

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, November 9, 2009
Slatington Elementary
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on October 12, 2009.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on November 2, 2009. **(Attachment #1)**
 - Minutes of the Technology Buildings and Grounds Committee Meeting held on November 4, 2009. **(Attachment #2)**
 - Minutes of the Finance Committee Meeting held on November 4, 2009. **(Attachment #3)**
- F. Student Representatives to the Board Report Ms. Taylor Trapp
 Mr. Justin Molitoris
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
 - **Reminder:** December 7, 2009 – School Board Reorganization Meeting at 7:00PM – Regular School Board Meeting at 7:30PM – Policy/Education Meeting rescheduled for December 14, 2009 at 6:30PM
 - American Education Week – November 15-21, 2009
 - District and Individual Goals

- Student Council Yearly Board Presentation

J. An executive session will be held at 7:00 p.m. in the Superintendent's Office.

IV. PERSONNEL

A. Sally Kasztejna*

Assignment: High School Cook's Helper, replacing Linda Nails who resigned

Salary: \$7.50/Per Hour/5 ½ Hours Per Day/5 Days Per Week
(2005-2009 NL Educational Support Personnel Association
Collective Bargaining Unit Agreement – rate could change if
starting wage is adjusted with new bargaining agreement)

Effective: November 10, 2009
***60 Day probationary period ending on or about January 8, 2010.**

B. Salary Adjustments

1. Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2009-2010 school year:

Christopher Jones

From: Step 4B
To: Step 4B+24

2. Acknowledge the following aides who have achieved Highly Qualified Status and have supplied proof of such status to the Superintendents Office. These individuals are entitled to a \$1.00 per hour salary increase per the Memorandum of Understanding with the Educational Support Staff.

Gail Miller
Stephanie Stilwell

C. Unpaid Leaves Of Absence

Approve the request of Donna Lobach-Berger, Slatington Elementary Personal Care Assistant, to take an unpaid leave of absence beginning on January 18, 2010. Upon the exhaustion of 12 weeks of unpaid leave she is requesting an additional 12 weeks in accordance to school board policy #539 Uncompensated Leave. Ms. Lobach-Berger is requesting these leaves in order to complete her student teaching obligations and receive her degree in elementary education. She anticipates her student teaching assignment will end approximately May 14, 2010. **(Attachment #4)**

D. Unpaid Volunteers

1. Approve the following unpaid volunteer aides in the Peters and Slatington Elementary Schools for the 2009-2010 school year: Chris Bennett, Robin Blocker, Sharon Boyesen*, Jessica Engler*, Rachel Hillegas, Julie Hummer*, Lynne McGeehan*, Barbara Rejician, John Rejician, Marlene Simock and Charles Uhler.
***Pending Verification of Clearances**
2. Approve the following unpaid volunteer aide in the Middle School for the 2009-2010 school year: Janice Altrichter.

 E. Co-Curricular Volunteers 2009-2010 School Year (Attachment #5)

Michael Mantz Assistant Boys Basketball Coach
 Trevor Miller Assistant Boys Basketball Coach

F. Substitute Detention Monitor

Approve to appoint the following list of people as Substitute Secondary Detention Monitors for the senior high school for the 2009-2010 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Renee Evans
 Christopher Jones
 Michael Lehtonen
 Candice Saville

G. Substitute1. Instructional

Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Dawn Kemery - Elementary
 James Larrison* – All Subjects
 Lynn Annis – CLIU Guest Teacher
 Annette Benedetto – CLIU Guest Teacher
 Erin Cox – CLIU Guest Teacher
 Michael Dee – CLIU Guest Teacher
 Jamie Farber – CLIU Guest Teacher
 Dennis Fetter – CLIU Guest Teacher
 Joseph Fruhman – CLIU Guest Teacher
 Megan Heffelfinger – CLIU Guest Teacher
 Amy Krall – CLIU Guest Teacher
 Regina Lea – CLIU Guest Teacher
 Roderick Lowe – CLIU Guest Teacher
 Hannah Mulry – CLIU Guest Teacher
 Theresa Oliveira – CLIU Guest Teacher
 David Puckett* – CLIU Guest Teacher
 Gina Rotondo – CLIU Guest Teacher
 Patricia Sottolano – CLIU Guest Teacher
 Asimo Tsilikoudis – CLIU Guest Teacher
 Randy Utsch – CLIU Guest Teacher
 Patrick Visconti – CLIU Guest Teacher
***Pending Verification of Missing Documents**

2. Non-Instructional

Approve the following individuals as substitute cafeteria workers for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Claire Danko*
***Pending Verification of Missing Documents**

V. CONFERENCES

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- A. Mary Kay Williamson – Eastern PA Special Education Administrator's Conference – October 28-30, 2009 – Hershey Lodge, Hershey, PA –Lodging: \$435.00 – Total Approximate Cost: \$435.00 – Funding: Director of Special Education Budget (**Attachment #6**)
 - B. Scott Gerould – PSAHPERD 2009 Annual Convention – November 19-21, 2009 – Valley Forge Convention Center, Valley Forge, PA – Registration: \$120.00, Lodging: \$200.00, Travel: \$37.50 – Total Approximate Cost: \$357.50 – Funding: Project 720 Grant and/or Personal Expense (**Attachment #7**)

VI. POLICY

A. Board Policy – First Reading

1. Approve school board policy #237 – Pupils – Electronic Devices, as presented after first reading. (**Attachment #8**)
2. Approve new school board policy #103.1 – Programs – Nondiscrimination – Qualified Students with Disabilities, as presented after first reading. (**Attachment #9**)
3. Approve school board policy #113.1 – Programs – Discipline of Students with Disabilities, as presented after first reading. (**Attachment #10**)
4. Approve school board policy #113.2 – Programs – Behavior Support, as presented after first reading. (**Attachment #11**)
5. Approve school board policy #114 – Programs – Gifted Education, as presented after first reading. (**Attachment #12**)

B. Field Trip

Team North – Middle School – Historic Area of Philadelphia, PA – June 2, 2010 – Funded by Student Fundraising Efforts

VII. CURRICULUM AND INSTRUCTION

- A. Approve to authorize proper officials to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2009-2010 school year. (**Attachment #13**)

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the Collective Bargaining Agreement between The Northern Lehigh School District and Northern Lehigh Educational Support Personnel Association.
(Copies distributed to board members only)

X. FINANCIAL

- A. Approve the Following Financial Reports:
 1. General Fund June 2009
 2. NLMS Student Activities Account month of October
 3. NLHS Student Activities and Scholarship Acct for the month of October
- B. Approve the Following List of Bills:

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1. General Fund month of October
 2. Capital Projects month of October
 3. Cafeteria Fund month of October
 4. Athletic Fund month of October
 5. Refreshment Stand Fund month of October

- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #14)**
- D. Authorize administration to advertise a Request for Proposal for Student Busing Transportation effective July 1, 2010. Current contract with First Student expires, June 30, 2010. **(Attachment #15)**
- E. Authorize administration purchase a new Boomer 1030 tractor and front end blade attachment in the amount of \$13,750.00 (State Bid Price). This item is part of the long range equipment maintenance list. **(Attachment #16)**

XI. LEGAL

- A. Approve the Settlement Agreement and Release in regards to student #2090135.
(Copies distributed to board members only)

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 23, 2009.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 3, 2009.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 21, 2009 and the special meeting held on October 1, 2009.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT