

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**Slatington, PA
February 4, 2002**

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:30 p.m. on Monday, February 4, 2002 in the boardroom of the Slatington Elementary School.

ROLL CALL Members present: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

Members absent: Mrs. Geronikos (1)

Non-members present: Dr. Nicholas P. Sham, Sr., Mrs. Lynne B. Fedorcha, Dr. Linda Marcincin, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. David Papay, Mr. Robert Mack, Mr. Brian Geiger, Mr. Bernard Rockovich, Atty. Charles Stopp (Solicitor) (arrived at 7:50 p.m.), Ms. Pamela Grammes (arrived at 7:55 p.m.), Mr. Nichlolas Sander (arrived at 7:50 p.m.), Mrs. Doneta J. Merkle

VISITORS Art George, Doug Keichel, and Brian Williams attended the meeting, in addition to Sharon Minnich, reporter for The Times News and Elizabeth Bartolai, reporter for The Morning Call.

SPECIAL BOARD REPORTS Lehigh Career and Technical Institute -- Mrs. Sheryl A. Giles
Mrs. Giles gave her report for the month of February highlighting several topics, which included the announcement of LCTI students, who were recognized for the month.

Carbon-Lehigh Intermediate Unit -- Mr. Bryan C. Dorshimer
Mr. Dorshimer gave his report for the month of February highlighting items listed in the CLIU Board Brief that was distributed to all board members. He called attention to several future meeting dates, especially the March 6 meeting for New and Seasoned Board Members and the April 3 School Board Member Conference.

Committee Reports and/or Meetings All board members received copies of the minutes of the Policy/Education Committee meeting held on January 22, 2002 and the minutes of the Community Relations/Volunteerism Committee meeting held on January 26, 2002.

Student Representative Report - Nick Sander gave his report for the month of February.

Superintendent's Report -- Dr. Nicholas P. Sham, Sr.

1. Dr. Sham announced that March 22 and 23 are the dates for the 2002 Board/Administration Retreat.
2. Dr. Sham read a Legislative Alert regarding diploma seals.
3. Dr. Sham informed the board that he had a request from the County of Lehigh Election Board requesting that our district schedules in-service dates on Election Day beginning in November 2003 so they can use our school buildings for election polling. This request will be discussed by the administrative team.
4. He recognized the fact that February 4-8 is National School Counseling Week.
5. A discussion was held with regard to some high school curriculum changes.
6. He announced that our decision to place the Keystone Lamp Factory property in the Keystone Opportunity Zone paid off. The Keystone Lamp Factory property has been sold.
7. The district has received notification that insurance rates will be increasing as a result of the 9/11 tragedy.

An Executive Session was held before and after the meeting to discuss personnel and legal issues.

PERSONNEL A motion was made by Mr. Dorshimer, with a second made by Mrs. Ganser, that the Board of Education approve the following items listed under Personnel:

PERSONNEL

(Con't).

Appointments Angela J. Scolaro Temporary Vacancy Replacement Teacher
 Assignment: Wellness and Fitness Teacher in the senior high school, replacing Robert Kern for the second semester of the 2001-2002 school year.
 Salary: \$35,200 (Step 1-Bachelors)
 Effective Date: January 28, 2002
 Termination Date: On or about June 14, 2002

Substitutes- Approve the following substitute aide for the 2001-2002 school year at the substitute rate of \$7.25
 Non- per hour: Dorothea Curran
 Instructional Jill Hontz

Approve the following substitute secretary for the 2001-2002 school year at the substitute rate of \$7.25 per hour: Dorothea Curran
 Jill Hontz

Salary Acknowledge the following teacher who has completed the requirements per the Collective
 Adjustment- Bargaining Agreement that would entitle her to a salary increase for the second half of the 2001-2002
 Bobbi Shupp school year:

Bobbi L. Shupp
 From: 6B+24 \$37,500
 To: 6M \$38,500

Extend Unpaid Approve the request of Cassandra Frantz, high school special education teacher, to extend her
 Leave - unpaid leave of absence. On June 4, 2001, the Board granted Mrs. Frantz a Child Rearing Leave of
 Cassandra Absence, which was followed by an unpaid leave of absence ending on or about March 12, 2002.
 Frantz Mrs. Frantz is requesting that her unpaid leave be extended until on or about April 30, 2002, which is the end of the sixth marking period.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Ganser, Mrs. Escott, Mrs. Giles, Mr. Green, Mr Newhard,
 Mr. Fedorcha (8)
 NAY: None (0)

POLICY

Motion made by Mrs. Giles, with a second made by Mrs. Escott, that the Board of Education approve the following policy items:

Conferences Approve the request of Deborah Geiger and Susanne Hegedus to attend the fourth annual Staff Development for Educators Annual Conference for Pennsylvania Kindergarten Teachers on March 6, 2002 in Hershey, PA. Approximate expenses include \$149.00 each for registration, \$48.00 for travel for a total approximate cost of \$346.00 plus the cost of two substitute teachers for one day. This conference has been approved by the district's Continuing Professional Education Committee.

Approve the request of Linda Thompson and Sheila Lanshe to attend the PA School Counselor's Association Annual Conference on April 25 and 26, 2002 in Lancaster, PA. Approximate expenses include \$230.00 each for registration, \$20.00 for meals, \$48.00 for travel, \$120.99 for lodging, for a total approximate cost of \$648.99. Mrs. Lanshe's conference was included in the 2001-2002 budget. Mrs. Thompson's conference will be paid for through IDEA funds.

Approve the request of Elizabeth Vasquez to attend a Bureau of Education & Research conference in Allentown on February 19, 2002. Expenses for this conference include \$145.00 for registration plus the cost of a substitute for one day and will be paid for through IDEA funds.

POLICY

(Con't.) Approve the request of Karen Nicholas and Christopher Iacobelli to attend the Pennsylvania Department of Education Principals' Technology Leadership Academy at IU 20 and IU 21 on February 27, April 22,

April 24, May 7, May 9, 2002. Expenses include \$200.00 each for registration, \$30.00 for travel for a total approximate cost of \$430.00 and will be paid for through Curriculum and Instruction Funds.

Approve the request of Lynne Fedorcha to attend the Annual Pennsylvania Association of Federal Programs Conference in Seven Springs, PA from April 21-24, 2002. Expenses include \$175.00 for registration, \$144.00 for travel, \$492.00 for lodging, \$30.00 miscellaneous fees for a total approximate cost of \$841.00 and was included in the 2001-2002 budget.

NLHS Student Activities Fund Statement Approve the Northern Lehigh High School Student Activities Account Fund Statement for month of December 2001.

Board Policies First Reading- Policy 815 Approve revisions to school board policy #815 -- Acceptable Use of Internet, etc. as presented after first reading to bring this policy in line with requirements of CIPA (Children's Internet Protection Act).

Second Reading- Policy 433 Approve revisions to school board policy #433 -- Professional Employees, as presented after second reading.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Ganser, Mrs. Escott, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

A motion was made by Mrs. Ganser, with a second made by Mr. Green, that the Board of Education approve the following items listed under Curriculum and Instruction:

HS Curriculum Changes for 2002-03

Approve changes to the senior high school curriculum for the 2002-2003 school year as presented.

Add PSSA Courses At Senior High

Approve the recommendation of the administration to add the following courses, at no cost to the district, to the high school curriculum for the 2002-2003 school year:

PSSA Mathematics
PSSA English

ROLL CALL: YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (7)

NAY: Mr. Dorshimer (1)

**OLD
BUSINESS**

Rescind Motion

A motion was made by Mr. Green, with a second made by Mr. Newhard, that the Board of Education approve to rescind the motion approved at the January 7, 2002 meeting authorizing the administration to advertise for a head varsity soccer coach and an assistant varsity soccer coach at a recommended 2001-2002 salary of \$5000 for the head coach and \$3000 for the assistant coach. It is also recommended that these two positions be negotiated as part of the new Collective Bargaining Agreement.

**Public
Comment**

Mr. Art George of the Northern Lehigh Soccer Parents asked what it meant that the two positions needed to be negotiated as part of the new Collective Bargaining Agreement?

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Ganser, Mrs. Escott, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

**NEW
BUSINESS**

A motion was made by Mrs. Escott, with a second made by Mrs. Ganser, that the Board of Education approve to authorize the administration to advertise for a head varsity boys and girls soccer coach and

an assistant varsity boys and girls soccer coach at a recommended salary of \$4500 for the head coaches and \$2500 for the assistant coaches.

ROLL CALL: YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (7)
NAY: Mr. Dorshimer (1)

FINANCIAL

A motion was made by Mrs. Giles, with a second made by Mr. Green, that the Board of Education approve the following financial items:

Pay Construction Bills Approve payment of bills from the Construction Account, as presented.

Pay Extended Construction Bills Approve payment of bills from the Extended Construction Account, as presented.

Portfolio Summary Approve the Arthurs Lestrange Cash Management Portfolio Summary for the month of December 2001.

CLIU 2002-03 Budget Distributed (Info Only) The Carbon Lehigh Intermediate Unit 2002-2003 Operational and Program Services Budget was distributed.

Approve Single Audit Report Year Ended June 30, 2001 Approve the Single Audit Report for fiscal year ended June 30, 2001.

Purchase Stools For Middle School Approve the purchase of sixty (60) stools from Roberts & Meck, Inc. for the middle school science rooms at a cost of \$2,913.00. These items will be purchased under the current PA State Contract No. 7105-05. Money for this purchase would come from the "moveable fixtures and equipment" portion of the middle school project.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Ganser, Mrs. Escott, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)
NAY: None (0)

INFORMATION

All board members received copies of the minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on December 17, 200 and the minutes of the Washington Township Board of Supervisors meeting held on December 11, 2001.

Computer Monitors Donated A district resident donated 8 computer monitors to the district. These items will be processed in accordance with School Board Policy #702.

PlanCon Part K Middle Part K: Notification has been received from the Pennsylvania Department of Education of their approval of PlanCon For Project Refinancing for the Northern Lehigh School District. Copies of these documents and appended School materials will be entered into the official minutes of this meeting.

Approved By PDE

RECOGNITION OF GUESTS

Art George – Northern Lehigh Soccer Program – Expressed his appreciation for the board approving the soccer program and the coaching positions. He indicated that the enrollment numbers have increased to well over 300 children.

Doug Keickel-- Northern Lehigh Soccer Program – Also expressed his appreciation for approving the soccer program and coaching positions.

Mr. Fedorcha thanked Sharon Minnich, reporter for the Times News, for the outstanding article she wrote about the middle school. It was a very positive article.

**ADJOURN-
MENT**

A motion was made by Mr. Dorshimer, with a second made by Mr. Newhard, that the regular meeting of the Northern Lehigh School District Board of School Directors be adjourned 8:35 p.m.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Ganser, Mrs. Escott, Mrs. Giles, Mr. Green, Mr. Newhard,
Mr. Fedorcha (8)

NAY: None (0)

Respectfully submitted,

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha