

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, November 8, 2010
Northern Lehigh Middle School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Moment of Silence
- E. Roll Call.
- F. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on October 11, 2010

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on November 3, 2010. **(Attachment #1)**
 - Minutes of the Finance Committee Meeting held on November 3, 2010. **(Attachment #2)**
- F. Student Representatives to the Board Report Mr. Justin Molitoris
Ms. Heather Heiney
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
 - American Education Week – November 14-20, 2010
 - **Reminder:** December 6, 2010 – School Board Reorganization Meeting at 7:00PM – Regular School Board Meeting at 7:30PM – No December committee meetings

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- Present Resolution and Recognize the 2009-2010 Northern Lehigh High School Baseball and Softball Teams
 - Recognition of Retirees
 - Nevin Ranck
 - Sandra Vajda

IV. PERSONNEL

- A. Rescind the following appointment which was approved at the October 11, 2010 school board meeting:

Cynthia Fritzingher Assignment:	Temporary Vacancy Replacement Slatington Elementary School 5 th Grade Teacher replacing current teacher on family medical leave
Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$42,435 prorated (Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)
Effective:	September 7, 2010
Termination Date:	Undetermined: Upon Physicians Release of Teacher to Return to Work

B. Instructional

Michael Strohl* Assignment:	Temporary Vacancy Replacement 5 th grade Slatington Elementary replacing Elissa Fry who was granted a leave of absence
Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$42,435 prorated (Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)
Effective:	On or About November 24, 2010
Termination Date:	Upon Exhaustion of Teacher's 12 Week Leave (On or about February 18, 2011)

*Pending Verification of Missing Documents

C. Retirement Resignations

1. Accept the retirement resignation of Samuel Unger from his position as Second Shift Peters Elementary School Custodian, effective the end of the work day, December 31, 2010. At this time he will begin his retirement from the Northern Lehigh School District after 18 years of service.
2. Accept the retirement resignation of Steve Remaley from his position as Maintenance/Lead Maintenance Employee, effective the end of the work day, December 31, 2011. Contract language states that custodial/maintenance employees who have worked for the district more than 20 years and give notice to the district of retirement 12 ½ months prior to retirement date shall receive an additional \$500.00 upon retirement. Mr. Remaley will retire in December 2011 after 33 years of service at Northern Lehigh.

D. Rescind Co-Curricular Appointments

1. Rescind the appointment of Richard Roberts IV as the MS Boys Basketball Coach at a stipend of \$2,963.73 which was originally approved at the April 12, 2010 school board meeting.

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2. Rescind the appointment of Richard Roberts III as a volunteer Assistant Boys Basketball Coach which was originally approved at the April 12, 2010 school board meeting.
 3. Rescind the appointment of Pete Reese as a volunteer Assistant Boys Basketball Coach which was originally approved at the April 12, 2010 school board meeting.

E. Co-Curricular Appointments 2010-2011

Richard Roberts III	MS Boys Basketball Coach	\$2,963.73
Randy Utsch	Band Advisor	\$2,036.63

F. Co-Curricular Volunteers 2010-2011

Richard Roberts IV Assistant Boys Basketball Coach

G. Game Workers 2010-2011

Approve the following list of people as Game Workers for the 2010-2011 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2010 - 2011 Supplementary Personnel Salary Schedule.

Renee Evans
Linda Brown

H. Unpaid Volunteers

1. Approve the following unpaid volunteer aides in the Peters and Slatington Elementary Schools for the 2010-2011 school year: Robin Blocker, Margaret Blose, Lori-Beth Guelcher, JoAnne Sipos, Sheila White*, Kathy Yelinek and Charles Uhler.
***Pending Verification of Clearances**
2. Approve the following unpaid volunteer aide in the Middle School for the 2010-2011 school year: Janice Altrichter.

I. Substitute - Instructional

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Jessica Yenser – Elementary
Edward Anderson – CLIU Guest Teacher
Donna Bauer – CLIU Guest Teacher
Nika Belcastro Albanese – CLIU Guest Teacher
Shannon Burky – CLIU Guest Teacher
Ann Forrestal – CLIU Guest Teacher
Ines Heuser – CLIU Guest Teacher
John Hughes – CLIU Guest Teacher
Melissa Lawson – CLIU Guest Teacher
Cara Meskill – CLIU Guest Teacher
Roohenn Smith – CLIU Guest Teacher
Jeanine Villano-George – CLIU Guest Teacher
***Pending Verification of Missing Documents**

V. CONFERENCES

- A. Karen Nicholas – 2010 SAS Institute: Bridging Research and Practice – December 5-8, 2010 – Hershey Lodge, Hershey, PA – Lodging: \$432.90, Travel: \$71.00, Meals: \$25.00 – Total Approximate Cost: \$528.90 – Funding: Curriculum and Instruction Budget (**Attachment #3**)

VI. POLICY

A. Digital Photography Club

Approve the request of the Slatington Elementary administration to create a Digital Photography Club in the Slatington Elementary School. This club will expose students to basic techniques of digital photography and apply those skills to real life photography challenges. The club will meet on Day 3 from 3:00 – 4:00. There will be no cost to the district to conduct this club. (**Attachment #4**)

VII. CURRICULUM AND INSTRUCTION

- A. Approve to authorize the superintendent to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2010-2011 school year. (**Attachment #5**)
- B. Approve the purchase of Houghton Mifflin Harcourt, Holt McDougal Psychology: Principles in Practice books, including books and resources for students and teachers in grades 9-12 level. The total cost of these materials is \$3,001.08 and is from the curriculum and instruction budget.
- C. Approve the changes to the High School Program of Studies book, specifically related to increased graduation requirements, GPA calculations, and Dual Enrollment's effect on GPA. (**Attachment #6**)

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve changes to the Northern Lehigh School District Emergency Operations Plan as presented. (**Attachment #7**)

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund June
 2. NLMS Student Activities Account month of June
 3. NLHS Student Activities and Scholarship Acct for the month of June
- B. Approve the Following List of Bills:
1. General Fund month of October & November
 2. Cafeteria Fund month of October
 3. Athletic Fund month of October
 4. Refreshment Stand month of October
 5. Construction Fund month of October
 6. Capita Reserve Fund month of October
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (**Attachment #8**)

XI. LEGAL

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- A. Approve to appoint the law firm of Steckel & Stopp as solicitors for the Northern Lehigh School District for 2011 at a retainer fee of \$2,000.00. This is an increase of \$250.00 over last year's fee. This is the first retainer increase since 1999.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 22, 2010.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 20, 2010.
- C. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 2, 2010.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT