

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, February 9, 2015
Northern Lehigh Administration Building
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. **REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on January 12, 2015.

III. **SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on February 4, 2015 (Attachment #1)
 - Minutes of the Finance Committee Meeting held on February 4, 2015 (Attachment #2)
- F. Student Representatives to the Board Report Ms. Emily Bevans
Mr. Gavin Kemery
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - Computer Classes for Senior Citizens – February 17, 19, 24 & 26, 2015
 - What's So Cool About Manufacturing Video Contest
- I. Business Office Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
 - Presentation Refinancing of Bond – Audrey Baer, Robert W. Baird & Co.
 - 2014-2015 LCCC Operating, Debt Service, and Capital Expenditures Budgets
 - 2014-2015 CLIU #21 Operational and Programs Services Budget

- J. Superintendent’s Report Mr. Michael W. Michaels
 - National School Counselor’s Week – February 2-6, 2015
- K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

IV (a). PERSONNEL

A. Uncompensated Leave of Absence

Approve a continuation of an uncompensated leave of absence for employee #260 beginning January 19, 2015 until the end of the 2014-2015 school term. Employee plans to return to her current position upon release from her attending physician.

IV (b). PERSONNEL

A. Appointment -Non-Instructional

1. Kerry Hill*

Assignment:	Slatington Elementary Office Aide replacing Diana Beltran who resigned.
Salary:	\$10.40 Per Hour/4.5 Hours Per Day/5 Days Per Week up to 180 Student Days per days as needed according to language in MOU
Effective:	February 10, 2015
	*60 Day probationary period ending April 10, 2015
	* Pending Verification of Missing Personnel File Items

2. Ann Marie Belo

Assignment:	Middle School Cook’s Helper replacing Melanie Mohr.
Salary:	\$9.00 Per Hour/2.5 Hours Per Day/5 Days Per Week up to 180 Student Days per year plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA)
Effective:	February 10, 2015
	*60 Day probationary period ending April 10, 2015

B. Change of Status - Non-Instructional

Angela Henninger	
From:	Part Time Slatington Elementary School Cook’s Helper
To:	Full Time Slatington Elementary School Cook’s Helper
Salary	No Change in Salary
Effective:	January 20, 2015

C. Family Medical Leave

1. Approve the request of employee #3360 to take a Family Medical Leave beginning on or about March 9, 2015, for the birth of her third child. Employee is requesting to use accumulated sick and personal days. Upon exhaustion of sick days and personal days, she is requesting a family medical leave until the end of the 2014-2015 school year. Employee plans to return to her current teaching position at the beginning of the 2015-2016 school year.

2. Approve the request of employee #5220 to take a Family Medical Leave beginning March 12, 2015, for her own medical reasons. Employee is requesting to use accumulated sick days in conjunction with her leave. Employee plans to return to her current position upon release of her attending physician.
3. Approve the request of employee #6849 to take a two week Family Medical Leave beginning on or about January 27, 2015, for the birth of a child. Employee is requesting to use ten (10) sick days in conjunction with the family medical leave.

D. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2014-2015 school year:

Derek Long	
From:	Step 7B
To:	Step 7B+24
Kara Richardson	
From:	Step 5B
To:	Step 5B+24

E. Substitute

1. Instructional

Approve the following substitute teachers for the 2014-2015 school year at the 2014-2015 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Angel Gerould – Elementary, Mid-Level English, Reading Specialist and Family Consumer Sciences

F. Co-Curricular Volunteers 2014-2015

Arielle Dentith	Assistant Softball Coach
Sherilyn Jones*	Musical Choreographer
* Pending Verification of Missing Personnel File Items	

V. POLICY

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

- A. Approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. (Attachment #3)
- B. Approve the 2015-2016 Northern Lehigh School District Calendar as presented. (Attachment #4)

VIII. OLD BUSINESS**IX. NEW BUSINESS****X. FINANCIAL**

- A. Approve the Following Financial Reports:
1. General Fund Account month of December
 2. NLMS Student Activities Account month of December
 3. NLHS Student Activities and Scholarship Account month of December

- B. Approve the Following List of Bills:
1. General Fund months of January and February
 2. Refreshment Stand month of January
 3. Cafeteria Fund month of January

C. Lehigh Carbon Community College 2015-2016 Budget

Approve a resolution regarding the 2015-2016 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,186,337.00 which represents no change over the 2014-2015 budget. Northern Lehigh's share of the total budget is \$216,979.00, a decrease of \$7,256.00 or (3.2%). A copy of the budget was distributed at the January 12, 2015 school board meeting. **(Attachment #5)**

D. Carbon Lehigh Intermediate Unit 2015-2016 Budget

Approve a resolution regarding the 2015-2016 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$3,068,411.00 an increase of \$129,675.00 (4.4%) over the 2014-2015 budget. Northern Lehigh's share is proposed to be \$20,298.00 an increase of \$332.00 from the 2014-2015 budget. A copy of the budget was distributed at the January 12, 2015 school board meeting. **(Attachment #6)**

- E. Accept the 2013-2014 audit and management report for the single audit ending June 30, 2014. A copy of the audit was distributed at the January 12, 2015 school board meeting.
- F. Authorize Administration to enter into contract with Snyder Hoffman and Associates to design, engineer and assist with the bidding of the cooling tower replacement and boiler replacement at Peters Elementary with a not to exceed amount of \$19,550 to be paid from the Capital projects account. **(Attachment #7)**
- G. Authorize Administration to enter into a contract with Tremco Roofing to install a new Alphaguard roofing system with a 20 year warranty on the west wing of Peters Elementary. The project is through state bid and estimated to cost between \$220,000.00 and \$235,000.00 to be paid from the long range maintenance fund balance in the 2015-2016 school year. **(Attachment #8)**

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meetings held on December 15, 2014.

- B. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on December 4, 2014.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 10, 2014.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT