

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, February 7, 2005
Middle School Auditorium
7:30 P.M.
AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mrs. Lori H. Geronikos
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education/Staffing Committee meeting held on January 18, 2005. **(Attachment #1)**
 - 2. Minutes of the Technology/Buildings and Grounds Committee meetings held on January 12, 2005 and February 2, 2005. **(Attachment #2)**
 - 3. Minutes of the Community Relations Committee meeting held on January 26, 2005. **(Attachment #3)**
 - 4. Minutes of the Finance Committee meeting held on January 31, 2005. **(Attachment #4)**
- F. Student Representatives To The Board Report..... Ms. Ashley Kunkle
Ms. Jessica Fidler
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - National School Counseling Week – February 7-11, 2005
 - Administrative Mid-Year Review
 - Parks & Recreation Commission
- J. Executive Session

III. PERSONNEL**A. Nominations for Appointment****1. Instructional**

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|---------------------------------------|---|
| a. Darlene G. Griffith
Assignment: | Temporary Professional Employee
English/Social Studies teacher in the senior
high school, replacing Brian Pfingstl who
resigned. |
| Salary: | \$37,000.00 (Pro-rated) Step 1 Bachelors on the
2004-2005 NLEA Collective Bargaining
Agreement salary schedule. |
| Effective Date: | February 14, 2005 |

B. Resignations

1. Accept the resignation of Lauren Hancz from her position as a Temporary Vacancy Replacement elementary counselor in the Slatington Elementary School replacing Suzanne Mengel effective January 19, 2005.
2. On January 10, 2005 the board approved a motion to administratively transfer Margaret Butz from her position as lunchroom aide in the senior high school to study hall monitor in the senior high school. Approve the recommendation of the administration to accept Mrs. Butz's resignation from the study hall monitor position and allow her to be administratively transferred back to her lunchroom aide position at the senior high school, effective January 20, 2005.

C. Extend Temporary Vacancy Replacement Positions**1. Instructional**

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|-------------------------------|--|
| a. Sarah White
Assignment: | Extension of Temporary Vacancy Replacement
Grade 7 Learning Support teacher in the
middle school replacing Tammy Fristick who has been
granted an extension of her unpaid leave of absence. |
| Salary: | \$37,000 (Pro Rated) – Step 1B on the 2004-2005
NLEA Collective Bargaining Agreement Salary
Schedule |
| Effective Date: | On or about January 26, 2005 |
| Termination Date: | On or about June 17, 2005 |
| | (Subject to change for inclement weather & requested extensions.) |
| b. Amanda Beer
Assignment: | Extension of Temporary Vacancy Replacement
Grade 4 teacher in the Slatington Elementary
School, replacing Jennifer Schlegel who has been
granted an extension of her unpaid leave of absence. |
| Salary: | \$37,000 (Pro Rated) – Step 1B on the 2004-2005
NLEA Collective Bargaining Agreement Salary
Schedule |
| Effective Date: | On or about January 26, 2005 |

- Termination Date: Upon return of regular fulltime employee.
- c. Diane Saeger
Assignment: Extension of Temporary Vacancy Replacement Grade 2 teacher in the Peters Elementary School, replacing Tracy Ettinger who has been granted an extension of her unpaid leave of absence.
- Salary: \$37,000 (Pro Rated) – Step 1B on the 2004-2005 NLEA Collective Bargaining Agreement Salary Schedule
- Effective Date: On or about January 26, 2005
- Termination Date: On or about June 17, 2005
(Subject to change for inclement weather & requested extensions.)
- d. Denise Plotsko *
Assignment: Extension of Temporary Vacancy Replacement Grade 5 elementary teacher in the Slatington Elementary School, replacing Laurie Ramsey, who was granted an extension of her child rearing leave.
- Salary: \$37,000 (Pro Rated) – Step 1B on the 2004-2005 NLEA Collective Bargaining Agreement Salary Schedule
- Effective Date: On or about January 26, 2005
- Termination Date: On or about March 21, 2005
(Subject to change for inclement weather & requested extensions.)

*Benefits Waived: Former Northern Lehigh School District employees who retired under provisions of an ERI granting health insurance benefits paid in full or in part and who are contracted to return to service under the emergency provisions of Act 63 of 2004 shall not be entitled to any paid benefits during the period of time they return to service. Benefits shall include health, dental, life, long term disability, vision reimbursement, and employer paid retirement contributions. The returning retiree shall continue to be entitled to any unexpired benefits provided under the provision of the ERI in effect when they retired.

D. Nomination for Appointment

1. Instructional

- a. Michael Bonner*
Assignment: Temporary Vacancy Replacement Elementary Guidance Counselor in the Slatington Elementary School, replacing Suzanne Mengel who has been granted a leave of absence.
- Salary: \$37,000 (Pro Rated) – Step 1B on the 2004-2005 NLEA Collective Bargaining Agreement Salary Schedule
- Effective Date: On or about February 6, 2005
- Termination Date: On or about May 23, 2005
(Subject to change for inclement weather & requested extensions)

*Benefits Waived: Former Northern Lehigh School District employees who retired under provisions of an ERI granting health insurance benefits paid in full or in part and who are contracted to return to service under the emergency provisions of Act 63 of 2004 shall not be entitled to any paid benefits during the period of time they return to service. Benefits shall include health, dental, life, long term disability, vision reimbursement, and employer paid retirement contributions. The returning retiree shall continue to be entitled to any unexpired benefits provided under the provision of the ERI in effect when they retired.

2. Non-Instructional

- a. Diana Beltran* (Pending Verification of Clearances)
Assignment: Study Hall Monitor in the senior high school, replacing Margaret Butz who was replacing Dawn Krupa, who resigned.
Salary: \$9.17 Per Hour/6 1/2 Hours Per Day/5 Days Per Week
Effective Date: January 20, 2005
*60-Day Probationary Period

E. Professional Contract

According to Article II-1108, subsection (b) of the School Code: "A temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a "professional employee" within the meaning of this article." Therefore, it is recommended to approve "professional employee" status as per the school code for the following teacher, who has satisfactorily completed three years of service to Northern Lehigh School District:

Kathy Walter

F. Substitutes

1. Instructional

Approve the following substitute teachers for the 2004-2005 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Crystal Lovett -- Art
Teresa C. Mosser – All Subject Areas
Kathleen L. Spess – All Subject Areas
Barbara Timbers – All Subject Areas
Jessica L. Miller – All Subject Areas

- G. Approve to appoint Charles Uhler as an Adult Aide for the Bigs & Littles After-School Program at Peters Elementary at a salary of \$8.00 per hour for one hour for three Wednesday afternoons a month from February through May 2005. His salary will be funded through a grant through the Northern Lehigh Educational Foundation.
- H. Approve to appoint JoAnn Wasilkowski as the PSSA Excel Mathematics teacher in the senior high school. She will teach ten sessions after school from 2:35 to 3:35 p.m. and will be compensated for two hours for each session taught (one hour for preparation and one hour for teaching at the rate of \$19.00 per hour.
- I. Approve to appoint Renee Evans as the PSSA Excel English teacher in the senior high school. She will teach ten sessions after school from 2:35 to 3:35 p.m. and will be compensated for two hours for each session taught (one hour for preparation and one hour for teaching at the rate of \$19.00 per hour.

J. Induction Program

Approve the following teacher in the Northern Lehigh School District Induction Program for the beginning in February 2005 and continuing until February 2006:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Renee Evans	Darlene Griffith	\$750.00

IV. POLICY

A. Conferences

1. Approve the request of Dr. Nicholas Sham to attend a Dale Carnegie Training seminar in King of Prussia on March 31 and April 1, 2005. Expenses for this conference, entitled High-Impact Presentations, includes \$1695.00 for registration and will be funded through the 2004-2005 Superintendent's budget. **(Attachment #5)**
2. Approve the request of Karen Nicholas to attend the 7th Annual Conference for Pennsylvania Kindergarten Teachers in Harrisburg, PA on March 7 and 8, 2005. Expenses for this conference includes (free registration for principal), \$210.00 for lodging, \$40.00 for meals for a total cost of \$250.00 and will be funded through the general fund in the Curriculum Budget. **(Attachment #6)**
3. Approve the request of Marsha Burnard, kindergarten teacher, to attend the 7th Annual Conference for Pennsylvania Kindergarten Teachers in Harrisburg, PA on March 7 and 8, 2005. Expenses for this conference includes \$275.00 for registration, \$210.00 for lodging, \$40.00 for meals for a total cost of \$520.00 and will be funded through the general fund in the Curriculum Budget. **(Attachment #7)**
4. Approve the request of Deborah Geiger, kindergarten teacher, to attend the 7th Annual Conference for Pennsylvania Kindergarten Teachers in Harrisburg, PA on March 7 and 8, 2005. Expenses for this conference includes \$275.00 for registration, \$112.00 for lodging, \$20.00 for meals for a total cost of \$407.00 and will be funded through the general fund in the Curriculum Budget. **(Attachment #8)**
5. Approve the request of Dawn Mayer, kindergarten teacher, to attend the 7th Annual Conference for Pennsylvania Kindergarten Teachers in Harrisburg, PA on March 7 and 8, 2005. Expenses for this conference includes \$275.00 for registration, \$210.00 for lodging, \$40.00 for meals, \$67.50 for travel, for a total cost of \$592.70 and will be funded through the general fund in the Curriculum Budget. **(Attachment #9)**
6. Approve the request of Susanne Hegedus, kindergarten teacher, to attend the 7th Annual Conference for Pennsylvania Kindergarten Teachers in Harrisburg, PA on March 7 and 8, 2005. Expenses for this conference includes \$275.00 for registration, \$112.00 for lodging, \$20.00 for meals, \$64.00 for travel, for a total cost of \$471.00 and will be funded through the general fund in the Curriculum Budget. **(Attachment #10)**

7. Approve the request of Mary Smith, high school guidance counselor, to attend a Pennsylvania School Counselors Association conference in State College, PA from April 20-23, 2005. Expenses for this conference include \$270.00 for registration, \$100.00 for travel, \$65.00 for lodging and will be funded through the senior high guidance budget. **(Attachment #11)**
8. Approve the request of Sheila Lanshe, high school guidance counselor, to attend a Pennsylvania School Counselors Association conference in State College, PA from April 20-23, 2005. Expenses for this conference include \$270.00 for registration, \$100.00 for travel, \$65.00 for lodging and will be funded through the senior high guidance budget. **(Attachment #12)**
9. Approve the request of Lori Geronikos to attend the PSBA Legislative Leadership Conference in Hershey on March 6 and 7, 2005. Expenses for the conference include \$275.00 for registration, \$30.00 for meals, and \$111.18 for lodging for a total approximate cost of \$416.18 and will be paid for through the general fund. **(Attachment #13)**

B. New Board Policy – Second Reading

1. Approve to adopt new school board policy #249 – Pupils – Bullying/Harassment, as presented after second reading. **(Attachment #14)**
2. Approve to adopt new school board policy #904.2 – Community – Civility/Orderly Conduct, as presented after second reading. **(Attachment #15)**
3. Approve to adopt new school board policy #141 – Programs – Identification Badge, as presented after second reading. **(Attachment #16)**

C. Existing Board Policy -- First Reading

1. Approve revisions to existing school board policy 434 – Professional Employees – Sick Leave, as presented after first reading. **(Attachment #17)**

D. Close An Account

Approve the request of the senior high school to close the EAST (Enrichment in the Arts, Science and Technology) Account in accordance with the Student Activities Account guidelines. The account is inactive and it is recommended that the funds be transferred to the Student Council Account for the benefit of the entire student body.

V. CURRICULUM AND INSTRUCTION

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. FINANCIAL

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #18.**

- B. Approve payment of bills from the Construction Account 2004 AAA Financing, as presented in **attachment #19**.
- C. Approve the Arthurs Lestrage Cash Management Portfolio for the month of December 2004. (**Attachment #20**)
- D. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of December 2004. (**Attachment #21**)
- E. Approve the Northern Lehigh Athletic fund report for the month of January 2005 as presented in **attachment #22**.
- F. Approve the Northern Lehigh Refreshment Stand Financial Report for month ended January 31, 2005 as presented in **attachment #23**.
- G. Approve the Northern Lehigh Sports Accounts Financial Report for the month ended January 31, 2005 as presented in **attachment #24**.
- H. Approve to enter into a one (1) year Service Agreement with PenTeleData for a Point to Point connectivity between Slatington Elementary School and Carbon Lehigh Intermediate Unit #21 in the amount of \$1100.00 per month.
- I. Approve to enter into a one (1) year Service Agreement with PenTeleData for a Point to Point connectivity between Slatington Elementary School and Peters Elementary School in the amount of \$867.00 per month.
- J. Move to establish compensation rates effective July 1, 2005 for Northern Lehigh School District elected and appointed real estate and per capita tax collectors as follows:

Base Annual Salary	\$400.00
First 2000 bills collected	\$1.50 each
Per Bill Collected over 2000	\$1.25 each
- K. Distribution of the Carbon Lehigh Intermediate Unit 2005-2006 Operation and Program Services Budget for review. A motion to adopt this budget will be placed on the February 14 agenda.

IX. LEGAL

X. CORRESPONDENCE

XI. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on December 20, 2004.
- B. Minutes of the Washington Township Board of Supervisors meeting held on December 14, 2004.

C. Minutes of the Borough of Slatington Parks & Recreation Committee meetings held on November 15, 2004, December 20, 2004 and January 18, 2005.

D. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on January 6, 2005.

E. Minutes of the Lehigh Career & Technical Institute Joint Operating committee meeting held on December 1, 2004 and the LCTI Director's Report for January 2005.

XII. RECOGNITION OF GUESTS

XIII. ADJOURNMENT