

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
January 18, 2006

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mrs. Lauren A. Ganser, at 7:34 p.m. on Wednesday, January 18, 2006 in the boardroom of the Slatington Elementary School.

ROLL CALL Members present: Mr. Franklin D. Beers, Mr. Donald H. Dengler, Mr. Bryan C. Dorshimer, Mr. Raymond J. Follweiler, Jr., Mrs. Sheryl A. Giles, Mr. Peter A. Ruth, Mr. Gregory S. Williams, Mrs. Lauren A. Ganser (8)

Members absent: Mr. Mathias J. Green, Jr. (1)

Non-members present: Dr. Nicholas P. Sham, Mrs. Lynne B. Fedorcha, Mr. Philip Bertolino, Dr. Linda Marcincin, Mr. John Hrizuk, Mr. David Papay, Mr. Brian Geiger, Ms. Christine Stafford, Ms. Laurie Newman-Mankos, Mrs. Andrea Madochick, Ms. Jessica Fidler, Mr. Nathan Hunsicker, Mrs. Doneta Merkle

VISITORS Approximately four visitors attended the meeting, in addition to Joel Kern, reporter for The Times News

PUBLIC COMMENT Donna Kulp – Washington Township – Requested permission to comment on items under Old Business, New Business and other items.

APPROVE MINUTES Mr. Dorshimer made a motion, which was seconded by Mr. Follweiler, that the minutes of the reorganization meeting held on December 5, 2005, the regular school board meeting held on December 5, 2005, and the regular school board meeting held on December 12, 2005 be approved and ordered filed.

YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles, Mr. Ruth, Mr. Williams, Mrs. Ganser (8)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit -- Mr. Bryan C. Dorshimer
Mr. Dorshimer reported from the CLIU Board Brief which was distributed at the meeting.

Mrs. Ganser reminded board members about the New/Seasoned Board Member meeting at the Carbon Lehigh Intermediate Unit which is scheduled for Tuesday, January 31, 2006 at 6:00 p.m.

Lehigh Career & Technical Institute -- Mrs. Sheryl A. Giles

Mrs. Giles reported on the newly functional dental occupation lab that is now in operation at LCTI. Several other areas have been recently renovated as well. As a result of the completion of the 2004-2005 financial audit our district will receive a \$16,502.26 credit. This amount will be credited toward the 2005-2006 obligation to LCTI. Mrs. Giles extended an

invitation to the entire board,
of the entire
on behalf of Dr. Hornberger, to go to LCTI for dinner and a tour
facility.

Legislative Report -- Mr. Gregory A. Williams

Chris Stafford reported on recent issues regarding Charter Schools.

Committee Reports and/or Meetings

The minutes of the Finance Committee meeting held on January 4, 2006 and the minutes of the Policy/Education Committee meeting held on January 3, 2006 were distributed.

**SPECIAL
BOARD
REPORTS**
(Con't.)

Student Representatives Report -- Ms. Jessica Fidler and Mr. Nathan Hunsicker reported from their report which was distributed to all board members.

Federal and Other Programs -- Mrs. Lynne B. Fedorcha
Mrs. Fedorcha reported from her Director of Curriculum and Instruction Report which was distributed at the meeting. She displayed a keystone (second one the district has received) which indicates meeting Adequate Yearly Progress.

Superintendent's Report -- Dr. Nicholas P. Sham, Sr.
A discussion about the Board/Administrative Retreat. It was decided to keep the dates originally chosen, i.e., Friday, March 31 and Saturday, April 1.

Dr. Sham called upon Brian Geiger to give the board an update on the wind damage from the recent storm.

Appoint Brian Geiger As Representative To Community Bridge Committee
Mr. Williams made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves to appoint Mr. Brian Geiger as the district representative to the Community Bridge Committee.
YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles, Mr. Ruth, Mr. Williams, Mrs. Ganser (8)
NAY: None (0)

Executive Session
An Executive Session was held at 6:45 p.m. in the Superintendent's Office to discuss personnel issues. The meeting was continued after the board meeting to discuss negotiations.

PERSONNEL
Mr. Follweiler made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following personnel items:

Retirement
Jim Tkach
Accept the of retirement request of James Tkach from his position as social studies teacher in the senior high school effective the end of the 2005-2006 school year. Mr. Tkach has worked in the Northern Lehigh School District for 14 years.

Ronald Klevenhagen
Accept the retirement request of Ronald Klevenhagen from his position as Earned Income Tax Officer effective February 28, 2006. Mr. Klevenhagen has worked in the Northern Lehigh School District for 8 ½ years.

Family Medical Leave Requests
Approve the request of employee number 25 to take a Family Medical Leave of Absence beginning January 3, 2006 and continue for twelve calendar weeks.

Substitutes Instructional and
Approve the following substitute teacher for the 2005-2006 school year at the 2005-2006 substitute teacher rates of \$80.00 for 1-10 non-consecutive days; \$90.00 for 11-20 non-consecutive days; \$105.00 for 21+ non-consecutive days: Kimberly Kuhns – Elementary

Salary Adjustment of the
Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the second semester 2005-2006 school year:

Jonathan DeFrain
From: Step 2B \$38,200
To: Step 2B+24 \$38,900

Induction Program
Approve the following teacher in the Northern Lehigh School District Induction Program beginning January 2006 and continuing until January 2007:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
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Theresa Lobach Amanda Gerhard \$750.00

PERSONNEL

(Con't.)

Leave Without Pay Approve the request of Kristie Croll, Title I teacher, to take an unpaid leave of absence for the week of October 30, 2006 through November 3, 2006. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles,
Mr. Ruth, Mr. Williams, Mrs. Ganser (8)

NAY: None (0)

POLICY

Mr. Dorshimer made a motion, which was seconded by Mr. Dengler, that the Board of Education approves the following items listed under Policy:

Board Policy 2nd Reading Approve to adopt school board policy #011 – Local Board Procedures – Board Governance Standards/Code of Conduct as recommended by the Pennsylvania School Boards Association, after second reading. It is also recommended that the board approves to reaffirm these standards and code of conduct in January of each year.

Policy #011

Board Policy 1st Reading Approve to adopt new school board policy #623 – Finances – Credit Cards, as presented after first reading.

Policy #623

Policy #137 Approve revisions to existing school board policy #137 – Programs – In-Home Instruction, as presented after first reading.

Policy #404 Approve revisions to existing school board policy #404 – Professional Employees – Employment of Professional Employees, as presented after first reading.

YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles,
Mr. Ruth, Mr. Williams, Mrs. Ganser (8)

NAY: None (0)

Conferences Education Mrs. Giles made a motion, which was seconded by Mr. Williams, that the Board of approves the following conferences:

Christine Stafford – 51st Annual Conference & Exhibit – Sponsored by PA Association of School Business Officials – March 7-10, 2006 – Hershey, PA – Registration: \$235.00, Meals: \$240.00, Lodging: \$389.13 – Total Approximate Cost: \$864.13.00 – Funding – Business Office

Rhonda Frantz – ACAPA Spring Conference – Sponsored by ACAPA – March 22-24, 2006 – Hershey, PA – Registration: \$170.00, Meals: \$10.00, Travel: \$72.00, Lodging: \$246.00 – Total Approximate Cost: \$498.00 – Funding – Business Office

Heather Tift – ACAPA Spring Conference – Sponsored by ACAPA – March 22-24, 2006 – Hershey, PA – Registration: \$170.00, Meals: \$10.00, Lodging: \$246.00 – Total Approximate Cost: \$426.00 – Funding – Business Office

Laurie Newman-Mankos – Reading Apprenticeship Conference – Sponsored by: West Ed – March 2-5, 2006 – Rockville, MD – Travel: \$150.00, Meals: \$72.00, Lodging: \$328.00 – Total Approximate Cost: \$550.00 – Funding – Title IIA

POLICY
(Con't.)

Linda Thompson – PA School Counselor’s Association Annual Conference – Sponsored by PA School Counselors Assoc. – March 2-3, 2006 – Hershey, PA –

Registration: \$265.00, Travel: \$40.00, Lodging: \$98.79 – Total Approximate Cost: \$403.79 – Funding – Peters Elementary Budget

John Fidelibus – Student Discipline Issues In Pennsylvania – Sponsored by Lorman Education Services – March 15, 2006 – Bethlehem, PA – Registration \$269.00 – Funding: Senior High Budget

Lynne Fedorcha – PA Federal Program Coordinators Annual Conference – Sponsored by PA Association of Federal Program Coordinators – April 2-5, 2006 – Hershey, PA – Registration: \$300.00, Travel: \$76.50, Meals: \$40.00, Lodging: \$357.00 – Total Approximate Cost: \$773.50 – Funding: Title I

Sharon Karpiszin – Tides of Change – Sponsored by Carbon Lehigh Intermediate Unit – March 7 and 8, 2006 – Registration: \$200.00 – Funded through the Peters Elementary budget.

Amend Motion Mr. Ruth made a motion to amend the previous motion to include conference Item 3 as long as lodging is removed from that item. Mrs. Giles seconded his motion.

Vote On Amendment YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles, Mr. Ruth, Mr. Williams, Mrs. Ganser (8)
NAY: None (0)

Vote On Main Motion YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles, Mr. Ruth, Mr. Williams, Mrs. Ganser (8)
NAY: None (0)

**CURRICU-
LUM AND
INSTRUC-
TION**

Mr. Ruth shared his experiences with the board from his visit to several schools on January 16.

**OLD
BUSINESS**

Mrs. Ganser reminded everyone about “Meet the School Board Members Night” on January 26 at 6:30 p.m. at the Presbyterian Church on Route 873.

Mr. Ruth wanted to know if the district was moving forward on the Development Office.

Mr. Follweiler asked if the administration was aware that the handicapped parking at the senior high school was plowed shut with snow.

Mr. Beers wanted to know if the district was considering Adult Education classes for technology.

**PUBLIC
COMMENT**

Donna Kulp – Washington Township -- She wanted to know the status on the cameras that are being installed in the school busses. She also wanted to know if there was any data collected regarding the permanent substitutes in our schools.

Mrs. Giles wanted to know if the cameras installed on the busses were paid for by the district. Some discussion ensued with regard to cameras on our school busses.

**NEW
BUSINESS**

State
Ethics
Commission
Collection

Mr. Dorshimer made a motion, which was seconded by Mr. Beers, that the Northern Lehigh School District Board of School Directors designates Doneta J. Merkle to receive and file Form SEC-1, Statement of Financial Interests from the Northern Lehigh School District Board members and designated employees as required by law, and the Northern Lehigh School District Board of Directors requires: the Superintendent, Director of Curriculum and Instruction, Director of Special Education, Business Manager, Director of Support Services, District Solicitor, Elementary Principals, Middle School Principal, High School/Middle School Assistant Principal, High School Principal, Technology Coordinator, Assistant Technology Coordinator, Food Services Director, and School Psychologists to file Form SEC-1, as required by the regulations of the State Ethics Commission.

YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles,
Mr. Ruth, Mr. Williams, Mrs. Ganser (8)

NAY: None (0)

Mr. Dorshimer asked for some facts on the alarms that have been going off within the buildings causing the police department to be dispatched to the schools. Dr. Sham explained the situation.

Mr. Ruth asked if the board would be getting the board minutes from the first meeting by the time the second meeting is held.

**PUBLIC
COMMENT**

Donna Kulp – Washington Township – Wanted to know why the early dismissal times were not on the scroll on the district's web page.

Mr. Williams asked if someone could be trained as a backup to put early dismissal information on the web page.

Mr. Follweiler asked if there was any board policy as to when teachers are dismissed on early dismissal days.

**FINANCIAL
Board of**

Mr. Beers made a motion, which was seconded by Mr. Follweiler, that the

Education approves the following items listed under Financial:

Treasurer's
2005.
Report

Approve the report of the Treasurer, Mr. Ruth, as presented for the month of December

Reports
(Info Only)

All board members received the December 2005 Revenue and Expenditure Reports for the Cafeteria, General, and Capital Reserve Funds, as presented.

General Fund
Bills

Approve payment of General Fund bills for the months of December 2005 and January 2006.

NLHS Student
Activities Acct.
Fund
Statement

Approve the Northern Lehigh High School Student Activities Account and Scholarship Fund Statements for the month of December 2005.

NLMS Student
Activities Acct.
Fund

Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of December 2005.

Statement

NL Sports Account Financial Report
FINANCIAL
 (Con't.)

Approve the Northern Lehigh Sports Accounts Financial Report for month ended December 31, 2005.

NL Refreshment Stand Financial Report

Approve the Northern Lehigh Refreshment Stand Financial Report for month ended December 31, 2005.

YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles, Mr. Ruth, Mr. Williams, Mrs. Ganser (8)
 NAY: None (0)

LEGAL

Mr. Dorshimer asked if there was any information from Attorney Stopp. regarding an ethics question.

the

Mr. Ruth wanted to go on record that the board received an invitation to meet informally with Middle Level Management Team on January 26. He wanted to know if the board could attend this meeting as a unit. He also wanted to know if there would be a problem if the members of the Act 93 negotiating team attended this event. Dr. Sham informed Mr. Ruth that he was informed that as long as no negotiations go on at that meeting there would be no problem.

CORRESPONDENCE

All board members received an invitation from the Lehigh Carbon Community College Founder's Day Mixer on February 9, 2006.

INFORMATION

The minutes of the Lehigh Carbon Community College Board of Trustees meeting held on December 1, 2005 and the minutes of the Washington Township Board of Supervisors meeting held on December 13, 2005 were distributed.

ADJOURNMENT

Mr. Beers made a motion, which was seconded by Mr. Follweiler, that the regular meeting of the Northern Lehigh School District Board of School Directors be adjourned at 9:16 p.m.

YEA: Mr. Beers, Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Giles, Mr. Ruth, Mr. Williams, Mrs. Ganser (8)
 NAY: None (0)

Respectfully submitted,

Bryan C. Dorshimer
Secretary

ATTEST: _____ President
Lauren A. Ganser