

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**Slatington, PA
April 14, 2003**

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:35 p.m. on Monday, April 14, 2003, in the senior high school auditorium. There was only one school board meeting during the month of April 2003 due to inclement weather on April 7, 2003.

ROLL CALL Members present: Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mrs. Jane J. Escott, Mrs. Lauren A. Ganser, Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr., Mr. Jason M. Newhard, Mr. Gary S. Fedorcha (8)

Members absent: Mrs. Lori H. Geronikos (1)

Non-members present: Dr. Nicholas P. Sham, Sr., Mr. Philip Bertolino, Mr. Christopher Iacobelli, Dr. Linda Marcincin, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. David Papay, Mr. Robert Mack, Mr. Brian Geiger, Mrs. Rhonda Frantz, Mr. Jeffrey Bachman, Ms. Laurie Newman, Mr. Nicholas Sander, Ms. Amberly Gable, and Mrs. Doneta Merkle

VISITORS Approximately 16 visitors attended the meeting.

APPROVE MINUTES A motion was made by Mr. Dorshimer, with a second made by Mrs. Ganser, that the minutes of the regular school board meetings held March 3, 2003 and March 10, 2003 be approved as read and ordered filed.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon-Lehigh Intermediate Unit -- Mr. Bryan C. Dorshimer
Mr. Dorshimer highlighted items on the CLIU Board Brief that was distributed to all board members.

Mr. Dorshimer announced that Mr. Green was honored for 25 years of school board service.

Committee Reports and/or Meetings Minutes of the following board committee meetings were distributed:

1. The Policy/Education Committee meeting held on March 17, 2003.
2. The Technology/Buildings and Grounds Committee meeting held on March 5, 2003.
3. The Community Relations Committee meeting held on March 19, 2003.
4. The Finance Committee meeting held on March 24, 2003.

Student Representatives To The Board Report -- Nicholas Sander and Amberly Gable
Nick and Amberly highlighted items listed in their written report, which was distributed at the meeting.

Federal and Other Programs – Mrs. Lynne B. Fedorcha
A written Curriculum and Instruction Report was distributed.

Superintendent's Report – Dr. Nicholas P. Sham, Sr.
Dr. Sham's report contained the following items:

1. A representative of Teen Works, a program funded through the United Way, presented the members of the Junior National Honor Society with a check in the amount of \$1400.00 for the "Senior Prom" community service project the society sponsored.
2. Using a PowerPoint presentation, Kori Dibilio highlighted activities that were conducted on Read Across America Day. Two elementary students, Tyler Dibilio and Dylan Hofmann, read for the audience.

3. The Technology/Buildings and Grounds Committee, meeting scheduled for April 2, was cancelled. Mr. Geiger shared some buildings and grounds information with the board.
4. Dr. Sham clarified some questions that were asked at an earlier meeting with regard to obligations to administrative employees who resign.
5. A motion was made by Mr. Green, with a second made by Mr. Dorshimer, that Mr. Jason Newhard be appointed as the liaison from the board to the Slatington Borough Parks And Recreation Commission.
YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)
NAY: None (0)
6. Some concerns with regard to granting permission for the impending German Exchange Program trip to Germany and the world situation were addressed. Mrs. Lana Schmidt also addressed to board with her views on the trip.
7. Dr. Sham reminded everyone about the Town Meeting that will be held on May 6.
8. He announced that the district is looking for volunteers to help with the renovations of Bulldog Stadium.
9. Dr. Sham wanted to know what the wishes of the board are with regard to putting money up front to rent equipment or purchase food for volunteers who work on the stadium renovation project. The board is in full support of this project, however, they request that the committee come back to them with an expense account indicating how much money they may anticipate they would need.
10. Dr. Sham announced that he did meet with all administrators on their 2002-3003 Goals and he is very pleased with their mid-year progress.
11. He announced that April 9, 2003 was School Psychologist's Day.
12. He awarded 2002 School Board In-Service Education Certificates to Mrs. Lori Geronikos and Mr. Robert Cox.
13. He announced that he had a request to allow the elementary students to adjust their end of the year calendar by attending half day sessions on June 18, 19 and 20. Both students and teachers will fulfill the required number of school days for the year.
14. He informed the board that he received notification from the Department of Education that they are looking at scheduling a meeting with the district regarding the Cyber School Issue at a future date, not yet established.
15. He shared some information he received regarding funding from the Commonwealth Budget for 2003-2004.
16. Dr. Sham asked the board what direction the administration should take in order to prepare for adopting a tentative budget for the 2003-2004 school year. It was recommended that this item be placed on the Finance Committee meeting agenda.
17. The middle school will be rededicated on a Sunday in September 2003.

Executive Session

An Executive Session was held beginning at 6:45 p.m. in the senior high library for personnel issues.

PERSONNEL

A motion was made by Mr. Cox, with a second made by Mrs. Giles, that the Board of Education approve the following personnel items:

Business Manager Consultant

Approve to appoint Kenneth F. Jones as a consultant to the business office, at a rate of \$60.00 per hour, plus mileage. Effective March 14, 2003, Mr. Jones will work two to three days per week through June 30, 2003, or until a new business manager is hired.

Additional Compensation Rhonda Frantz

Effective March 10, 2003, and continuing until a business manager has been hired for the district, approve to contract with Rhonda Frantz, Bookkeeper I in the business office, at a rate of \$22.00 per hour, on an as need basis, for additional services rendered over and above her normal business day.

Extend Child Rearing Leave

Approve an extension of Michele Dotta's child rearing leave to December 2, 2003. Previously, Mrs. Dotta, Slatington Elementary special education teacher, was granted a child rearing leave of

Michele Dotta absence. After utilizing her accumulated sick days, on November 22, 2002 she was granted a 12-week Family Medical Leave that ended on February 13, 2003. Her child rearing leave began on February 14, 2003. She planned to return to teaching on or about April 11, 2003.

PERSONNEL

Extend Temporary Vacancy Contract Gail Barilla	Gail Barilla Assignment: Salary: Effective Date: Termination Date:	Temporary Vacancy Replacement Teacher Special Education Learning Support Grade 6 – Slatington Elementary School – replacing Michele Dotta who is extending her Child Rearing Leave of Absence. \$37,000.00 (Pro-rated) (Appendix A – Step 1 Masters) on the 2002 2003 CBA Salary Schedule April 12, 2003 On or about June 25, 2003
---	--	--

Resignation Non-Instruct- ional	Accept the resignation of Karen Haas, special education aide at the Senior High School, effective April 17, 2003.
---------------------------------------	---

Substitutes Instructional	Approve the following substitute teacher at the 2002-2003 substitute teacher rates of \$70.00 for 1-10 non-consecutive days, \$80.00 for 11-20 non-consecutive days, \$90.00 for 21+ non-consecutive days: Robert Bold – Industrial Arts
------------------------------	--

Request for Inclusion In The 2002-2003 Early Retirement Plan	Approve the inclusion of Michael A. Bonner, secondary guidance counselor, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.
--	---

Approve the inclusion of Jean Madea, Peters Elementary third grade teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of Denise Plotsko, Slatington Elementary fourth grade teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of Charles Siarkowski, middle school science and American History teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of Harriet Akelaitis, Slatington Elementary fifth grade teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of Sandra Hopkins, Peters Elementary second grade teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of Charles Uhler, Peters Elementary sixth grade teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of James Waite, senior high wellness and fitness teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

Approve the inclusion of Susan Kester, Peters Elementary fifth grade teacher, in the Northern Lehigh School District's 2002-2003 Early Retirement Incentive Plan adopted by the Board of Education on November 4, 2002.

PERSONNEL

(Con't.)

Resignations-
Instructional

Accept the resignation of Michael A. Bonner from the Northern Lehigh School District, provided that the Board of Education approves his inclusion in the 2002-2003 Early Retirement Incentive Plan, effective as of the 191st day of the 2002-2003 school year. Mr. Bonner has been employed in education for thirty-five years.

Accept the resignation of Jean Madea from the Northern Lehigh School District, provided that the Board of Education approves her inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mrs. Madea has been employed in education for thirty-four years.

Accept the resignation of Denise Plotsko from the Northern Lehigh School District, provided that the Board of Education approves her inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mrs. Plotsko has been employed in education for thirty-four years.

Accept the resignation of Charles Siarkowski from the Northern Lehigh School District, provided that the Board of Education approves his inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the conclusion of the last work day of the 2002-2003 school year, but no later than June 30, 2003. Mr. Siarkowski has been employed in education for thirty-three years.

Accept the resignation of Harriet Akelaitis from the Northern Lehigh School District, provided that the Board of Education approves her inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mrs. Akelaitis has been employed in education for thirty-two years.

Accept the resignation of Sandra Hopkins from the Northern Lehigh School District, provided that the Board of Education approves her inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mrs. Hopkins has been employed in education for thirty-four years.

Accept the resignation of Charles Uhler from the Northern Lehigh School District, provided that the Board of Education approves his inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mr. Uhler has been employed in education for thirty-four years.

Accept the resignation of James Waite from the Northern Lehigh School District, provided that the Board of Education approves his inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mr. Waite has been employed in education for thirty-four years.

Accept the resignation of Susan Kester from the Northern Lehigh School District, provided that the Board of Education approves her inclusion in the 2002-2003 Early Retirement Incentive Plan, effective at the end of the 2002-2003 school year. Mrs. Kester has been employed in education for thirty-three years.

Unpaid
Volunteer

Approve Richard Schollenberger as an unpaid Volunteer Library Aide in the senior high school library for the 2002-2003 school year. (Pending Verification of Clearances)

Unpaid Leave

Approve the request of Tim Weaber to take a one-day leave, without pay, on April 28, 2003. This day will be used in conjunction with his two personal days to attend a Conference of Churches meeting of his denomination as a delegate. His request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

PERSONNEL

(Con't.)

Summer Maintenance Employees Approve to employ ten (10) regular and two (2) alternate summer custodial/maintenance employees to work from June 23, 2003 through August 29, 2003. Rate per hour is \$5.25 for first-time employees and \$5.50 for returning employees, pending approval of the 2003-2004 budget.

Co-Curricular Appointments for 2003-3004

Head Football Coach – James Tkach -- \$6287.90
 Assistant Football Coach – Samuel Bonner -- \$4086.52
 Assistant Football Coach – Steve Hluschak -- \$4086.52
 Assistant Football Coach – Dennis Rose -- \$4086.52
 Assistant Football Coach – Glenn Serfass -- \$4086.52
 Assistant Football Coach – Richard Snell -- \$4086.52
 Assistant Football Coach – Manual Guedes & Ryan Van Norman – Share Stipend of \$4086.52
 Head Cross Country Coach – David Oertner -- \$3767.23
 Assistant Cross Country Coach – Beth Case -- \$2448.24
 Head Field Hockey Coach – Jessica Schoenberger -- \$3767.23
 Head Boys' Soccer Coach – Scott Mang -- \$4545.00
 Assistant Boys' Soccer Coach – Doug Keichel -- \$2525.00
 Majorette/Band Front Director – Lauren Zielinski -- \$1890.25
 Senior High Fall Intramurals – Tennis – Renee Evans -- \$736.51
 Senior High Fall Intramurals – Weightlifting/Indoor Floor Tennis – Todd Herzog -- \$736.51
 Senior High Fall Intramurals – Basketball – David Redline -- \$736.51
 Senior Class Play – Matthew Wehr -- \$1341.43

Change of Status Dr. Maura Roberts Approve the recommendation of the administration that, effective April 15, 2003; the Board of Education change the status of Dr. Maura Roberts from psychological consultant to school psychologist at a salary of \$62,500.00 (pro-rated for the 2002-2003 school year). Dr. Roberts will work 191 days per year with an additional maximum stipend of \$5000 for added summer duties paid on a per diem basis. She will be a member of the Act 93 Administrative Group

ROLL CALL: YEA: Mr. Cox, Mrs. Escott, Mrs. Giles, Mr. Newhard, Mr. Fedorcha (5)
 NAY: Mr. Dorshimer, Mrs. Ganser, Mr. Green (3)

Motion carried.

POLICY

A motion was made by Mr. Green, with a second made by Mr. Newhard, that the Board of Education approve the following items listed under Policy:

Policy Revisions First Reading Approve revisions to school board policy #113 – Special Education, as presented after first reading.
 Approve revisions to school board policy #113.1 – Behavior Management, as presented after first reading.
 Approve revisions to school board policy #113.2 – Discipline of Student With Disabilities, as presented after first reading.
 Approve revisions to school board policies #348.1, 448.1 and 548.1 – Sexual Harassment, as presented after first reading.
 Approve revisions to school board policy #613 – Cooperative Purchasing, as presented after first reading.
 Approve revisions to school board policy #606 – Tax Collection, as presented after first reading.

Information Only – Policy #801 – Public Records – This policy was revised by the board after second reading on March 3, 2003. Under the authorization of PSBA— Item 4 section D—Appeals Process found on page 3 of the revised policy the words “District

POLICY
(Con’t.)

Justice” had to be removed from the last sentence. This Supreme Court Ruling revising the Public Records Law essentially creates a new form of action in the district justice courts and they need more time to develop a procedure.

Conferences

Approve the request of Renee Evans and Babette Guss to attend the “The Stack the Deck Writing Program” in Bensalem, PA on May 8, 2003. Expenses for this conference include \$129.00 each for registration, \$21.00 for travel for a total cost of \$279.00 plus the cost of two substitute teachers for one day and have been approved by the district’s Continuing Professional Development Committee.

Approve the request of Andrea Edmonds to attend a PaTTAN conference in Harrisburg on March 26, 27, 28, 2003. The only cost to the district for this conference is \$132.48 for travel plus the cost of a substitute teacher for three days and will be paid for through IDEA funds.

Approve the request of Jeffrey Bachman, Jane Englert, Jane Kutney, Donna Marushak, and Janet Bashore to attend the Title II D Partner’s in Distance Learning conference at Grantville, PA on April 30, May 1 and 2, 2003. Approximate expenses for this conference include \$60.00 for registration, \$120.00 for travel, \$1550.00 for lodging for a total of \$1386.00 plus the cost of substitute teachers for three days and has been approved by the district’s Continuing Professional Development Committee and will be paid for through Title IIA and Title IID funds.

Approve the request of Rhonda Frantz to attend the Attendance/Child Accounting Professional Association annual conference in Hershey, PA on April 24 and 25, 2003. Expenses for this conference include \$120.00 for registration, \$30.00 for meals, \$58.00 for travel, \$197.00 for lodging for a total cost of \$405.00 and were included in the 2002-2003 district budget.

Approve the request of Lynne Fedorcha to attend the Pennsylvania Association of Federal Programs Coordinators Annual Conference at Seven Springs in Champion, PA from April 13-16, 2003. Expenses for this conference include \$175.00 for registration, \$144.00 for travel, \$504.00 for lodging, \$30.00 miscellaneous expenses for a total cost of \$853.00 and has been included in the 2002-2003 budget.

Approve the request of Julie Everett to attend a Bureau of Education & Research conference in Allentown on May 6, 2003. Expenses for this conference includes \$155.00 for registration plus the cost of a substitute teacher and has been approved by the district’s Continuing Professional Development Committee.

