

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, October 11, 2010
 Lehigh Career and Technical Institute
 JOC Boardroom
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Moment of Silence
- E. Roll Call.
- F. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on September 13, 2010

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on October 4, 2010. **(Attachment #1)**
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on October 6, 2010. **(Attachment #2)**
 - Minutes of the Finance Committee Meeting held on October 6, 2010. **(Attachment #3)**
- F. Student Representatives to the Board Report Mr. Justin Molitoris
Ms. Heather Heiney
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels

K. An executive session will be held at 7:00 p.m. in the Health Occupations Classroom #D207.

IV. PERSONNEL

A. Appointment – Instructional

1. Katherine Kern
Assignment: Temporary Vacancy Replacement
Slatington Elementary School 6th Grade Teacher
replacing current teacher on family medical leave
Salary: Substitute Teacher Rate Days 1-30;
Day 31 and beyond \$42,435 prorated
(Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)
Effective: On or About October 30, 2010
Termination Date: Upon Exhaustion of Teacher’s 12 Week Leave
(approx. January 24, 2011)

2. Cynthia Fritzing
Assignment: Temporary Vacancy Replacement
Slatington Elementary School 5th Grade Teacher
replacing current teacher on family medical leave
Salary: Substitute Teacher Rate Days 1-30;
Day 31 and beyond \$42,435 prorated
(Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)
Effective: September 7, 2010
Termination Date: Undetermined: Upon Physicians Release of Teacher to Return
to Work

B. Co-Curricular Appointments 2010-2011

Jeffrey Miller*	Head Boys Basketball Coach	\$6,774.85
Melinda Talpas	Elementary Chorus Advisor (Shared Stipend)	\$ 290.17
David Oertner	Sr. High Fall Intramurals – Basketball	\$ 793.05

*Pending Verification of Missing Personnel File Items

C. Salary Adjustments

1. Acknowledge the following aide who has achieved Highly Qualified Status and has supplied proof of such status to the Superintendents Office. This individual is entitled to a \$1.00 per hour salary increase per the Memorandum of Understanding with the Educational Support Staff.

Patricia Ingles

2. Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the 2010-2011 school year:

Michael Hammond
From: Step 7B+24
To: Step 7M

D. Family Medical Leave

1. Approve the request of employee #4550 to take a Family Medical Leave effective September 7, 2010 for her own medical reasons. She will be using accumulated sick days in conjunction with the Family Medical Leave. She plans to return to her current teaching position upon release from her attending physician.
2. Approve the request of employee #220 to take a Family Medical Leave beginning on or about November 24, 2010 for the birth of her second child. She is requesting to use accumulated sick days in conjunction with her 12 week Family Medical Leave.

E. Substitute Detention Supervisor

Approve to appoint the following list of people as Substitute Secondary Detention Monitors for the senior high school for the 2010-2011 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Rebecca Druker
Renee Evans
Ellen Kiss
Michael Lehtonen
Candice Saville
Tanya Simms
Jasmine Suarez

F. Substitute

1. Instructional

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Ashley Krutsick – Elementary & Middle Level Math
Harry Schwartz – Elementary
Jennifer Silliman* – Elementary & Business Computer Information Technology
Joy Smith* – Elementary
Samantha Sontag* – Elementary
***Pending Verification of Missing Documents**

2. Non-Instructional

- a. Approve the following individual as a substitute custodian for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Gail Bauer*
***Pending Verification of Missing Documents**

- b. Approve the following individuals as substitute cafeteria workers for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Gail Bauer*
Judy Hoffman
***Pending Verification of Missing Documents**

V. CONFERENCES

- A. Paul Rearden – Improving School Performance – December 9 & 10, 2010 – Hershey Lodge, Hershey, PA – Lodging: \$165.39, Travel: \$90.00, Meals: \$50.00 – Total Approximate Cost: \$305.39 – Funding: Peters Elementary Principals Budget **(Attachment #4)**

VI. POLICY**A. Board Policy – First Reading**

1. Approve changes to school board policy #324 – Administrative Employees – Personnel Files, as presented after first reading. **(Attachment #5)**
2. Approve changes to school board policy #424 – Professional Employees – Personnel Files, as presented after first reading. **(Attachment #6)**
3. Approve changes to school board policy #524 – Non-Professional Employees – Personnel Files, as presented after first reading. **(Attachment #7)**
4. Approve administrative regulation #216-AR – Maintenance and Dissemination of Student Records, as presented after first reading. **(Attachment #8)**
5. Approve administrative regulation #800-AR-1 – Records Retention Schedule, as presented after first reading. **(Attachment #9)**
6. Approve administrative regulation #200-AR – Enrollment of Students, as presented after first reading. **(Attachment #10)**

- B. Approve to authorize proper officials to enter into an agreement for on Northern Lehigh School District special education student to attend Salisbury Township School District in accordance with the promises and covenants contained in the agreement. This agreement is effective September 7, 2010 through June 13, 2011. **(Attachment #11)**

C. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1290039, for five hours per week, effective September 7, 2010 and continuing for an indefinite amount of time.

D. Field Trip

1. Biology I Class – High School Classes – Philadelphia Zoo, Pennsylvania – October 26, 2010 – Funded by Students and High School Science Department Budget
2. South East Team – Middle School – Ellis Island, New York – April 28, 2011 – Funded by PTO and Student Fundraising Efforts
3. North Team – Middle School – Historic Area of Philadelphia – June 2, 2011 – Funded by PTO and Student Fundraising Efforts

VII. CURRICULUM AND INSTRUCTION

- A. Authorize administration to enter into an agreement with Bethany Lengel, Certified Register Nurse Practitioner, to provide the required medical review of individualized Education Programs (IEP) of students who are eligible for the ACCESS program to confirm services are needed and further that they are being provided. Cost for this service is \$8.00 per IEP that is examined. Approved IEP's are reimbursed through the ACCESS program, as well as, the medical review of the IEP. **(Attachment #12)**
- B. Approve to authorize the superintendent to execute a letter of agreement for the 2010-2011 academic year with the Center for Humanistic Change. Inc. to provide Student Assistance Program (SAP) Liaison services. The Student Assistance Teams in our school district will use these services. **(Attachment#13)**

VIII. OLD BUSINESS**IX. NEW BUSINESS****X. FINANCIAL**

- A. Approve the Following List of Bills:
 - 1. General Fund month of September & October
 - 2. Cafeteria Fund month of September
 - 3. Athletic Fund month of September
 - 4. Refreshment Stand month of September
 - 5. Construction Fund month of September
 - 6. Capita Reserve Fund month of September
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #14)**

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 25, 2010.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 16, 2010.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**