

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
May 12, 2014

PURPOSE

The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:33 p.m. on Monday, May 12, 2014, in the Administration Office Board Room.

ROLL CALL

Members present: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mr. Raymond J. Follweiler, Jr., Mrs. Natalie J. Green, Mr. Robert J. Keegan, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, and Mr. Edward E. Hartman (8)

Members absent: Mr. Mathias J. Green (1)

Non-members present: Mr. Jeffrey Bachman, Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Rhonda Frantz, Mr. John Hrizuk, Mr. Paul Leonzi, Mr. Michael Michaels, Mrs. Sherri Molitoris, Mrs. Karen Nicholas, Mr. Scott Pyne, Mrs. Tanya Simms, Atty. Charles Stopp (District Solicitor), and Mr. Robert Vlasaty.

VISITORS

Approximately seven visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES

Mr. Distler made a motion, which was seconded by Mr. Fedorcha that the minutes of the regular school board meeting held on April 14, 2014 be approved and ordered filed.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

SPECIAL BOARD REPORTS

Carbon Lehigh Intermediate Unit - Mr. Follweiler reported that the Tech Wizards did a presentation at the last meeting.

Lehigh Career and Technical Institute - Mr. Fedorcha reported that LCTI had a unanimous approval of their budget by all nine school districts. The senior awards will be held on May 15, 2014 at Parkland High School. The co-op students were honored at the last meeting and Mrs. Simms was there to represent our district.

Legislative Report – Mr. Williams reported that many issues are being discussed but nothing at this point is close to becoming law.

Lehigh Carbon Community College – Mr. Williams read a letter from Mr. Mathias J. Green about his absence from tonight's meeting. Mr. Green stated in his letter that he is absent due to attending a special meeting at Lehigh Carbon Community College with regards to choosing a new president of the college and that as a member of the search committee, he felt that he should follow through with the process. Mr. Green also stated that he heartily supports the retention of Mr. Michael W. Michaels as Superintendent, but as a board, he feels that a better job needs to be done with the section of the contract dealing with the evaluation of the superintendent.

Committee Reports and/or Meetings

Minutes of the Technology/Buildings & Grounds Committee Meeting held on May 7, 2014 were distributed.

Minutes of the Finance Committee Meeting held on May 7, 2014 were distributed.

Student Representatives to the Board Report – Mr. Vlasaty distributed the written student representative report and verbally reported on its contents. Mr. Hartman stated that it is sincere hope that the students win a Freddy this year.

**SPECIAL
BOARD
REPORTS
(cont.)**

Federal and Other Programs Update – Mrs. Nicholas briefly updated the board on the teacher effectiveness system and she reported that the new teacher verification rosters are currently being updated.

Business Manager's Report - Mrs. Frantz reported that as of this date, there is nothing new in Harrisburg concerning the budget or pension reform, which makes it very difficult to do a budget.

Mrs. Molitoris reported that on the agenda for approval this evening is the proposed final budget for 2014-2015 which includes a 2.8% tax increase for the taxpayers. This budget includes using \$465,000.00 of fund balance to offset the PSERS increases that had increased over \$570,000.00 this year.

Mr. Michaels added that the administrative team and principals have put together a very conservative budget. Mrs. Molitoris added that if the Ready to Learn grant does come through, which now seems likely, that \$271,000.00 will be used to offset the amount needed from fund balance.

Superintendent's Report - Mr. Michaels announced that National Teacher Appreciation week was May 5-9 and he thanked the teachers for the wonderful job they do with our students.

Mr. Michaels announced that Baccalaureate is June 12, 2014 at 7PM and graduation is scheduled for June 13, 2014 at 7PM in the stadium, weather permitting.

Mr. Fedorcha announced that he would like to commend our administration for not moving graduation outside of the district like other districts have chosen. He thanked the administration for allowing our students to graduate right here where they attended school.

Mr. Hartman reported that an executive session was held prior to tonight's meeting to discuss personnel issues.

PERSONNEL

Mr. Fedorcha made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following personnel items:

Administrative
Transfer
Non-Instruct-
ional

Beverly Rupert
From: High School Second Shift Custodian
To: Slatington Elementary First Shift Custodian
Salary: No change in salary
Effective: May 5, 2014

Appointment
Non-Instruct-
ional
E. Doll

Elizabeth Doll
Assignment: Middle School Cook's Helper replacing Dawn Martinez who resigned
Salary: \$9.00 Per Hour/2.5 Hours Per Day/5 Days Per Week up to 180 Student Days a school year plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA)
Effective: May 13, 2014
***60 Day probationary period ending October 15, 2014**

Family
Medical
Leave

Approve the request of employee #6661 to take a Family Medical Leave beginning on August 18, 2014, for the birth of her first child. Employee will be using twenty-seven (27) accumulated sick days and upon exhaustion of sick days, she is requesting a twelve week family medical leave. Employee plans to return to her current teaching position on January 5, 2015.

