

*Board members should work together in a spirit of harmony,
respect and cooperation, despite differences of opinion.*

**NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, February 8, 2010
Slatington Elementary
Board Room
7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Reorganization school board meeting held on January 11, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - 1. Minutes of the Technology Buildings and Grounds Committee Meetings held on February 3, 2010. **(Attachment #1)**
 - 2. Minutes of the Finance Committee Meetings held on February 3, 2010. **(Attachment #2)**
- F. Student Representatives to the Board Report Ms. Taylor Trapp
Mr. Justin Molitoris
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
 - Single Audit Report Fiscal Year Ended June 30, 2009
 - Commonwealth of Pennsylvania Performance Audit Report
 - 2010-2011 LCTI General Fund and Academic Center Budgets
 - 2010-2011 LCCC 2010-2011 Operating, Debt Service, and Capital Expenditures Budgets

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- J. Superintendent's Report Mr. Michael W. Michaels
 - School Board & Committee Meeting places beginning July 1, 2010
 - National School Counseling Week – February 1-5, 2010

K. An executive session will be held at 6:30 p.m. in the Superintendent's Office.

IV. PERSONNEL

A. Appointment – Instructional

Deborah Magnotta Assignment:	Temporary Vacancy Replacement Slatington Elementary Title I Reading Teacher replacing teacher who was granted a family medical leave
Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$41,500 prorated (Step 1 Bachelors on the 2009-2010 CBA Salary Schedule)
Effective:	On or About March 5, 2010
Termination Date:	Upon Exhaustion of Teacher's 12 Week Leave (approx. June 1, 2010)

B. Salary Adjustments

1. Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2009-2010 school year:

Amanda Bashore	
From:	Step 5B + 24
To:	Step 5M

Michael Mengel	
From:	Step 7B + 24
To:	Step 7M

C. Resignations/Retirement

1. Accept the retirement resignation of Jean James from her position as cafeteria worker at the middle school, effective the last day of school, June 2010. At this time she will begin her retirement from the Northern Lehigh School District after 26½ years of service.
2. Accept the resignation of Harold Kline from his position as second shift maintenance worker, Tuesday through Friday, effective the end of the work day, February 6, 2010. Mr. Kline has accepted a position with Lehigh County.
3. Accept the resignation of Paul Eible from his position as a personal care assistant at Peters Elementary, effective the end of the work day, February 11, 2010. Mr. Eible is leaving because of educational obligations.
4. Accept the resignation of Christine Lutz from her position as instructional aide at Slatington Elementary, effective the end of the work day, February 9, 2010. Mrs. Lutz accepted a position with Lehigh Valley Hospital.
5. Accept the resignation of Rebecca Druker from her position as assistant girl's varsity soccer coach.

D. Co-Curricular Appointments 2009-2010

Fred Wagner	Asst. Girl's Soccer Coach	\$2,680.34
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E. Co-Curricular Appointments 2010-2011

Joe Tout	Head Football Coach	\$6,674.73*
Steve Hluschak	Asst. Football Coach	\$4,337.92*
Mark Lavine	Asst. Football Coach	\$4,337.92*
Andrew Lynn	Asst. Football Coach	\$4,337.92*
Dan Blazosky	Asst. Football Coach	\$4,337.92*
Mark Hoffman	Asst. Football Coach	\$4,337.92*
Terry Bowman	Asst. Football Coach-Shared Stipend	\$2,168.96*
Christopher Jones	Asst. Football Coach-Shared Stipend	\$2,168.96*
Jessica Frew	Head Field Hockey Coach	\$3,998.99*
Kelly Follweiler	Asst. Field Hockey Coach	\$2,598.86*
Cynthia Fritzingier	Middle School Field Hockey Coach	\$2,547.40*
Dave Oertner	Head Cross Country Coach	\$3,998.99*
Beth Case	Asst. Cross Country Coach	\$2,598.86*
John Sitaras	Head Boy's Soccer Coach	\$4,824.60*
Rebecca Druker	Asst. Boy's Soccer Coach	\$2,680.34*

*2009-2010 salaries will apply until a new collective bargaining agreement is approved.

F. Co-Curricular Volunteers 2010-2011

Alden Farber	Assistant Football Coach
Bob Sutjak, Jr.	Assistant Football Coach
James Tkach	Assistant Football Coach
Sarah Arndt	Assistant Field Hockey Coach
Amy Zeiser	Assistant Cross Country Coach

G. Substitute - Instructional

Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Jared Case – Elementary
 Christi Dengler* – Elementary
 Ashley Krutsick – Elementary Middle Level Math
 Charley Ortiz* - Elementary
 Angela Trainer* – Elementary
 Joshua Wuchter* – Elementary

*Pending verification of missing paperwork.

V. CONFERENCES

- A. Karen Nicholas – 41st PAPFC Annual Conference – March 21-24, 2010 – Hershey Resorts, Hershey, PA – Registration: \$360.00, Lodging: \$535.59, Travel: \$35.00, Meals: \$66.00 – Total Approximate Cost: \$996.59 – Funding: Title I
 (Attachment #3)

VI. POLICY

A. Board Policy – First Reading

Approve PSBA recommended school board policy #113 – Programs – Special Education, as presented after first reading. This policy will replace the districts current policy #113. **(Attachment #4)**

B. Board Governance Standards/Code of Conduct

Approve to reaffirm the school board standards and code of conduct referenced in school board policy #011 - Local Board Procedures – Board Governance Standards/Code of Conduct as recommended by the Pennsylvania School Board Association. **(Attachment #5)**

C. Disposal of District Property

1. Authorize administration to dispose of old text books according to school district board policy #706.1. **(Attachment #6)**
2. Authorize administration to dispose of old computer equipment according to school district board policy #706.1 **(Attachment #7)**

D. Field Trips

1. 5th Grade – Slatington Elementary School – State Museum & Capital Building, Harrisburg, PA – June 10, 2010 – Funded through PTO and student fundraising efforts
2. Upper Level German Classes – High School – Ellis Island, New York – February 20, 2010 – Funding: Northern Lehigh Education Foundation Grant
3. Anatomy & Biology II Classes – High School – Franklin Institute, Philadelphia, PA – February 24, 2010 – Funded through students and department

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS**

- A. Approve the new Salary and Benefit Agreement between the Northern Lehigh School District and the Northern Lehigh Clerical Staff. **(Copies distributed to all Board Members)**
- B. Approve the new Compensation Agreement between the Northern Lehigh School District and the Confidential Secretary to the Superintendent. **(Copies distributed to all Board Members)**

X. FINANCIAL

- A. Approve the Following Financial Reports:
 1. General Fund July – December 2009
 2. NLMS Student Activities Account month of January
 3. NLHS Student Activities and Scholarship Acct for the month of January
- B. Approve the Following List of Bills:
 1. General Fund month of January

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2. Capital Reserve Fund month of January
 3. Cafeteria Fund month of January
 4. Athletic Fund month of January
 5. Refreshment Stand Fund month of January

- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #8)**
- D. Allow administration to advertise and hire six (6) summer workers. The rate for the summer workers will not exceed \$9.00 per hour.
- E. Carbon Lehigh Intermediate Unit 2010-2011 Budget

Approve a resolution regarding the 2010-2011 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$2,388,072.00 an increase of \$174,643.00 (7.89%) over the 2009-2010 budget. Northern Lehigh's share is proposed to be \$19,714.00 an increase of \$556.00 from the 2009-2010 budget. A copy of the budget was distributed at the January 11, 2010 school board meeting. **(Attachment #9)**

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on December 3, 2009.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 9, 2009.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 21, 2009.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT