

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, February 8, 2016
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on January 11, 2016.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Edward Hartman
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on February 1, 2016
(Attachment #1)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on
February 3, 2016 (Attachment #2)
 - Minutes of the Finance Committee Meeting held on February 3, 2016 (Attachment #3)
- F. Student Representatives to the Board Report Mr. Gavin Kemery
Ms. Karlyna Kemery
- G. Solicitor's Report Attorney Charles Stopp
- H. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
 - 2016-2017 LCCC Operating, Debt Service, and Capital Expenditures Budgets
 - 2016-2017 CLIU #21 Operational and Programs Services Budget
 - 2016-2017 LCTI General Fund and Academic Center Budgets
- I. Federal and Other Programs Update Mrs. Karen A. Nicholas

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- J. Superintendent's Report Mr. Michael W. Michaels
 - National School Counselor's Week – February 1-5, 2016

IV. PERSONNEL

A. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2015-2016 school year.

Kimberly Filipovits
 From: Step 10B+24
 To: Step 10M

B. Family Medical Leave

1. Approve the request of employee #3655 to take a Family Medical Leave beginning February 16, 2016, for his own medical reasons. Employee is requesting to use accumulated sick days. Upon exhaustion of sick days, he is requesting a family medical leave. Employee plans to return to his current position upon release from his attending physician.
2. Approve the request of employee #1430 to take a Family Medical Leave beginning on or about February 19, 2016, for her own medical reasons. Employee is requesting to use accumulated personal and sick days. Upon exhaustion of personal and sick days, employee is requesting a family medical leave. Employee plans to return to her current position upon release from her attending physician.
3. Approve the request of employee #3785 to take a Family Medical Leave beginning on or about February 20, 2016, to care for a family member. Employee will be using accumulated sick days. Upon exhaustion of sick days, employee is requesting a family medical leave.
4. Approve the request of employee #2143 to take a Family Medical Leave beginning on or about February 1, 2016, for her own medical reasons. Employee will be using accumulated sick days. Upon exhaustion of sick days, employee is requesting a family medical leave. Employee plans to return to her current position upon release from her attending physician.

C. Co-Curricular Volunteers 2015-2016

Colette Boudreaux* Musical Choreographer
 * Pending Verification of Missing Personnel File Items

D. Substitute

1. Instructional

Approve the following substitute teachers for the 2015-2016 school year at the 2015-2016 substitute teacher rates as approved at the October 12, 2015 board meeting.

Lynn Hager – Social Studies

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #306 – Merged Employee Section – Employment of Summer School Staff, as presented after first reading. **(Attachment #4)**
2. Approve school board policy #307 – Merged Employee Section – Student Teachers/Interns, as presented after first reading. **(Attachment #5)**
3. Approve school board policy #308 – Merged Employee Section – Employment Contract/Board Resolution, as presented after first reading. **(Attachment #6)**
4. Approve school board policy #309 – Merged Employee Section – Assignment and Transfer, as presented after first reading. **(Attachment #7)**
5. Approve school board policy #313 – Merged Employee Section – Evaluation of Employees, as presented after first reading. **(Attachment #8)**
6. Approve school board policy #314 – Merged Employee Section – Physical Examination, as presented after first reading. **(Attachment #9)**
7. Approve school board policy #314.1 – Merged Employee Section – HIV Infection, as presented after first reading. **(Attachment #10)**
8. Approve school board policy #316 – Employees – School Police Officer, as presented after first reading. **(Attachment #11)**
9. Approve school board policy #340 – Merged Employee Section – Responsibility for Student Welfare, as presented after first reading. **(Attachment #12)**
10. Approve school board policy #348 – Merged Employee Section – Unlawful Harassment, as presented after first reading. **(Attachment #13)**
11. Approve school board policy #351 – Merged Employee Section – Drug and Substance Abuse, as presented after first reading. **(Attachment #14)**

VI. CONFERENCES

- A. Suzanne Mengel – PDE Conference 2016 Making a Difference: Educational Practices that Work! – February 11-12, 2016 – Hershey Lodge & Convention Center – Hershey, PA – Registration: \$120.00; Meals: \$57.00, – Total Approximate Cost: \$177.00 – Funding: Slatington Elementary Budget **(Attachment #15)**
- B. Allison Chruscial – PA Excellence in eLearning Forum – April 6-8, 2016 – Kalahari Resorts & Conventions – Pocono Manor, PA – Travel: \$53.48 – Total Approximate Cost: \$53.48 – Funding: Curriculum & Instruction Budget **(Attachment #16)**

VII. CURRICULUM AND INSTRUCTION

- A. Approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. **(Attachment #17)**
- B. Approve the 2016-2017 Northern Lehigh School District Calendar as presented. **(Attachment #18)**
- C. Approve the High School Program of Studies Book for 2016-2017 school year as presented and recommended by Administration. **(Distributed to Board Members Only).**

VIII. OLD BUSINESS

IX. NEW BUSINESS**X. FINANCIAL**

- A. Approve the Following Financial Reports:
1. General Fund Account month of January

- B. Approve the Following List of Bills:
1. General Fund months of January and February
2. Refreshment Stand month of January
3. Cafeteria Fund month of February

C. Lehigh Carbon Community College 2016-2017 Budget

Approve a resolution regarding the 2016-2017 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,186,337.00 which represents no change over the 2015-2016 budget. Northern Lehigh's share of the total budget is \$205,684.00, a decrease of \$11,295.00 or (5.2%). A copy of the budget was distributed electronically January 20, 2016.

D. Carbon Lehigh Intermediate Unit 2016-2017 Budget

Approve a resolution regarding the 2016-2017 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$3,134,393.00 an increase of \$59,835.00 (1.9%) over the 2015-2016 budget. Northern Lehigh's share is proposed to be \$20,165.00 a decrease of \$133.00 from the 2015-2016 budget. A copy of the budget was distributed at the January 11, 2016 school board meeting.

E. Lehigh Career & Technical Institute 2016-2017 Budget

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2016-2017 school year. The general fund budget total is \$25,607,300.00 an increase of \$881,600 or 3.5%. Northern Lehigh School District's portion of the 2016-2017 general fund budget is \$913,077 an increase of \$21,252.00. The expenditures for the Academic Center budget for the period of July 1, 2016 through June 30, 2017 total \$1,657,500.00 an increase of 43,880.00 or 2.7%. Northern Lehigh School District's portion is \$3,432.00, a decrease of \$8,643.00. A copy of the budget was distributed to board members electronically February 1, 2016.

- F. Accept the 2014-2015 audit and management report for the single audit ending June 30, 2015. A copy of the audit was distributed at the January 11, 2016 school board meeting.

- G. Approve the renewal of a five (5) year Service Agreement with PenTeleData for Dark Fiber Point to Point connectivity between Slatington Elementary School and Peters Elementary School in the amount of \$1,350.00 per month. This contract will run from 7/1/2016 through 6/30/2021.

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on December 3, 2015.

B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 9, 2015.

C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 21, 2015.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT