

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular Meeting**  
**Board Minutes**

**Slatington, PA**  
**September 11, 2017**

**PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:33 p.m. on Monday, September 11, 2017, in the Administration Office Board Room.

**ROLL CALL** Members present: Mrs. Debra Bower, Mr. Robin T. Distler, Mrs. Donna M. Kulp, Mrs. Kristie D. Wilk and Mr. Gary S. Fedorcha (5)

Members absent: Mr. Mathias J. Green, Jr., Mrs. Gale N. Husack, Mr. Robert J. Keegan, Jr., and Mr. Gregory S. Williams (4)

Non-members present: Mr. Jeffrey Bachman, Mrs. Jill Chamberlain, Mr. John Corby, Ms. Tori Csanadi (Sr. Rep.), Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. John Hrizuk, Mr. Preston Kemery (Jr. Rep.), Mr. Paul Leonzi, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mrs. Karen Nicholas, Mr. Scott Pyne, Mrs. Tanya Simms, Mr. Robert Vlasaty, and Attorney Charles Stopp (Solicitor).

**VISITORS** Approximately twelve visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

**APPROVE MINUTES** Mrs. Kulp made a motion, which was seconded by Mr. Distler, that the minutes of the regular school board meeting held on August 14, 2017 be approved and ordered filed.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

**SPECIAL BOARD REPORTS** Legislative Report - Mrs. Bower reported that a new Rand Corporation study revealed that moving school start times to 8:30 a.m. can contribute \$83 billion to the U.S. economy within a decade. It would lower dropout rates, improve college attendance, and lessen the risk of mood disorders, like depression. It would also reduce automobile crashes and save lives. School districts in 44 states have already pushed back school start times. The American Psychological Association says later school start times promote adolescent well-being. The teen years are a time of rapid and dramatic development of the brain, body, emotions and behavior.

Committee Reports and/or Meetings

Minutes of the Education/Policy Committee Meeting held on September 5, 2017, were distributed.

Minutes of the Technology/Buildings & Grounds Committee Meeting held on September 6, 2017, were distributed.

Minutes of the Finance Committee Meeting held on September 6, 2017, were distributed.

Solicitor's Report – Attorney Stopp swore in the new Junior student representative, Mr. Preston Kemery.

Student Representatives to the Board Report –Ms. Tori Csanadi and Mr. Preston Kemery distributed their written student representative report and verbally reported on its contents.

Federal and Other Programs Update – Mrs. Karen Nicholas reported that we currently have ten (10) EL (English Learner) students in the district. Mrs. Alice Lieberman is the sole EL teacher in the district. The EL population can fluctuate from time to time throughout the district.

Mrs. Nicholas announced that at this time, we have fifteen (15) students enrolled in Bulldog Academy who are in grades 6-12, and we have four (4) part time students with gifted IEPs using Bulldog Academy to further their studies. All students that enter Bulldog Academy do a smarter measure assessment with Krystle Tiedeman, High School Librarian. The students utilize technology from the district that they take home to complete their studies.

**SPECIAL  
BOARD  
REPORTS  
(cont.)**

Superintendent's Report – Mr. Corby reported that he has had the honor and the privilege of visiting each of the schools on opening day. The Northern Lehigh students are in great hands. From the time they leave their house until they return, parents entrust us with their most precious gifts. The teachers greeted the students and every single person in this district prepared well for opening day and contributed to its success.

Mr. Fedorcha reported that an executive session was held prior to tonight's meeting to discuss personnel issues.

**PERSONNEL** Mrs. Kulp made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following personnel items:

Administrative Transfer Instructional	Elizabeth Case From: To: Salary: Effective:	Special Education Teacher Slatington Elementary School Special Education Teacher Middle School No change in salary August 21, 2017	
Non-Instructional	Kerry Hill* From: To:  Salary: Effective: <b>*60 Day probationary period ending December 7, 2017</b>	Office Aide Slatington Elementary School Administrative Secretary to the Assistant Superintendent replacing Debi Hollenbach who resigned. \$30,000.00 September 12, 2017	
Appointment Non-Instructional	Kimberly Nunemacher* Assignment:  Salary:  Effective: <b>*60 Day probationary period ending December 7, 2017</b>	Slatington Elementary Office Aide replacing Kerry Hill who was administratively transferred. \$10.93 per hour; Monday-Friday; 10:30 a.m. - 3:00 p.m. up to 180 student days September 12, 2017	
Family Medical Leave	Approve the request of employee #6821 to take a two week Family Medical Leave beginning on or about October 7, 2017, for the birth of a child. Employee is requesting to use ten (10) accumulated sick days in conjunction with the family medical leave.		
	Approve the request of employee #2143 to take a Family Medical Leave beginning on August 21, 2017. Employee is requesting to use seven (7) accumulated sick days. Upon exhaustion of sick days, she is requesting a twelve week family medical leave. Employee plans to return to her current teaching position upon release of attending physician.		
Co-Curricular Appointment 2017-2018	Blasia Dunham James Schnyderite James Schnyderite Maria VanNorman	MS Jr. Nat'l Honor Society Advisor MS Chorus Advisor HS Chorus Advisor Freshman Class Advisor	\$ 448.00 \$ 746.00 \$1,866.00 \$ 678.00
Co-Curricular Resignation A. Farber	Accept the resignation of Alden Farber from his position as Assistant Football Coach - \$4,839.00 for the 2017-2018 school year which was originally approved at the December 5, 2016 board meeting.		
Co-Curricular Change of Status	Approve the motion to change the status of Derek Long, Volunteer Assistant Football coach which was originally approved at the December 5, 2016 school board meeting, to Assistant Football Coach - Shared stipend - \$2,419.50 for the 2017-2018 school year.		
	Approve the motion to change the status of Terry Bowman, Assistant Football coach – Shared Stipend - \$2,419.50 which was originally approved at the December 5, 2016 board meeting, to Assistant Football Coach – \$4,839.00 for the 2017-2018 school year.		

**PERSONNEL****(cont.)**

- Rescind Volunteer Coaches Rescind appointment of the following volunteer coaches that were approved at the December 5, 2016 school board meeting:
- |                   |                               |
|-------------------|-------------------------------|
| Adam Merkle       | Assistant Girls' Soccer Coach |
| Channing Shiffert | Assistant Girls' Soccer Coach |
- Salary Adjustments Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the 2017-2018 school year:
- |               |            |
|---------------|------------|
| Ryan Stilwell |            |
| From:         | Step 3B    |
| To:           | Step 3B+24 |
- HS Webpage Maintenance A.Kern Approve a stipend in the amount of \$500.00 for Mr. Andrew Kern for High School website maintenance and working with students during the 2017-2018 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the High School Student Activities Fund.
- District Web Maintenance A. Kern Approve a stipend in the amount of \$1,000.00 for Mr. Andrew Kern for maintenance and updates of the district website during the 2017-2018 school year. Stipend to be funded by superintendent's budget.
- Peters Web-Site Maintenance J. Bashore Approve a stipend in the amount of \$500.00 for Ms. Janet Bashore for maintenance and updates of the Peters Elementary website during the 2017-2018 school year. Stipend to be funded by Peters Elementary principal's discretionary account.
- Slatington Website Maintenance K. Dibilio Approve a stipend in the amount of \$500.00 for Ms. Kori Dibilio for maintenance and updates of the Slatington Elementary website during the 2017-2018 school year. Stipend to be funded by Slatington Elementary principal's discretionary account.
- Artistic Dir. Fall Play/Spring Musical S. Shuey Approve Stephen Shuey as Artistic Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Artistic Director will be \$2,000 to be paid out of the General Fund High School Student Activities Fund. The Artistic Director will be responsible for and overseeing all persons involved with set design and construction, costuming, lighting, sound, etc., determined by the HS Principal and Production Director.
- Game Workers 2017-2018 Motion to renew the appointment of the following list of people as Game Workers for the 2017-2018 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2017-2018 Supplementary Personnel Salary Schedule.
- |                   |                |
|-------------------|----------------|
| Kelsey Follweiler | Lynn Haab      |
| Sherri Molitoris  | Robyn Pristash |
| Sara Shimer       |                |
- Substitute-Instructional Motion to approve the following substitute teachers for the 2017-2018 school year at the 2017-2018 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:
- |                                     |
|-------------------------------------|
| Kerri Brocious* – Elementary        |
| Christina Oertner – Elementary PK-4 |
- \*Pending Verification of Missing Personnel File Items**

**PERSONNEL**

**(cont.)**

Unpaid  
Volunteers

Approve the following unpaid volunteer aides in the Peters and/or Slatington Elementary school and Middle School for the 2017-2018 school year:

Margaret Blose	Janet McKelvey	Karen Haberen
Patricia Bollinger	Joanne Perich	Sharon Karpiszin
Susan Bowser	Gina Serfass	Nancy Wagner
Andrea Fella	Erica Szwast	Sheila White
Dixie Gross	Dawn Mayer	Deborah Geiger
Lori-Beth Guelcher	Elizabeth Vasquez	

Approve the following unpaid volunteer to assist in the Technology Department as needed:

Kristina Quay

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

**CONFER-  
ENCES**

Mr. Distler made a motion, which was seconded by Mrs. Bower, that the Board of Education approves the following conferences:

Allison Chruscial – PSCA Annual Conference - November 30 – December 1, 2017 – Hershey, PA – Registration: \$320.00, Lodging: \$143.19, Meals: \$32.00, Travel: \$85.00 - Total Approximate Cost: \$580.19 – Funding: High School Guidance Budget.

Joseph Tout – University of Pittsburgh: College in High School Conference – September 14-15, 2017 - Pittsburgh, PA – Lodging - \$152.87; Travel - \$284.00 – Total Approximate Cost: \$436.87 – Funding: Curriculum & Instruction Budget.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

**POLICY**

Mrs. Wilk made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following policy items:

Board Policy  
First  
Reading

Approve school board policy #011 – Local Board Procedures – Board of Governance Standards/Code of Conduct, as presented after first reading.

Approve school board policy #123 – Programs – Interscholastic Athletics, as presented after first reading.

Approve school board policy #801 – Operations – Public Records, as presented after first reading.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

**CURRIC-  
ULUM AND  
INSTRUC-  
TION**

Center for  
Humanistic  
Change  
2017-2018

Mr. Distler made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following curriculum and instruction item:

Approve to authorize the superintendent to execute a letter of agreement for the 2017-2018 academic year with the Center for Humanistic Change, Inc. to provide Student Assistance Program (SAP) Liaison services. The Student Assistant Teams in our school district will use these services.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

**NEW BUSINESS**

Summary  
Offense  
Notices

Mrs. Bower made a motion, which was seconded by Mrs. Wilk, that the Board of Education approves the following new business item:

Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2017-2018 school year:

- Mr. Frank Gnas – School Police Officer
- Mr. Paul Leonzi – Peters Elementary School Principal
- Mr. Scott Pyne – Slatington Elementary School Principal
- Mrs. Jill Chamberlain – Middle School Principal
- Mr. Robert Vlasaty – High School Principal
- Ms. Tanya Simms – High School Assistant Principal

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)  
NAY: None (0)

**NEW BUSINESS (cont)**

PSBA  
Officers  
President-elect

Mrs. Wilk made a motion, which was seconded by Mrs. Bower, that the Board of Education approves the following new business item:

**RECOMMEND** .... That the Board of Education votes for Otto Voit III as President-elect of the Pennsylvania School Boards Association, effective January 1, 2018 through December 31, 2018.

V.President

**RECOMMEND** .... That the Board of Education votes for Gary Michael Smedley as Vice President of the Pennsylvania School Boards Association, effective January 1, 2018 through December 31, 2018.

Treasurer

**RECOMMEND** .... That the Board of Education votes for Mike Gossert as Treasurer of the Pennsylvania School Boards Association, effective January 1, 2018 through December 31, 2018.

Trustees

**RECOMMEND** .... That the Board of Education votes for Marianne Neel, and Michael Faccinnetto as Trustees with terms ending December 31, 2020.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)  
NAY: None (0)

**FINANCIAL**

Mrs. Bower made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following financial items:

List of  
Bills

Approve the Following List of Bills:  
General Fund months of August & September, 2017  
Cafeteria Fund months of August & September, 2017  
Refreshment Stand month of August, 2017.

Per Capita  
Abatements/  
Exonerations

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

Network  
Security  
those  
Insurance  
Policy

Authorize administration to purchase a Network Security Insurance policy at a cost not to exceed \$9,500.00 which would cover cyber activity including notification and credit monitoring for all compromised, as well as remediation.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)  
NAY: None (0)

**LEGAL**  
Settlement  
Agreement  
And Release

Mrs. Kulp made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following legal item:

Approve the Settlement Agreement and Release in regards to student #1790238.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

**CORRESPONDENCE**

Mr. Corby announced that at the board seats is a memo from the board secretary, Mrs. Wilk, that the board of directors is hereby notified that on the October 9, 2017 board agenda, there will be an item on the agenda for election of a new superintendent of schools. By law, you must be notified.

Mr. Fedorcha added that a reception will be held before the board meeting for the new superintendent.

**INFORMATION**

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on June 19, 2017, and July 17, 2017 were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 28, 2017, were distributed.

**ADJOURNMENT**

Mr. Distler made a motion, which was seconded by Mrs. Bower, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:51 p.m.

YEA: Mrs. Bower, Mr. Distler, Mrs. Kulp, Mrs. Wilk, and Mr. Fedorcha (5)

NAY: None (0)

Respectfully submitted,

Kristie D. Wilk  
Secretary

ATTEST: \_\_\_\_\_ President  
Gary S. Fedorcha