Approve the request of employee #3845 to take a Family Medical Leave beginning on May 5, 2014, for medical reasons. Employee will be using accumulated sick days and personal days. Upon exhaustion of sick days and personal days, she is requesting a twelve week family medical leave. Employee plans to return to her current teaching position upon release from her physician.

PERSONNEL**(cont.)**

Game Workers 2013-2014 Approve the following people as Game Workers for the 2013-2014 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2013-2014 Supplementary Personnel Salary Schedule.

Elizabeth Chunko

Jamie Farber

Co-Curricular Volunteers 2014-2015 Aaron Harding Assistant Boy's Soccer Coach

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

POLICY

Mr. Williams made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following policy item:

Board Policy Second Reading Approve school board policy #222 – Pupils – Tobacco Use, as presented after second reading.

School Lunch Prices 2014-2015 Approve the recommendation of the administration that, effective August 25, 2014, school breakfast and lunch prices be increased as follows:

Elementary Schools – Breakfast from \$1.00 to \$1.25
Lunch from \$2.25 to \$2.35

Middle School & High School – Breakfast from \$1.50 to \$1.75
Lunch from \$2.50 to \$2.60

Homebound Instruction It is recommended that the Board of Education grant homebound instruction for a 5th grade student, Student No. 2190099, for five hours per week, effective April 21, 2014 and continuing for an indefinite amount of time.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**CONFER-
ENCES**

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approve the following conferences:

Lisa Hairston – Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: Peters Elementary School - Staff Professional Development Budget

Suzanne Mengel – Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: Slatington Elementary School - Staff Professional Development Budget

Jon Prive - Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: High School - Staff Professional Development Budget

Mary Smith - Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: Middle School - Staff Professional Development Budget

CONFERENCE
(cont.)

John Hrizuk – PDE Data Summit: Building a Culture of Quality - May 18-21, 2014 – Lancaster, PA – Registration - \$200.00, Meals - \$40.00, Travel - \$92.40 – Total Approximate Cost: \$332.40 – Funding: Technology Professional Development Budget

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

CURRICULUM AND INSTRUCTION

Mr. Distler made a motion, which was seconded by Mr. Keegan, that the Board of Education approves the following curriculum and instruction item:

Art Feinberg Contracted Psychologist

Approve to contract with Art Feinberg as an independent contractor school psychologist for the 2014-2015 school year. Mr. Feinberg will be employed on an as needed basis to assist the Special Education Department with student psychological services. Rate of pay will be \$350.00 per day and will not exceed 90 days.

E-Learn 21 2014-2016

Authorize administration to renew a contract with the Carbon-Lehigh Intermediate Unit #21 for the eLearn 21 Virtual Learning Program partnership beginning July 1, 2014 through June 30, 2016

ESY Program 2014

Approve to conduct an Extended School Year Program for special education students in our district. Approve to employ teacher Elizabeth Vasquez at a rate of \$28.00 per hour, four hours per day and instructional aide Stephanie Stillwell at a rate of \$13.32 per hour, for three hours per day, from July 21 – August 1, 2014 and teacher Susan Beil and nurse Tracy Hoffman at a rate of \$28.00 per hour, and instructional aide, Robin Blocker at a rate of \$11.59 per hour, for three hours per day, with one extra hour a day for the teacher, from August 4 – 14, 2014.

Dual Enrollment Agreement 2014-2015

Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 19, 2014 – June 30, 2015.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

NEW BUSINESS

Mr. Fedorcha made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following new business items:

Resolution And Contract For Superintendent

Approve the attached resolution to establish compensation for, accept the resignation of District Superintendent and Resolution to elect a district superintendent in accordance with 24 P.S. Sections 10-1071, 10-1073, and 10-1075 and entry into an agreement covering terms and conditions of employment for the district superintendent.
(Copies distributed to all Board Members)

Resolution Opposing Restricting Federal M.A. Reimbursement

RESOLVED, the Board of Education approves the Resolution Opposing Restricting Federal Medical Assistance Reimbursement, as presented.

Roll call:

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: Mr. Keegan (1)

Motion approved.

FINANCIAL

Mr. Fedorcha made a motion, which was seconded by Mr. Follweiler to approve the following Financial items:

- Financial Reports General Fund Account month of April
NLHS Student Activities and Scholarship Account month of April
- List of Bills Approve the Following List of Bills:
General Fund months of April and May
Refreshment Stand month of April
Cafeteria Fund month of April
- Sports Physicals Co-payment Approve the co-payment amount for student athletes receiving a sports physical from OAA during the 2014-2015 school year at a cost of \$10.00 per student in accordance with school board policy #122.
- Fuel Bid 2014-2015 Approve the awarding of fuel bids to the following companies with a contract period of July 1, 2014 to June 30, 2015:
- UNLEADED GASOLINE TANK WAGON DELIVERY** – Awarded to Talley Petroleum Enterprises, Inc. at
- o a fixed price of \$3.1950 per gallon (item #16 on bid summary)
- #2 GRADE FUEL OIL TANK TRANSPORT DELIVERY** – Awarded to Talley Petroleum Enterprises, Inc. at
- o a fixed price of \$3.0521 per gallon (item #3 on bid summary)
- BIO DIESEL FUEL TANK WAGON DELIVERY** – Awarded to Talley Petroleum Enterprises, Inc. at
- o a fixed price of \$3.3861 per gallon (item #8 and 18 on bid summary)
- Supplemental Salary Schedule Approve the Supplemental Personnel Salary Schedule for the 2014-2015 school year as presented.
- Summer Band Camp Approve a tuition fee of \$30.00 per student for a six-week elementary summer band program and also approve a stipend for summer band program director, Steven Jonkman. Mr. Jonkman's stipend will be equal to the amount collected for student participation but will not exceed \$1,000.00. The summer band program will run on Tuesday, Wednesday and Thursday mornings from July 1, 2014 through July 31, 2014.
- SSM Contract 2014-2018 Approve the contract with SSM (Spots, Stevens & McCoy) Group, Inc for environmental consulting (AHERA, Right-to-Know, MSDS, IAQ Testing, and 2 hour Mandatory Training of Maintenance and Custodial Staff) to include all buildings in the amount of \$5,700.00 for the period July 1, 2014 – December 31, 2014, \$7,525.00 January 1, 2015 – December 31, 2015, \$7,860.00 for January 1, 2016 – December 31, 2016, \$7,975.00 for January 1, 2017 – December 31, 2017, \$8,225.00 for January 1, 2018 – December 31, 2018.
- YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)
NAY: None (0)
- Treasurer Nominations Mr. Fedorcha nominated Mrs. Donna Kulp for Treasurer which was seconded by Mrs. Green.
- Vote on Closing Nominations YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)
NAY: None (0)

FINANCIAL
(cont.)

Election
Of Board
Treasurer
D. Kulp

Election of a Treasurer for the 2014-2015 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended. **RECOMMEND** That the Board of Education elects Mrs. Donna M. Kulp as Treasurer for the 2014-2015 Fiscal year, effective July 1, 2014 through June 30, 2015.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp
Mr. Williams, Mr. Hartman (8)

NAY: None (0)

LEGAL

Mr. Williams made a motion, which was seconded by Mr. Distler, that the Board of Education approve the following legal item:

Sweet,
Stevens,
Williams &
Katz, LLP

Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2014-2015 school year. The hourly rate for non-routine matters will be \$185.00 per hour. The rate for routine or general advice will be \$140.00 per hour. The hourly rate for legal assistants for routine and non-routine matters will be \$115.00 per hour. There is no increase over last year's rates.

Roll call:

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mrs. Kulp, Mr. Williams,
Mr. Hartman (7)

NAY: Mr. Keegan (1)

Motion approved.

INFOR-
MATION

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on April 3, 2014 were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 26, 2014 were distributed.

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on March 17, 2014 were distributed.

ADOPTION
OF
PROPOSED.
FINAL
BUDGET
FOR
2014-2015

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the proposed final budget and legal notices as presented:

It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2014-2015 school year in the amount of \$29,132,905.00. This is an increase of \$623,548.00 or 2.1% over last year's figures.

The preliminary budget is adopted with a 20.7644 millage rate for Lehigh County and a 57.8347 millage rate for Northampton County.

Legal Notice

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322

WASHINGTON TOWNSHIP

Joann Ahner – Township Secretary
Washington Township Municipal Building
PO Box 27, Slatedale, PA 18079
610-767-8108

BOROUGH OF SLATINGTON

Karen Gill – Assistant Secretary
125 South Walnut Street
Slatington, PA 18080
610-767-2131

**ADOPTION
OF
PROPOSED
FINAL
BUDGET
FOR
2014-2015
(cont.)**

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp
Mr. Williams, Mr. Hartman (8)
NAY: None (0)

**ADJOURN-
MENT**

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:55 p.m.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mrs. Green, Mr. Keegan, Mrs. Kulp
Mr. Williams, Mr. Hartman (8)
NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman