Development Budget.

Susanne Hegedus – Positive Behavioral Interventions and Supports Implementers' Forum - May 14-15, 2019 – Hershey, PA – Registration - \$75.00; Travel - \$84.68; Meals – \$45.00; Total Approximate Cost: \$204.68 – Funding: Peters Elementary Instructional Staff Development Budget.

YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)  
NAY: None (0)

**CURRIC- ULUM AND INSTRU- TION**

Mrs. Kulp made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following curriculum and instruction item:

Facilities Plan Committee Report 2019-2020 Approve the following resolution to adopt the 2018-2019 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report.

**RESOLVED:** It is recommended that the Northern Lehigh School District Board of Directors approve the 2019-2020 Facilities Plan Committee Report that was approved by the CLIU#21 Facilities Plan Committee on March 6, 2019, and the CLIU #21 Board of Directors on March 18, 2019. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)  
NAY: None (0)

**NEW BUSINESS**

Mr. Distler made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following New Business Items:

MOU NLESP Summer Hours Approve the Memorandum of Understanding with the Northern Lehigh Educational Support Personnel Association with regards to the four day work week for the summers of 2019 and 2020, as presented.

MOU NL Adm.Support Summer Hours Approve the Memorandum of Understanding with the Northern Lehigh Administrative Support Staff with Part A with regards to the four day work week for the summers of 2019, 2020, and 2021, as presented.

MOU Conf. Secretary Approve the Memorandum of Understanding with the Confidential Secretary to the Superintendent, with regards to the four day work week for the summers of 2019, 2020, and 2021, as presented.

## Summer Hours

**NEW BUSINESS****(cont.)**

- Graduation 2019 Approve the recommendation from administration, that graduation be set for Friday, June 14, 2019, at 7:00 p.m. in Bulldog Stadium, weather permitting; otherwise, it will be held in the Northern Lehigh High School Gymnasium.
- Drum Corp Int'l Use of Facilities Per the recommendation of the Buildings & Grounds committee, approve to allow Drum Corps International to utilize the Middle School, Fields, Field House, and Stadium Complex, on Thursday, August 1, Friday, August 2, and Saturday, August 3, 2019, for practice and preparation of the world champion Santa Clara Vanguard, for their competition in Allentown the evening of August 3, 2019. Their rehearsal in Bulldog Stadium is open to the local community at no cost to spectators.
- YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)  
NAY: None (0)
- FINANCIAL** Mr. Distler made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following financial items:
- Financial Reports Approve the Following Financial Reports:  
General Fund Account month of March, 2019  
NLMS Student Activities Account months of February and March, 2019  
NLHS Student Activities Account months of February and March, 2019  
Cafeteria Fund month of March, 2019
- List of Bills Approve the Following List of Bills:  
General Fund months of March & April, 2019  
Cafeteria Fund month of April, 2019
- Spotts, Stevens and McCoy Agreement 5 yr Authorize administration to execute a five year agreement with Spotts, Stevens and McCoy for compliance with the Asbestos Hazard Emergency Response Act (AHERA), for services including a three year management plan, safety data sheet inventory, required annual asbestos awareness, and PA worker and community right to know trainings for all maintenance and custodial staff. The total cost for this service is \$37,975.00.
- Ehrlich Pest Control 5yr Agreement Approve a five year service agreement (July 1, 2019 - June 30, 2024) with Ehrlich Pest Control for pest control services district-wide, in the amount of \$275.00 per month for years one and two (\$3,300.00 per year), \$283.25 per month for year three (\$3,399.00), \$291.67 per month for year four (\$3,500.00) and \$300.42 per month for year five (\$3,605.00).
- BCIU Tax Services 2 yr. Agrmt. Authorize administration to renew an agreement through June 30, 2021, with Berks County Intermediate Unit for tax bill services related to the 2019 and 2020 tax years.
- Microsoft Enrollment for Education Sol. 5 yr Agrmt. Approve a five year renewal (2019-2024) of our Participation Agreement for Microsoft Enrollment for Education Solutions through Lancaster Lebanon Intermediate Unit #13 at a cost of \$13,839.60 per year.
- Health eTools Agreement 3 yr. Approve a three year renewal agreement with Population Health Innovations, effective April 1, 2019 - July 31, 2022, for the purpose of providing Health eTools software for our school nurses to collect and report state required health related information. The total three year cost is \$3,000.00.
- PNC Benefit Plus - FSA Agreement Approve to authorize PNC Benefit Plus as the new Flexible Spending Account Administrator for medical and dependent care expenses, effective May 1, 2019, at a cost of \$3.50 per month per participant.
- YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)

**LEGAL**  
Expulsion  
Waivers

NAY: None (0)

Mrs. Kulp made a motion, which was seconded by Mrs. Martineau, that the Board of Education approves the following legal items:

The Board agrees to expulsion hearing waiver for Student #2090228. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

The Board agrees to expulsion hearing waiver for Student #1990008. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

The Board agrees to expulsion hearing waiver for Student #2190026. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)

NAY: None (0)

**INFOR-**  
**MATION**

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on January 30, 2019, were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on February 7, 2019, were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee held on January 23, 2019, were distributed.

**RECOG-**  
**NITION of**  
**GUESTS**

Mrs. Krystle Tiedeman thanked the board for allowing her to attend the PA School Librarians Association Annual Conference in Hershey, PA. The theme of the conference was Diversity by Design. Mrs. Tiedeman distributed thank you hershey kisses to the board members.

Mr. Fedorcha wished everyone a Happy Passover and Easter.

**ADJOURN-**  
**MENT**

Mrs. Distler made a motion, which was seconded by Mrs. Martineau, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:59 p.m.

YEA: Mr. Distler, Mrs. Heckman, Mrs. Husack, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (7)

NAY: None (0)

Respectfully submitted,

Gale N. Husack  
Secretary

ATTEST: \_\_\_\_\_ President  
Gary S. Fedorcha