

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
December 2, 2014

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Tuesday, December 2, 2014, in the Administration Office Board Room.

ROLL CALL Members present: Mr. Gary S. Fedorcha, Mr. Raymond J. Follweiler, Jr., Mr. Mathias J. Green, Jr., Mrs. Natalie J. Green, Mr. Robert J. Keegan, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams and Mr. Edward E. Hartman (8)

Members absent: Mr. Robin T. Distler (1)

Non-members present: Mr. Jeffrey Bachman, Ms. Emily Bevans (Sr. Rep.), Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. John Hrizuk, Mr. Gavin Kemery (Jr. Rep.), Mr. Paul Leonzi, Mr. Eugene Marks, Mr. Michael Michaels, Mrs. Karen Nicholas, Mrs. Scott Pyne, Mrs. Sharon Sherman, Atty. Charles Stopp (District Solicitor), Attorney Keith Strohl (Solicitor's Office), and Mr. Robert Vlasaty.

VISITORS Approximately two visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES Mrs. Kulp made a motion, which was seconded by Mrs. Green that the minutes of the regular school board meeting held on November 10, 2014 be approved and ordered filed.

YEA: Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

SPECIAL BOARD REPORTS Lehigh Carbon Community College - Mr. Green reported that the LCCC annual audit report was completed with no findings. He added that we do a great job here at Northern Lehigh as well, but he has never seen such a clean audit.

Mr. Green added that the budget is being finalized and there is a 0% increase in the bottom line. Northern Lehigh can expect a slight reduction in next year's contribution.

Mr. Green announced that a few weeks ago they had their fall retreat and the topic was board interpersonal relationships.

Student Representatives to the Board Report – Ms. Emily Bevans and Mr. Gavin Kemery distributed their written student representative report and verbally reported on its contents.

Solicitor's Report – Attorney Strohl reported that the Assessment Appeal reported last month to the board has been signed and finalized.

Federal and Other Programs Update – Mrs. Karen A. Nicholas reported that at the board seats is an updated School Performance Profile sheet listing scores by building. Last month the sheet was distributed with a district average at the bottom and we have since discovered that the state will be using their own formula to have an average for each district.

Mrs. Nicholas reiterated that none of our schools are in school improvement and that each building has worked hard on curriculum and professional development to improve our scores. Mrs. Nicholas introduced each principal who explained what they are doing at building level to continue to make progress.

Mr. Green thanked all of the principals for being proactive and presenting their strategies to improve scores. Mr. Green asked if there was anything that the board could do to help in this endeavor. Mr. Michaels responded that the administrative team and teachers are child-centered and they only ask for what they need. Mr. Michaels encouraged the board to visit the buildings to see what our teachers and students are doing and he thanked the board for their support. Mr. Michaels added that he is proud of our students, teachers and administrators. Mrs. Nicholas added that the

**SPECIAL
BOARD
REPORTS
(cont.)**

administrative team does feel the support of the school board and are appreciative that the board trusts their decisions to only purchase items that have the best interest of the students in mind. Mr. Hartman added that the board is appreciative of the students, teachers and administrators.

Business Manager's Report – Mrs. Frantz reported at the board seats is the management letter that will be included in the single audit. There were two minor findings, which have been corrected. An exit interview will not be scheduled unless the board has questions or concerns.

Superintendent's Report

Mr. Michaels announced that he and Mr. Bachman will be meeting with a vendor tomorrow to develop a safe schools program. He thanked Mr. Bachman and Mr. Derr for their efforts in the safe school initiatives. Mr. Michaels thanked Mr. Gene Marks, Mr. Sidney Snyder and Mrs. Michele Dotta for developing the new threat assessment protocols. Mr. Michaels, Mr. Bachman and Mr. Hrizuk have met on developing protocols to prevent any form of data breaches.

Mr. Michaels reported that Bulldog Stadium will be hosting the AA State Eastern Conference Championship this weekend.

Mr. Michaels reiterated that the State is creating a formula for the district's School Performance Profile.

Mr. Michaels recognized school board member Mrs. Donna Kulp for eight years of service. Mr. Hartman presented Mrs. Kulp with a certificate.

Mr. Hartman reported that an executive session was held prior to tonight's meeting and will resume after the conclusion of the regular board meeting to discuss personnel and legal issues.

PERSONNEL

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following personnel items:

Appointment Instructional	Michelle McCormick Assignment:	Temporary Vacancy Replacement First Grade Teacher replacing an employee on family medical leave.
	Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$45,680 (Step 1 Bachelors on the 2014-2015 CBA Salary Schedule)
	Effective:	November 18, 2014
	Termination Date:	On or about March 30, 2015
Resignation D. Beltran	Accept the resignation of Diana Beltran from her position as Office Aide at Slatington Elementary School effective the end of the work day November 25, 2014. Ms. Beltran has accepted full time employment elsewhere.	
Family Medical Leave	Approve the request of employee #6821 to take a two week Family Medical Leave beginning on or about February 5, 2015, for the birth of a child. Employee is requesting to use ten (10) sick days in conjunction with the family medical leave.	
	Approve the request of employee #3655 to take a Family Medical Leave beginning November 18, 2014, for medical reasons. Employee is using sick days in conjunction with his medical leave. Employee plans to return to his current position upon release of his attending physician.	
Game Workers 2014-2015	Approve the following list of people as Game Workers for the 2014-2015 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2014-2015 Supplementary Personnel Salary Schedule.	

David Schmall*

*Pending Verification of Missing Personnel File Items

PERSONNEL
(cont.)

Co-Curricular	Melissa Olewine	Refreshment Stand Volunteer
Volunteers	Sandy Schaffer	Refreshment Stand Volunteer
2014-2015	Heidi Taylor	Refreshment Stand Volunteer
	Sandy Young	Refreshment Stand Volunteer

* Pending Verification of Missing Personnel File Items

YEA: Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp,
Mr. Williams, Mr. Hartman (8)

NAY: None (0)

PERSONNEL Mr. Fedorcha made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following personnel item:

Unpaid Leave of Absence M. Mohr Approve a twelve week unpaid leave of absence extension for employee #6922 effective November 17, 2014. She plans to return to her current position upon medical release from her physician.

YEA: None (0)

NAY: Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp,
Mr. Williams, Mr. Hartman (8)

Motion defeated.

CONFERENCE

Mrs. Kulp made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following conferences:

Rhonda Frantz – 60th Annual PASBO Conference – March 11-13, 2015 – Hershey Lodge and Convention Center – Hershey, PA – Registration: \$299.00, Lodging: \$156.51, Meals: \$64.00 – Total Approximate Cost: \$519.51 – Funding: Business Office Budget.

Sherri Molitoris -60th Annual PASBO Conference – March 11-13, 2015 – Hershey Lodge and Convention Center – Hershey, PA – Registration: \$299.00, Lodging: \$156.51, Travel: \$108.00, Meals: \$64.00 – Total Approximate Cost: \$627.51 – Funding: Business Office Budget.

YEA: Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp,
Mr. Williams, Mr. Hartman (8)

NAY: None (0)

FINANCIAL

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following financial items:

Financial Reports General Fund month of October

List of Bills Approve the Following List of Bills:
General Fund months of November and December, 2014
Refreshment Stand month of November, 2014

Deputy Tax Collector Appointments Approve and appoint the following individuals as required by House Bill 1590, effective December 21, 2014, requiring deputy tax collectors be appointed in the event the tax collector becomes incapacitated.

BOROUGH OF SLATINGTON: Stephanie A. Druckenmiller

BOROUGH OF WALNUTPORT: Nancy A. Treskot

WASHINGTON TOWNSHIP: JoAnn E. Ahner

Securities & Exchange Commission Disclosure Authorize Administration to participate in the Securities and Exchange Commission's Municipalities Continuing Disclosure Cooperation Initiative.

FINANCIAL
(cont.)

Per Capita
Abatements/
Exonerations

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

YEA: Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp,
Mr. Williams, Mr. Hartman (8)

NAY: None (0)

CORRE-
SPOND-
ENCE

Mr. Williams announced that there is a letter at each board seat from a council member from Coplay.

INFOR-
MATION

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on October 20, 2014 were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 2, 2014 were distributed.

Mr. Hartman wished everybody a Happy Holiday and the best of luck in the coming year.

ADJOURN-
ENT

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:20 p.m.

Roll call:

YEA: Mr. Fedorcha, Mr. Follweiler, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (6)

NAY: Mr. Green, Mrs. Green (2)

Motion carried.

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman