

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**October 10, 2005
Slatington, PA**

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:30 p.m. on Monday, October 10, 2005 in the boardroom located at the Slatington Elementary School.

ROLL CALL Members present: Mr. Franklin D. Beers, Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mr. Raymond J. Follweiler, Jr., Mrs. Susan H. Fullas, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. William H. Hazzard, Mr. Mathias J. Green, Jr. (9)

Members absent: None (0)

Non-members present: Dr. Nicholas P. Sham, Mrs. Lynne Fedorcha, Mr. Philip Bertolino, Dr. Linda Marcincin, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. John Fidelibus, Mr. Brian Geiger, Ms. Christine Stafford, Mr. Jeffrey Bachman, Mrs. Laurie Newman-Mankos, Mrs. Andrea Madochick, Ms. Jessica Fidler, and Mrs. Doneta Merkle

VISITORS Approximately 5 visitors attended the meeting, in addition to Joel Kern, reporter for The Times News and Terry Ahner, reporter for The Chronicle newspapers.

PUBLIC COMMENT Donna Kulp – Washington Township – reserved the right to comment on all agenda items.

APPROVE MINUTES Mrs. Fullas made a motion, which was seconded by Mr. Beers, that the minutes of the regular school board meeting held on September 12, 2005 be approved as amended, making a correction to the roll call under Personnel on page five changing the number of NAY votes from (1) to (2).

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit – Mr. Bryan C. Dorshimer
Mr. Dorshimer reported from the CLIU Board Brief. He announced that Dr. Frank Ferrari, the Executive Director of the CLIU, has submitted his resignation/retirement. He also reported that the CLIU Board informed the executive committee that they must look at their budget and find ways to control their budget. He spoke about the representatives our district had for the Governor's School of Excellence.

Mrs. Fullas asked Mr. Dorshimer how he voted on the support personnel contract at the Carbon Lehigh Intermediate Unit. He will give her an answer to this question next month.

Legislative Report – Mrs. Lori H. Geronikos
She informed the board that the newest Secretary of Education is Dr. Gerald L.

Zahorchak.

She discussed several House bills that are currently under discussion.

Committee Reports and/or Meetings
Minutes of the Technology/Buildings and Grounds committee meeting held on October 5 were distributed.

Student Representatives Report – Ms. Jessica Fidler and Mr. Nathan Hunsicker gave their reports for the month of October.

Federal and Other Programs – Mrs. Lynne B. Fedorcha

Mrs. Fedorcha distributed a written Director of Curriculum and Instruction report and reviewed it with the board.

Superintendent's Report – Dr. Nicholas P. Sham, Sr.

Dr. Sham announced that a grievance hearing is scheduled for Tuesday, October 18 at 6:30 p.m. in the Central Office Boardroom. Mr. Green announced that the committee for this hearing will be whoever can make it.

He announced that the Educational Support Staff (Aides) are interested in beginning negotiations on a new agreement. Mr. Green asked Dr. Sham to have a representative contact Mr. Dorshimer and Mr. Beers.

Dr. Sham discussed the proposal to reinstate the district newsletter, the Messenger.

There was an Executive Session at 6:00 p.m. in the superintendent's office for personnel and negotiations issues.

RECESS

At 7:55 p.m. Mr. Green called for a recess to reconvene the Executive Session. The Board reconvened their regular meeting at 8:55 p.m.

PERSONNEL

Mrs. Fullas made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following personnel item:

Administrative Transfer	Sherri Molitoris From: To: Effective Date: Salary:	Bookkeeper II in the Business Office Confidential Secretary to the Superintendent, replacing Doneta Merkle upon her retirement. Upon the resignation/retirement of Mrs. Doneta Merkle which is expected on or about May 31, 2006. This move will afford Mrs. Molitoris the ability work with Mrs. Merkle during the next several months to insure a smooth transition upon Mrs. Merkle's retirement. To Be Announced based on Confidential Secretary Compensation Agreement which is contingent upon settlement of the Northern Lehigh School District Clerical Salary and Benefit Agreement.
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ROLL CALL: YEA: Mr. Cox, Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard, Mr. Green (5)
NAY: Mr. Beers, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser (4)

Motion carried.

Mrs. Fullas made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following personnel items:

Administrative Transfer	Linda Nails From: To: Effective Date:	Personal Care Assistant Learning Support Classroom Lunchroom Aide in the senior high school, replacing Margaret Butz. October 11, 2005
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Permission To Advertise Business Office Position	Approve to authorize the administration to advertise for a replacement for Mrs. Molitoris' in the business office in the spring of 2006.
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PSSA Excel senior	Approve to appoint Renee Evans to teach the PSSA Excel English class in the
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English Teacher high school. Beginning in January 2006 she will teach ten sessions of English scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour.

PERSONNEL

(Con't.)

PSSA Excel class in Math Teacher Approve to appoint Joann Wasilkowski to teach the PSSA Excel mathematics the senior high school. Beginning in January 2006 she will teach ten sessions of math scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour.

Unpaid Volunteers Approve the following individuals as unpaid volunteer aides in the Peters Elementary School for the 2005-2006 school year: *Indicates New Volunteers Pending Verification of Clearances

Robin Blocker, Ruth Davies, Donna Lobach-Berger, Shelly Pender, Charles Uhler, Star Ybanez, Kathy Yelinek, Tracy Delans, Susan Fritz, Beth Holm, Lorin Shepherd.

*JoAnne Sipos, *Michele Miller, *Kelly Kindt, *Amy Shoff, *Shelly Long,
*Judy Lagrotteria, *Jennifer Hunsicker, *Kathy Mack, *Christina Smith

Unpaid Volunteers Approve the following individuals as unpaid volunteer aides in the Slatington Elementary School for the 2005-2006 school year:

Evelyn Barone, Robin Blocker, Sharon Boyesen, Lisa Cayne, Mary-Beth Fatzinger
Melissa Fritchman, Cindy Fritzing, Beth Holm, Jen Hugo, Michele Miller, Shelly Pender,
Michele Tadman, Felicia Thomas

ROLL CALL: YEA: Mr. Cox, Mr. Follweiler, Mrs. Fullas, Mrs. Geronikos,
Mr. Hazzard, Mr. Green (6)

NAY: Mr. Beers, Mr. Dorshimer, Mrs. Ganser (3)

Motion carried.

POLICY

Mr. Cox made a motion, which was seconded by Lori Geronikos, that the Board of Education approves the following items listed under Policy:

Board Policies Second Reading Approve revisions to existing school board policy #203 – Communicable Diseases & Immunization, as presented after second reading.

Approve revisions to existing school board policy #248 – Unlawful Harassment, as presented after second reading.

Approve revisions to existing school board policy #435 – Family & Medical Leaves, as presented after second reading.

Approve to revise existing school board policy \$609 – Investment of District Funds, as presented after second reading.

INFORMATION ONLY: Formulation of Administrative Regulation No. 117-AR – Reimbursable Homebound Instruction.

Homebound hours Instruction Grant homebound instruction for an 11th Grade Student, Student No. 745000, for five per week, effective September 21, 2005 and continuing until December 21, 2005.

Grant homebound instruction for a 12th grade student, Student No. 640000, for five hours per week, effective September 26, 2005 through November 10, 2005.

POLICY

(Con't.)

Field Trip
Requests

Approve the request of the seventh grade teachers to take a field trip to the Franklin Institute in late April 2006. They are also requesting permission to begin fundraising to cover the cost of the trip, including transportation and admission.

Approve the request of the senior high school anatomy class to take a field trip to the Franklin Institute on November 23, 2005. There will be no cost to the district for this trip.

Leave
Without
Pay

Approve the request of Karen Haberern, fourth grade teacher, to take a one day leave of absence, without pay, on November 11, 2005. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

conference

Mr. Dorshimer made a motion, which was seconded by Mrs. Ganser to pull the requests out of the main motion and vote on them separately:

Conference
Requests

Earl Snyder – Pennsylvania School Business Officials Conference – Grounds Management Conference & Trade Show – January 11, 2006 – Valley Forge, PA – Registration: \$175.00, Meals: \$20.00 – Total approximate cost: \$195.00 – Support Services Budget

Mark Hoffman – Pennsylvania School Business Officials Conference – Grounds Management Conference & Trade Show – January 11, 2006 – Valley Forge, PA – Registration: \$175.00, Meals: \$20.00 – Total approximate cost: \$195.00 – Support Services Budget

Brian Geiger – Pennsylvania School Business Officials Conference – Grounds Management Conference & Trade Show – January 11, 2006 – Valley Forge, PA – Registration: \$175.00, Meals: \$20.00, Travel: \$60.00 – Total approximate cost: \$230 – Support Services Budget

Dawn Wadsworth – Pennsylvania School Psychologist Conference – Penn State – October 18, 2005 – Registration: \$195.00, Travel: \$128.00 – Total approximate cost: \$230.00 – IDEA Funded

Maria Pinnata – Pennsylvania School Psychologist Conference – Penn State – October 18, 2005 – Total approximate cost -- registration: \$195.00
IDEA Funded

Robert Hicks – Technology Education Association of Pennsylvania -- November 3 & 4, 2005 – Registration: \$35.00 – Travel, \$54.00 – Meals -- \$80.00, Lodging -- \$103.68 – Total Approximate Cost: \$272.68 – Title IID (Attachment #13)

Mr. Cox made a suggestion to develop a board policy to take each of the agenda items separately so that the administration could get an idea as to what the board likes and dislikes.

Mrs. Fullas suggested that Board members should give a reason as to why they are voting "no" on a motion.

ROLL CALL: YEA: Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard, Mr. Cox, Mr. Green (5)
NAY: Mr. Follweiler, Mrs. Ganser, Mr. Beers, Mr. Dorshimer (4)

Motion carried.

**CURRIC-
ULUM AND
INSTRUC-
TION**

Mr. Cox made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following items listed under Curriculum and Instruction:

Approve to authorize proper officials to enter into an agreement for a Northern Lehigh School District special education student to attend the Whitehall-Coplay School District in accordance with the promises and covenants contained in the agreement. This agreement is effective October 3, 2005 through July 31, 2006, unless otherwise terminated.

Approve to authorize proper officials to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit to provide services for special education for the 2005-2006 school year as presented.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

**NEW
Education
BUSINESS**

Mr. Cox made a motion, which was seconded by Mr. Hazzard, that the Board of Education approves a new four year Northern Lehigh School District Clerical Salary and Benefit Agreement.

Clerical Salary & Benefit Agreement ROLL CALL: YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (8)
NAY: None (0)
ABSTAIN: Mr. Dorshimer (1)

Motion carried.

Compensation Agreement - Superintendent's Secretary ROLL CALL: YEA: Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard, Mr. Cox, Mr. Green (5)
NAY: Mr. Follweiler, Mrs. Ganser, Mr. Beers, Mr. Dorshimer (4)

Motion carried.

Superintendent's Performance Review Mr. Cox made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the Superintendent's performance review for 2004-2005 as was discussed in Executive Session. Included with that is a 4.5% salary increase (Mr. Green asked Mr. Cox to give the salary as it was computed) for a salary of \$105,772.

ROLL CALL: YEA: Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard, Mr. Cox, Mr. Green (5)
NAY: Mrs. Ganser, Mr. Beers, Mr. Dorshimer, Mr. Follweiler (4)

Motion carried.

Business Manager's Agreement Mrs. Fullas made a motion, which was seconded by Mr. Cox, that the Board of Education approves the Business Managers agreement, as was presented, updating benefits to comply with the clerical staff.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (9)
NAY: None (0)

<u>FINANCIAL</u>	Mrs. Geronikos made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following items listed under Financial:
Treasurer's Report	Approve the report of the Treasurer, Mr. Cox, for the months of July, August and September, 2005 as presented.
Reports (Info Only)	All board members received the July and August 2005 Revenue and Expenditure Reports for the Cafeteria, General, and Capital Reserve Funds, as presented.
General Fund Bills	Approve payment of General Fund bills for the month of September and October 2005.
NL Sports Account Report	Approve the Northern Lehigh Sports Accounts Financial Report for three months ended September 30, 2005.
NL Refreshment Stand Report	Approve the Northern Lehigh Refreshment Stand Financial Report for three months ended September 30, 2005.
NLHS Student Activities Account Fund Statement	Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of September 2005.
LCCC Resolution For Two Capital from Projects	Approve to adopt a Lehigh Carbon Community College Resolution requesting approval of two capital projects not included in their 2005-2006 Fiscal Year capital budget for construction of the Homeland Security Building and the renovation of the Science Hall to accommodate the Education Center. The Community College is requesting approval the sponsoring school district's board of directors to enter into an agreement for the architectural services, construction, and land improvements for each of these capital projects per provisions of Section 2.2 of the Rules, Regulations and procedures for LCCC. The sponsoring school districts will not be responsible for any capital funding for either of these projects.
Donations For Extra-Curricular Transportation Expenses	Accept pledges and donations from various individuals and organizations to fund the cost of extra-curricular transportation expenses which were cut from the 2005-06 fiscal year budget prior to adoption. Currently \$925 in donations and pledges have been received and will be designated for the expenses related to those areas cut.
Solicit Bids - High School Chillers	Approve for proper school officials to develop specifications and solicit bids for the replacement and upgrades of the two (2) high school chillers.
RFP For	Approve for proper school officials to develop specifications and send out Requests

For Nitrite Removal System Pricing (RFP's) from firms for the Nitrate Removal System for the Peters Elementary Building.

Reinstate Funds For District Newsletter One of the district-wide goals for the 2005-06 school year is to expand the community involvement in issues related to school programs and funding. Therefore, the administration requests the reinstatement of funds to publish the district newsletter to be used as a vehicle to deliver information about Northern Lehigh School District in a cost effective method.

FINANCIAL

(Con't.)

Budgetary Transfer To Reinstate District Newsletter Authorize the following budget transfer and reinstate "The Messenger" into the 2005-06 general fund budget. The funds reflected are savings from staff retirements/resignations not anticipated at the time the original budget was approved.

Newsletter

Transfer from:

Transfer to:

2380-111-80

2360-530

\$2,000 (postage)

2380-111-80

2360-550

\$5,000 (printing)

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

INFORM- ATION

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 1, 2005.

ADJOURN- MENT

Mr. Beers made a motion, which was seconded by Mr. Follweiler, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 9:10 p.m.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas
Mrs. Ganser, Mr. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

Respectfully submitted,

Bryan C. Dorshimer
Board Secretary

ATTEST: _____ President
Mathias J. Green, Jr.