

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, May 7, 2007
Senior High School Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on April 2, 2007.
- B. Regular school board meeting held on April 10, 2007.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy Committee Meeting held on April 10, 2007. **(Attachment #1)**
- F. Student Representatives to the Board Report Mr. Nathan Hunsicker
Ms. Rachael Parisi
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mrs. Lisa A. Blank
- J. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Pandemic Flu Contingency Plan
 - Use of Facilities Issue
- K. An executive session will be held at 6:30 p.m. in the Guidance Office Conference Room.

IV. PERSONNEL

A. Nomination for Appointment – Non-Professional

1. Elizabeth Trantham*
 - Assignment: High School Learning Support Aide replacing Tricia Seiler
 - Salary: \$9.59 Per Hour/6 ½ Hours Per Day/5 Days Per Week
(2005-2008 Educational Support Staff Memorandum of Understanding)
 - Effective Date: April 23, 2007
**60 day Probationary Period*

2. Rebecca Herring*
 - Assignment: Cook's Helper, Slatington Elementary School replacing Tina Chalk
 - Salary: \$7.50 Per Hour/5 ½ Hours Per Day/5 Days Per Week
(2005-2009 ESPA Collective Bargaining Agreement)
 - Effective Date: May 8, 2007
**60 day Probationary Period*

B. Substitute - Instructional

Approve the following substitute teacher for the 2006-2007 school year at the 2006-2007 substitute teacher rate of \$80.00 for 1-10 non-consecutive days; \$90.00 for 11-20 non-consecutive days; and \$105.00 for 21+ non-consecutive days:

Jennifer Silliman

C. Co-Curricular Appointments 2007-2008

Richard Oertner	Head Boys Basketball Coach	\$6,543.21
Dennis Rehrig	Assistant Boys Basketball Coach	
Richard Mantz	Assistant Boys Basketball Coach	
Joe Krempasky	MS Boys Basketball Coach-Shared Stipend	
Richard Roberts	MS Boys Basketball Coach-Shared Stipend	
David Oertner	Head Girls Basketball Coach	
Scott Gerould	Assistant Girls Basketball Coach	
Jason Reinhard	MS Girls Basketball Coach	
Todd Herzog	Head Wrestling Coach	
Brent Herzog	Assistant Wrestling Coach	
Rob Marlatt	Assistant Wrestling Coach	
Kathi Neff	Cheering Advisor-Shared Stipend	
LeAnn Hoch*	Cheering Advisor-Shared Stipend	

**Pending Verification of Clearances*

D. Co-Curricular Volunteers 2007-2008

Pete Reese	Assistant Boys Basketball Coach
Robert Hughes	Assistant Boys Basketball Coach
Lil Borger	Assistant Cheering Advisor
Alden "Chub" Farber, Jr.*	Assistant Football Coach

**Pending Verification of Clearances*

E. Resignation/Retirement

1. Accept the resignation of Terry Jenkins from his position as Elementary Band teacher in the Slatington Elementary School, effective the last day of 2006-2007 school year, at which time he will begin his retirement from Northern Lehigh School District after 33 years of service.
2. Accept the resignation of Lorraine Marsh from her position as 5th Grade Learning Support Aide in Slatington Elementary School, effective the last Slatington Elementary student day of the 2006-2007 school year, at which time she will begin her retirement from Northern Lehigh School District after 22 years of service.

F. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the second half of the 2006-2007 school year:

Thomas Mertus
From: Step 5B
To: Step 5B + 24

G. Unpaid Leave of Absence

Approve the request of employee #4850, a Peters Elementary Aide, to take a four week unpaid leave of absence beginning on May 9, 2007. She is planning to return to work upon release from her doctor on or about June 6, 2007.

H. Athletic Sports Physical Doctors

Approve to appoint OAA Orthopedic Specialists to provide one time athletic physicals for each athlete. They will be providing the PIAA Comprehensive Initial Pre-Participation Physical Evaluation at the cost of \$15.00 per physical. In prior year's, athletes received physicals for each sport they participated in.

I. Football Game Physician

Approve to appoint OAA Orthopedic Specialists to provide football game physicians for the 2007-2008 school year at a quoted fee of \$75.00 per regular season game and \$85.00 per post-season game. This is an increase of \$5.00 over previous year's fee.

V. CONFERENCES

Diane Ruff – Healthy Edge: Building Healthy School Meals! – June 12 & 13, 2007 – Bucks County IU #22, Doylestown, PA – Registration: \$175.00, Travel: \$53.35, Lodging: \$50.00, Meals: \$15.00 - Total Approximate Cost: \$293.35 – Funding: Cafeteria Budget (Attachment #2)

VI. POLICY**A. Board Policy – First Reading**

1. Approve revisions to existing school board policy #115 – Programs: Vocational/Career Education, as presented after first reading. (Attachment #3)
2. Approve revisions to existing school board policy #237.1 – Pupils: Audio and Video Surveillance, as presented after first reading. (Attachment #4)

3. Approve revisions to existing school board policy #209 – Pupils: Health Examinations/Screenings, as presented after first reading. **(Attachment #5)**

B. Board Policy – Second Reading

1. Approve revisions to existing school board policy #609 – Finances: Investment of District Funds, as amended after second reading. **(Attachment #6)**
2. Approve revisions to existing school board policy #217 – Pupils: Graduation Requirements, as amended after second reading. **(Attachment #7)**

C. Homebound Instruction

1. It is recommended that the Board of Education grant continued homebound instruction for a 9th Grade Student, Student No.1009350, for five hours per week for the remainder of the 2006-2007 school year.
2. It is recommended that the Board of Education grant homebound instruction for a 9th Grade Student, Student No.1015300, for five hours per week for the remainder of the 2006-2007 school year.

D. Agreement of Sponsorship

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Alyssa Yehl, in accordance with the guidelines established under Policy #912. Beginning in the Fall of 2007 she will be a fulltime student at Northampton Community College to pursue her course of study in Interior Design. **(Attachment #8)**

- E. Approve the General Criteria and Guidelines for the Northern Lehigh Ring of Honor as presented. **(Attachment #9)**
- F. Approve the Northern Lehigh School District Athletic Honor Code/Discipline Code as presented. **(Attachment #10)**
- G. Approve the Northern Lehigh School District Screening, Interviewing, and Hiring Guidelines as presented. **(Attachment #11)**

VII. CURRICULUM AND INSTRUCTION

A. CLIU 2007-2008 Facilities Plan Committee Report

Approve the following resolution to adopt the 2007-2008 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report that was unanimously adopted by the CLIU Facilities Plan Committee on February 6, 2007. **(Attachment #12)**

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2007-2008 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on February 6, 2007. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

- B. Approve administration to enter into a partnership agreement with Northwestern Lehigh School District in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership

Proposal between Northern Lehigh School District and Northwestern Lehigh School District will be from July 1, 2007 – June 30, 2008. **(Attachment #13)**

C. Addition of High School Young Republicans Club

Approve the request of the high school administration to conduct a Young Republicans Club in the high school. This club will provide students with a forum to discuss their opinions on issues of the day, current events, and upcoming elections, as well as, participate in local charity events and organize debates for students. There will be no cost to the district to conduct this club.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. FINANCIAL

- A. Approve the Arthurs Lestrangle Cash Management Portfolio for the months of March 2007. **(Attachment #14)**
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #15)**
- C. Authorize the administration to enter into an e-Service (ASP) agreement with CSIU 16 located in Lewisburg PA for fund accounting, payroll and personnel software applications beginning with the 2007-2008 fiscal year. The totle 2007-2008annual cost shall not exceed \$19,339.00 plus \$87.00 per hour for data conversion. The fees shall be pro-rated based on the actual date Northern Lehigh begins active use of the services and is contingent upon an amended termination date from our current software contract.
- D. Approve renewal of a service agreement with Ehrlich Pest Control for pest control service at all 4 buildings in the amount of \$3,468.00. This reflects a \$108.00 increase over the previous year's fee. **(Attachment #16)**
- E. Approve renewal of a service agreement with Altronics Security Systems for monitoring of burglar alarm system and recorded openings/closings for the 6 locations in the amount of \$2,692.29. This reflects a \$52.79 increase over the previous year's fee. **(Attachment #17)**
- F. Approve renewal of a service agreement with SimplexGrinnell for monitoring of fire alarm systems at all 5 buildings in the amount of \$2,006.00 This reflects a \$58.00 increase over the previous year's fee. **(Attachment #18)**
- G. Approve renewal of a three (3) year service agreement with Waste Management for trash removal and recycling collection at a cost of :

<u>YEAR</u>	<u>COST PER MONTH</u>	<u>COST PER YEAR</u>	<u>INCREASE PER YEAR</u>
2007-2008	\$1,855.00	\$22,262.00	\$509.00
2008-2009	\$1,920.00	\$23,041.00	\$779.00
2009-2010	\$1,987.00	\$23,841.00	\$800.00

- H. Approve the contract with J. Miller and Sons, Inc. for environmental consulting (AHERA, Right-to-Know, MSDS, and IAQ Testing) to include all buildings in the amount of \$6,725.00. This reflects a \$0.00 increase over the previous year's fee. **(Attachment #19)**

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- I. Approve to renew a five (5) year agreement with K.L. Fulford Associates, Inc. for the operation and management of the Peters Elementary School sewage treatment facility. Fees for this service will be \$9,300.00 per year. This reflects a \$0.00 increase over the previous five (5) year agreement.
 - J. Authorize to allow administration to advertise for solicitation of bids for the High School Paving Project.
 - K. Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel. Effective for the 2007-2008 school year, the hourly rate for non-routine matters will be \$165.00 per hour. The rate of routine or general advice will be \$120.00 per hour. This reflects a \$0.00 increase over the previous year's fees.

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on March 19, 2007.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 28, 2007 and the LCTI Director's Report for April 2007.
- C. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on April 5, 2007.

XIV. RECOGNITION OF GUESTS**XV. BUDGET DISCUSSION****XVI. ADOPTION OF PROPOSED FINAL BUDGET FOR 2007-2008**

- A. It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2007-2008 school year in the amount of \$_____. This is an increase of \$_____ or _____% over last year's figures.

The preliminary budget is adopted with a _____ mill increase for Lehigh County and a _____ mill increase for Northampton County.

B. Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Tera Knoll – Borough Secretary
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322

WASHINGTON TOWNSHIP

Diane Frantz – Township Secretary
Washington Township Municipal Building
PO Box 27, Slatedale, PA 18078
610-767-8108

BOROUGH OF SLATINGTON

John Kasten – Borough Secretary
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XVII. ADJOURNMENT