

**NORTHERN LEHIGH SCHOOL DISTRICT  
 Regular School Board Meeting  
 Monday, May 14, 2012  
 Northern Lehigh Middle School  
 Auditorium  
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular School Board Meeting held on April 10, 2012.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Donna M. Kulp
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Education/Policy Committee Meeting held on May 7, 2012. **(Attachment #1)**
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on May 9, 2012. **(Attachment #2)**
  - Minutes of the Finance Committee Meeting held on April 4, 2012 & May 9, 2012. **(Attachment #3)**
- F. Student Representatives to the Board Report ..... Ms. Heather Heiney  
 Mr. Anthony Connell
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
- I. Business Manager's Report ..... Mrs. Rhonda Frantz  
 Mrs. Sherri Molitoris
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - National Teacher Appreciation Week – May 7-11, 2012
  - Recognition of Exchange Student – Ricardo Sandoval
  - Baccalaureate Thursday, May 31 at 7PM – High School Auditorium
  - Graduation Friday, June 1 at 7PM

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**IV. PERSONNEL**
**A. Appointment – Instructional**

Samantha Lilly Assignment:	Temporary Vacancy Replacement Slatington Elementary Special Education Teacher replacing an employee on medical leave
Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$43,580 prorated (Step 1 Bachelors on the 2011-2012 CBA Salary Schedule)
Effective:	March 7, 2012
Termination Date:	June 4, 2012

**B. Family Medical Leave**

Approve the request of employee #3360 to take a five week Family Medical Leave starting August 27, 2012 for the birth of her first child. Employee will be using sick days August 20-24 and then utilize her family medical leave. Employee's intention is to return to her current teaching position upon medical release from her attending physician on or about October 1, 2012.

**C. Unpaid Leave of Absence**

Approve the request of employee #3370 to take an Unpaid Leave of Absence beginning April 27, 2012 until the end of the 2011-2012 school year. She plans to return to her current position at the beginning of the 2012-2013 school year.

**D. Resignation/Retirement**

Accept the retirement resignation of Debra Siglin from her position as 5<sup>th</sup> grade Teacher at Slatington Elementary School effective the end of the work day, June 7, 2012. At this time she will begin her retirement from the Northern Lehigh School District after 27 years of service.

**E. Co-Curricular Resignation**

Approve the resignation of Dan Blazosky from his position as Assistant Boy's Football Coach for the 2012-2013 season. Mr. Blazosky resigned due to work issues.

**F. Co-Curricular Appointments 2012-2013**

Cory Hartsell*	Assistant Boy's Football Coach	\$4,536.07
Jeff Miller	Head Boy's Basketball Coach	\$6,979.62
Dennis Rehrig	Assistant Boy's Basketball Coach	\$4,536.07
Richard Mantz	Assistant Boy's Basketball Coach (JH)	\$4,536.07
Richard Roberts IV	MS Boy's Basketball Coach	\$3,053.31
Anthony Thomas	Head Girl's Basketball Coach	\$6,979.62
Todd Herzog	Head Wrestling Coach	\$6,979.62
Brett Martinez	Assistant Wrestling Coach	\$4,536.07
Rob Marlatt	Assistant Wrestling Coach (JH)	\$4,536.07
Kathi Neff	Cheerleading Advisor – Shared Stipend	\$1,542.23
LeAnn Hoch	Cheerleading Advisor – Shared Stipend	\$1,542.23
Nicholas Sander	Senior High Fall Play Director	\$1,488.99
Nicholas Sander	Senior High Spring Musical Director	\$2,801.35

\*Pending verification of missing personnel file items

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**G. Co-Curricular Volunteers 2012-2013**

Mike Mantz                      Assistant Boy's Basketball Coach  
Trevor Miller                    Assistant Boy's Basketball Coach  
Pat Wanamaker                 Assistant Boy's Basketball Coach  
Brent Herzog                    Assistant Wrestling Coach  
Mike Reichard \*                Assistant Wrestling Coach  
**\*Pending verification of missing personnel file items**

**H. Substitute****1. Instructional**

Approve the following substitute teacher for the 2011-2012 school year at the 2011-2012 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Jordan Nichols\* – Elementary Education & ESL  
**\*Pending verification of missing personnel file items**

**2. Non-Instructional**

a. Approve the following individual as a substitute cafeteria worker for the 2011-2012 school year at the 2011-2012 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Robert Wetzel\*  
**\*Pending verification of missing personnel file items**

b. Approve the following individual as a substitute custodian worker for the 2011-2012 school year at the 2011-2012 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Shawn Rios\*  
**\*Pending verification of missing personnel file items**

**V. CONFERENCES****VI. POLICY****A. Homebound Instruction**

It is recommended that the Board of Education grant homebound instruction for a 3<sup>rd</sup> grade student, Student No. 2190062, for five hours per week, effective April 2, 2012 and continuing until the end of the school year.

**B. Board Policy – First Reading**

1. Approve school board policy #201 – Pupils – Admission of Students, as presented after first reading. **(Attachment #4 )**
2. Approve school board policy #815 – Operations – Acceptable Use of Internet and Information Systems, as presented after first reading. **(Attachment #5 )**

**C. Agreement of Sponsorship**

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Jared Scott Young, in accordance with the guidelines established under Policy #912. Beginning in the Fall of 2012, he will be a fulltime student at Northampton Community College to pursue his course of study in Automotive Technology. **(Attachment #6)**

D. School Lunch Prices – 2012-2013

Approve the recommendation of the administration that, effective August 27, 2012, school lunch prices be increased as follows:

Elementary Schools – from \$2.15 to \$2.25

Middle School & High School – from \$2.40 to \$2.50

Adult Lunches – from \$3.85 to \$4.00

**VII. CURRICULUM AND INSTRUCTION**

- A. Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from July 1, 2012 – June 30, 2013. **(Attachment #7)**

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. FINANCIAL**

- A. Approve the Following Financial Reports:
1. NLMS Student Activities Account month of March & April 2012
  2. NLHS Student Activities and Scholarship Acct for the month of March & April 2012
- B. Approve the Following List of Bills:
1. General Fund month of April & May 2012
  2. Cafeteria Fund month of April 2012
  3. Refreshment Stand month of April 2012
  4. Capital Construction month of May 2012
  5. Capital Projects month of April & May, 2012
- C. Approve the Supplemental Personnel Salary Schedule for the 2012-2013 school year as presented. **(Attachment #8)**
- D. Approve the co-payment amount for student athletes receiving a sports physical from OAA during the 2012-2013 school year at a cost of \$5.00 per student in accordance with school board policy #122.

- E. Approve the awarding of fuel bids to the following companies with a contract period of July 1, 2012 to June 30, 2013: **(Attachment #9)**

**DIESEL FUEL** – Awarded to Mansfield Oil at a cost of \$.2094 (normal blend) per gallon over rack rate on date of delivery and an additional \$.0250 (winterization additive) per gallon over rack rate on date of delivery.

**#2 GRADE FUEL OIL TRANSPORT DELIVERY** – Awarded to Mansfield Oil at a cost of \$.0336 per gallon over rack rate on date of delivery.

**#2 GRADE FUEL OIL TANKWAGON DELIVERY** – Awarded to Mansfield Oil at a cost of \$.2094 per gallon over rack rate on date of delivery.

**UNLEADED GASOLINE** – Awarded to Isobunkers, LLC at a cost of \$.2174 per gallon over rack rate on date of delivery.

F. Election of Treasurer

Election of a Treasurer for the 2012-2013 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

**RECOMMEND** .... That the Board of Education elects \_\_\_\_\_ as Treasurer for the 2012-2013 fiscal year, effective July 1, 2012 through June 30, 2013.

G. Approve to designate Fund Balance ending June 30, 2011 as follows:

1. Committed Fund Balance For:	
a. Health Insurance Premiums	\$ 810,000.00
b. PSERS Increase	\$ 2,724,536.00
2. Assigned Fund Balnce	
a. Assigned for Current School Year Usage	\$ 1,100,000.00
b. Transfer to Capital Projects – Turf, Peters Roof, etc.	\$ 1,488,000.00
c. Technology	\$ 71,788.00
d. Replacement Equipment	\$ 1,000,747.00
e. Long Range Maintenance	\$ 800,000.00
3. Unassigned Fund Balance	\$ 2,207,341.75
<b>Fund Balance Total:</b>	<b>\$10,202,412.75</b>

XI. **LEGAL**

Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2012-2013 school year. The hourly rate for non-routine matters will be \$185.00 per hour. The rate for routine or general advice will be \$140.00 per hour. There is no increase over last year's rates.

XII. **CORRESPONDENCE**

XIII. **INFORMATION**

A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 28, 2012.

B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on March 19, 2012.

C. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on March 1, 2012 and April 5, 2012.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**