Approve the request of Paul Leonzi and David Papay to attend a Lehigh University Middle Level Partnership Annual Conference in Bethlehem on April 25, 2003. Expenses for this conference include \$125.00 each for registration, for a total cost of \$250.00 and were included in the middle school 2002-2003 budget.

Approve the request of Rhonda Frantz and Sherri Molitoris to attend a HIPAA (Health Insurance Portability and Accountability Act) Seminar at the Carbon Lehigh Intermediate Unit on April 9, 2003. Expenses for this conference include a registration fee of \$450.00 for two attendees, \$6.00 for travel for a total cost of \$456.00 and was included in the business office 2002-2003 budget.

POLICY

Approve the request of Elizabeth Vasquez to attend a Bureau of Education & Research (Con't.) conference in Allentown on Monday, April 28, 2003. Expenses for this conference include \$155.00 for registration, \$10.00 for meals, \$12.00 for travel for a total cost of \$177.00 plus the cost of a substitute teacher and will be paid for through IDEA funds.

Approve the request of Kori Dibilio, Amanda Glassic, and Mary Ann Mattiola to attend the Partners in Distance Learning (CAP – Classroom Arts Project) conference in Grantville, PA on April 30, May 1 and 2, 2003. Expenses for this conference include \$75.00 for meals, \$288.00 for travel, \$620.00 for lodging, for a total of \$983.00 plus the cost of three substitute teachers for three days and will be paid for through Title IID funds.

Approve the request of Chris Iacobelli to attend a CLIU 21 conference on May 2, 2003. Expenses for this conference include \$100.00 for registration.

Attendance of
Non-Resident
Student

Approve the request of a Peters Elementary student, whose parent is moving from the Northern Lehigh School District on March 15, 2003, to remain in attendance for the duration of this school term in accordance with School Board Policy #202.

Alternative
Homebound
Instruction

Approve to provide alternative homebound instruction, at the rate of \$17.00 per hour, for an eighth grade special education student, Student No. 07-34000, for five hours per week, for no more than eight weeks, effective as soon as an instructor can be found. This student is awaiting residential treatment placement through Children & Youth Services.

Homebound
Instruction

Grant homebound instruction for a 10th grade student, student #05-70900, for five hours per week, effective March 21, 2003 and continuing until the end of the 2002-2003 school year.

Legal Notice
Per Capita
Tax
Notification

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended August 16, 1972, Act 138.

Tax Levies
Under Act 511

RESOLVED by the Board of School Directors of the School District of Northern Lehigh, Lehigh County, Pennsylvania, under and by virtue of the Authority vested in it by the Local Tax Enabling Act of 1965 (Act 511) and its amendments, that a Per Capita Tax in the amount of Ten Dollars (\$10.00), as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again hereby levied, assessed, and imposed on each resident or inhabitant over eighteen (18) years of age in said District; a 1% Real Estate Transfer Tax, as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966 and revised on April 12, 1987, be and the same is again levied, assessed, and imposed; an Occupation Privilege Tax in the amount of Ten Dollars (\$10.00) on occupations as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again levied, assessed, and imposed; and an Earned Income Tax of 1%, as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again levied, assessed, and imposed for general school purposes for the fiscal year beginning July 1, 2003.

Per Capita
Tax

RESOLVED by the Board of School Directors of the School District of Northern Lehigh, Lehigh County, Pennsylvania, under and by virtue of the authority vested in it Resolution by Section 679 of the Pennsylvania School Code of one thousand nine hundred forty-nine, and its amendments, that a Per Capita Tax to provide revenue for general school purposes be and the same is hereby levied, assessed and imposed in the amount of Five Dollars (\$5.00) on each resident or inhabitant over eighteen (18) years of age, in the territorial limits of the Northern Lehigh School District.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green,
Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

**CURRICU-
LUM AND
INSTRUC-
TION**

A motion was made by Mrs. Escott, with a second made by Mr. Cox, that the Board of Education approve the following items listed under Curriculum and Instruction:

Approve to authorize proper officials to enter into an agreement with Bethesda Day Treatment Center and the Northern Lehigh School District for the purpose of furnishing educational services for disruptive youth for the 2003-2004 school year.

Approve to purchase the following textbooks for the 2002-2003 school year:

	<u>Title</u>	Description	Publisher	Copy-right	Qty.	Total
4/14	Biology	<i>This is an excellent choice for the Honors Biology I course. It incorporates the latest information on topics such as the Human Genome, stem cells and the controversies surrounding them, and pro and con views on issues such as genetically-modified food. Each chapter has a standardized test prep section which will help prepare students for Science PSSA's.</i>	Prentice Hall (Pearson Education)	2002	30	65.97 per student 1979.10
4/14	Biology, the Dynamics of Life	<i>This book has a captivating verbal / visual presentation, weaving text and graphics together in a user-friendly, easy-to-grasp format. Excellent supplemental materials, including lab manuals, accompany the text. The content is ideal for Biology IA, with a readability range of 9.9 – 10.2 .</i>	Glencoe/ McGraw Hill	2002	90	70.77 per student 6369.30
4/14	Modern Chemistry	<i>This textbook is an updated edition of the text currently used in Chemistry I and Chemistry I Honors. The new edition is a considerable improvement over the old one, which is now 12 years old. With its accessible style, updated content, and expanded resources, the textbook presents the fundamentals of chemistry in appealing new ways.</i>	Holt, Rinehard and Winston	2002	45	59.85 per student 2693.25

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green,
Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

**NEW
BUSINESS**

A motion was made by Mr. Green, with a second made by Mrs. Escott, that the Board of Education approve a three year Northern Lehigh School District Technology Plan, effective July 1, 2003 through June 30, 2006.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green,
Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

FINANCIAL

A motion was made by Mr. Green, with a second made by Mr. Cox, that the Board of Education approve the following financial items:

- Treasurer's Report Approve the report of the Treasurer, Mr. Cox, as presented for the month of March 2003.
- Reports (Info Only) All board members received the March 2003 Revenue and Expenditure Reports for the Cafeteria, General, and Capital Reserve Funds.
- General Fund Bills Approve payment of General Fund bills, as presented, for the month of March 2003.
- NL Athletic Fund Financial Report Approve the Northern Lehigh Athletic Fund financial report, as presented, for March 2003.
- NL Sports Account Financial Report Approve the Northern Lehigh Sports Account financial report, as presented, for March 2003.
- Reduction In Retainage For Metro Electric Approve the reduction in retainage for Metro Electrical Installations Company from 10% to 5%.
- Construction Account Bills Approve payment of bills from the Construction Account, as presented.
- Extended Construction Account Bills Approve payment of bills from the Extended Construction Account, as presented.
- Cash Management Portfolio Approve the Arthurs Lestrange Cash Management Portfolio for the month of February 2003.
- NLMS Student Activities Acct. Approve the Northern Lehigh Middle School Student Activities Account Fund Statements for the month of February and March 2003.
- NLHS Student Activities Acct. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of February and March 2003.
- Adjust General Fund Budget Approve to adjust the 2002-2003 General Fund Budget to include the following revenues and expenses related to additional grants:

PA STATE FUNDS

PSSA Grant awarded to the Northern Lehigh Middle School

Revenues		
	10-7150-000-205 PSSA Incentive 2002	<u>\$9,856.00</u>
Expenses		
	10-2270-610-205 Supplies	\$1,697.39
	10-2270-640-205 Books & Periodicals	4,137.90
	10-2270-750-205 Equipment	<u>4,020.71</u>

\$9,856.00**FINANCIAL**
(Con't.)

LOCAL FUNDS

Educational Foundation -- \$700 grants to Slatington Elementary, Peters Elementary, and Middle School

Revenues

10-6920 Donations-Private Source \$2,100.00

Expenses

10-1100-610-000-29-50 Supplies \$ 700.00

10-1100-610-000-15-20 Supplies 700.00

10-1100-640-000-11-21 Books/Periodicals 700.00\$2,100.00

Budgetary Transfers Approve the budgetary transfers as presented.

Abatement Of Per Capita Taxes For Military Personnel Approve abatement of per capita taxes for all active military personnel provided the proper paperwork is filed with the school district. This exception to the December 31st filing deadline will be for the 2002-2003 tax year only.

Authorize Portnoff To Issue Liens Approve to authorize the Northern Lehigh administration to authorize Portnoff Law Associates, Ltd. to issue liens against delinquent real estate taxes as warranted.

Payment Schedule For Alliance for Building Communities Current Year Only Approve the payment schedule for Alliance for Building Communities. These payments are in lieu of taxes for the 2002-2003 tax year. This exception will be made for the current year only.

Service Agreement Altronics Approve renewal of a service agreement with Altronics Security Systems for monitoring of bugler alarm system and recorded openings/closings for the 5 locations in the amount of \$2,185.62. This reflects a decrease of \$170.88 over last year's fee

Service Agreement Ehrlich Approve renewal of a service agreement with Ehrlich Pest Control for pest control service at all 4 buildings in the amount of \$2,976.00. This reflects an increase of \$120.00 over last year's fee.

Service Agreement SimplexGrinnell Approve renewal of a service agreement with SimplexGrinnell for monitoring of fire alarm systems at all 4 buildings in the amount of \$1,499.68. This reflects an increase of \$43.68 over last year's fee.

Service Agreement Progressive Telecom Approve renewal of a service agreement with Progressive Telecom for four (4) pagers. Annual service fee is \$75.00 per unit for a total cost of \$300.00. There is no change in the rate for this school year.

Environmental Consulting Approve the contract with J. Miller and Sons, Inc. for environmental consulting (AHERA, Right-to-Know, MSDS, and IAQ Testing) to include all buildings in the amount of \$6,725.00. Previous contractor's contract did not include Indoor Air Quality Testing (IAQ).

FINANCIAL
(Con't.)

Table
Approval Of
Auditors

Mr. Green recommended, and Mr. Dorshimer confirmed his recommendation, to table approval of the local Certified Public Accountant auditing proposal provided by Hutchinson, Gorman & Freeh, P.C. for the 2002-2003 school year audit. The base fee is \$13,000 and the Federal Single Audit will cost an additional \$2,250. The base fee for last year was \$11,900 and the single audit cost was \$2,150. This is a total increase of \$1200 or 8.5%. Reasons cited for the increase include GASB 34, two new bond issues and new construction accounts that were added in 2001-2002. They also recommended to table approval of the local Certified Public Accountant auditing proposal provided by Hutchinson, Gorman & Freeh, P.C. for the 2002-2003 Earned Income Tax Office yearly audit. The base fee is \$1,250. The base fee for last year was \$1,200. This is an increase of \$50 or 4.1%.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green,
Mr. Newhard, Mr. Fedorcha (8)
NAY: None (0)

INFORM-
ATION

All board members received a copy of the minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on February 20, 2003, the minutes of the Lehigh Career and Technical Institute Joint Operating committee meeting held on March 6, 2003, and the minutes of the Washington Township Board of Supervisors meeting held on February 11, 2003.

ADJOURN-
MENT

A motion was made by Mr. Newhard, with a second made by Mrs. Escott, that the regular meeting of the Northern Lehigh Board of School Directors be adjourned at 9:25 p.m.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Giles, Mr. Green,
Mr. Newhard, Mr. Fedorcha (8)
NAY: None (0)

Respectfully submitted

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha