

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
October 10, 2005
Slatington Elementary School Boardroom
7:30 p.m.

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on September 12, 2005.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career & Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mrs. Lori H. Geronikos
- D. Committee Reports and/or Meetings
- E. Student Representatives to the Board Report Ms. Jessica Fidler
Mr. Nathan Hunsicker
- F. Solicitor's Report Atty. Charles Stopp
- G. Federal and Other Programs Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 C) Messenger Proposal
- I. Executive Session will be held at 6:00 p.m. in the superintendent's office.

IV. PERSONNEL**A. Administrative Transfer**

1. Sherri Molitoris

From: Bookkeeper II in the Business Office
To: Confidential Secretary to the Superintendent,
replacing Doneta Merkle upon her retirement.
Effective Date: Upon the resignation/retirement of Mrs. Doneta Merkle
which is expected on or about May 31, 2006. This move will
afford Mrs. Molitoris the ability work with Mrs. Merkle during
the next several months to insure a smooth transition upon
Mrs. Merkle's retirement.
Salary: To Be Announced based on Confidential Secretary
Compensation Agreement which is contingent upon
settlement of the Northern Lehigh School District Clerical
Salary and Benefit Agreement.
(Attachment #1A)

2. Linda Nails

From: Personal Care Assistant
Learning Support Classroom
To: Lunchroom Aide in the senior high school,
replacing Margaret Butz.
Effective Date: October 11, 2005

B. Approve to authorize the administration to advertise for a replacement for Mrs. Molitoris' in the business office in the spring of 2006.

C. Approve to appoint Renee Evans to teach the PSSA Excel English class in the senior high school. Beginning in January 2006 she will teach ten sessions of English scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour.

D. Approve to appoint Joann Wasilkowski to teach the PSSA Excel mathematics class in the senior high school. Beginning in January 2006 she will teach ten sessions of math scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour.

E. Unpaid Volunteers

1. Approve the following individuals as unpaid volunteer aides in the Peters Elementary School for the 2005-2006 school year: *Indicates New Volunteers Pending Verification of Clearances

Robin Blocker, Ruth Davies, Donna Lobach-Berger, Shelly Pender, Charles Uhler, Star Ybanez, Kathy Yelinek, Tracy Delans, Susan Fritz, Beth Holm, Lorin Shepherd.

*JoAnne Sipos, *Michele Miller, *Kelly Kindt, *Amy Shoff, *Shelly Long,
*Judy Lagrotteria, *Jennifer Hunsicker, *Kathy Mack, *Christina Smith

2. Approve the following individuals as unpaid volunteer aides in the Slatington Elementary School for the 2005-2006 school year:

Evelyn Barone, Robin Blocker, Sharon Boyesen, Lisa Cayne, Mary-Beth Fatzinger
Melissa Fritchman, Cindy Fritzingler, Beth Holm, Jen Hugo, Michele Miller, Shelly
Pender, Michele Tadman, Felicia Thomas

V. POLICY

A. Board Policies – Second Reading

1. Approve revisions to existing school board policy #203 – Communicable Diseases & Immunization, as presented after second reading. **(Attachment #1)**
2. Approve revisions to existing school board policy #248 – Unlawful Harassment, as presented after second reading. **(Attachment #2)**
3. Approve revisions to existing school board policy #435 – Family & Medical Leaves, as presented after second reading. **(Attachment #3)**
4. Approve to revise existing school board policy \$609 – Investment of District Funds, as presented after second reading. **(Attachment #4)**
5. INFORMATION ONLY: Formulation of Administrative Regulation No. 117-AR – Reimbursable Homebound Instruction. **(Attachment #5)**

B. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for an 11th Grade Student, Student No. 745000, for five hours per week, effective September 21, 2005 and continuing until December 21, 2005.

C. Field Trip Requests

1. Approve the request of the seventh grade teachers to take a field trip to the Franklin Institute in late April 2006. They are also requesting permission to begin fundraising to cover the cost of the trip, including transportation and admission. **(Attachment #6)**
2. Approve the request of the senior high school anatomy class to take a field trip to the Franklin Institute on November 23, 2005. There will be no cost to the district for this trip. **(Attachment #7)**

D. Conference Requests

1. Earl Snyder – Pennsylvania School Business Officials Conference – Grounds Management Conference & Trade Show – January 11, 2006 – Valley Forge, PA – Registration: \$175.00, Meals: \$20.00 – Total approximate cost: \$195.00 – Support Services Budget **(Attachment #8)**

2. Mark Hoffman – Pennsylvania School Business Officials Conference – Grounds Management Conference & Trade Show – January 11, 2006 – Valley Forge, PA – Registration: \$175.00, Meals: \$20.00 – Total approximate cost: \$195.00 – Support Services Budget (**Attachment #9**)
3. Brian Geiger – Pennsylvania School Business Officials Conference – Grounds Management Conference & Trade Show – January 11, 2006 – Valley Forge, PA – Registration: \$175.00, Meals: \$20.00, Travel: \$60.00 – Total approximate cost: \$230 – Support Services Budget (**Attachment #10**)
4. Dawn Wadsworth – Pennsylvania School Psychologist Conference – Penn State – October 18, 2005 – Registration: \$195.00, Travel: \$128.00 – Total approximate cost: \$230.00 – IDEA Funded (**Attachment #11**)
5. Maria Pinnata – Pennsylvania School Psychologist Conference – Penn State – October 18, 2005 – Total approximate cost -- registration: \$195.00
IDEA Funded (**Attachment #12**)
6. Robert Hicks – Technology Education Association of Pennsylvania -- November 3 & 4, 2005 – Registration: \$35.00 – Travel, \$54.00 – Meals -- \$80.00, Lodging -- \$103.68 – Total Approximate Cost: \$272.68 – Title IID (**Attachment #13**)

E. Request For Leave Without Pay

Approve the request of Karen Haberern, fourth grade teacher, to take a one day leave of absence, without pay, on November 11, 2005. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

VI. CURRICULUM AND INSTRUCTION

- A. Approve to authorize proper officials to enter into an agreement for a Northern Lehigh School District special education student to attend the Whitehall-Coplay School District in accordance with the promises and covenants contained in the agreement. This agreement is effective October 3, 2005 through July 31, 2006, unless otherwise terminated.
- B. Approve to authorize proper officials to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit to provide services for special education for the 2005-2006 school year as outlined in **attachment #14**.

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Possible Items for Action:
 1. Approval of a new Northern Lehigh School District Clerical Salary and Benefit Agreement.
 2. Approval of a new Compensation Agreement for the Confidential Secretary to the Superintendent.

3. Approval of the Superintendent's performance review 2004-2005 and new goals for 2005-2006.
4. The Business Manager's Agreement.

IX. FINANCIAL

- A. Approve the Treasurer's Report for the months of July, August and September, 2005.
- B. Approve the Cafeteria Report for the months of July and August 2005.
(Information Only)
- C. Approve payment of General Fund bills for the month of September and October 2005.
- D. Approve the Northern Lehigh Sports Accounts Financial Report for three months ended September 30, 2005. **(Attachment #15)**
- E. Approve the Northern Lehigh Refreshment Stand Financial Report for three months ended September 30, 2005. **(Attachment #16)**
- F. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of September 2005. **(Attachment #17)**
- G. Approve to adopt a Lehigh Carbon Community College Resolution requesting approval of two capital projects not included in their 2005-2006 Fiscal Year capital budget for construction of the Homeland Security Building and the renovation of the Science Hall to accommodate the Education Center. The Community College is requesting approval from the sponsoring school district's board of directors to enter into an agreement for the architectural services, construction, and land improvements for each of these capital projects per provisions of Section 2.2 of the Rules, Regulations and procedures for LCCC. The sponsoring school districts will not be responsible for any capital funding for either of these projects. **(Attachment #18)**
- H. Accept pledges and donations from various individuals and organizations to fund the cost of extra-curricular transportation expenses which were cut from the 2005-06 fiscal year budget prior to adoption. Currently \$925 in donations and pledges have been received and will be designated for the expenses related to those areas cut.
- I. Approve for proper school officials to develop specifications and solicit bids for the replacement and upgrades of the two (2) high school chillers.
- J. Approve for proper school officials to develop specifications and send out Requests For Pricing (RFP's) from firms for the Nitrate Removal System for the Peters Elementary Building.

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 1, 2005.

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT