

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
December 5, 2022

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:15 p.m. on Monday, December 5, 2022, in the Northern Lehigh Administration Building Board Room..

ROLL CALL Members present: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)

Members absent: Mrs. Gale N. Husack (1)

Non-members present: Mr. Matthew Link, Dr. Tania Stoker, Mr. Todd Breiner, Mr. Greg Derr, Mrs. Michele Dotta, Mr. David Hauser, Mr. Bryan Geist, Mr. David Jones, Mr. Eugene Marks, Mrs. Sherri Molitoris, Atty. Avery Smith, Mr. John Rushefski, Mr. James Schnyderite, Mr. Michael Strohl.

VISITORS Approximately 1 visitor attended the meeting and ninety-four visitors viewed the meeting.

PUBLIC COMMENT Mr. Link commented no one did sign up to speak.

APPROVE MINUTES Mr. Kern made a motion, which was seconded by Mr. Christman that the minutes of the regular board meeting held on November 14, 2022, be approved and ordered filed.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)

NAY: None (0)
Motion carried.

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit - Mr. Green commented there is no report as Mrs. Husack is not here.

Lehigh Carbon Community College - Mr. Green commented I have nothing about LCCC that I need to get into tonight.

Student Representatives to the Board Report - Mr. Green commented I see no student reps tonight.

Lehigh Career & Technical Institute - Mr. Fedorcha commented we really didn't have a regular meeting. We did have a committee of the whole in which we go over the audit. We have the auditors come in and address it to the board and we also do a tentative presentation of our upcoming budget. I believe that budget has also been given to the business office and superintendent. So, that was all we did at that meeting.

**SPECIAL
BOARD
REPORTS**
(cont.)

Solicitor's Report - Attorney Smith commented I do not have anything tonight, thank you.

Legislative Report - Mr. Green commented there is no report as Mrs. Heckman is not here tonight. Does anyone have legislative information? If not, we'll move on to Lehigh Carbon Community College.

Assistant Superintendent's Report - Dr. Stoker commented thank you, Mr. Green. Just an announcement that the administration will do the annual data presentation at the January 9th board meeting. That's it.

Business Manager's Report - Mrs. Molitoris commented just the audit update. I did receive our auditors ending notes. I have submitted the AFR, it was in the weekly update where we stood when we ended the year. They were just in last week to do their final federal programs audit, the single audit. They were in last Tuesday for that. I should, sometime towards the end of this month, have the financial statement and I will distribute that out to the board. The only other thing I have to mention that is not on this is quickly there is a MOU on the board agenda for approval this evening. That MOU had originally had dates of July 1 beginning their salary. That group will, actually just the SPOs, be paid August through August will be their contracted year because they don't work over the summer, so we don't want to get in a situation where if we start paying them their salary July 1 and they leave by July 18th, 20th, 30th or whatever, that they're overpaid. So, we want to run their salary effective August to August. So, that board motion will need to change to say that the effective MOU is from August to August for them. That is all I have.

Mr. Green commented I don't have my computer in front of me, Sherri. What does the MOU say?

Mrs. Molitoris commented the MOU says July 1 of every year, it's going to say August 20th of every year will be when their salary will start, their new salary will start. That is under New Business, Matt. I believe it is New Business, item A under New Business.

Mr. Green commented so change to August 1st.

Mrs. Molitoris commented August 20th, because they will get a first pay that will be their old salary yet.

Mr. Green commented thank you. Anything else?

Mrs. Molitoris commented no, that's it. Thank you.

Superintendent's Report - Mr. Link commented thank you, Mr. Green. I'd like to share, on behalf of the school district, our gratitude to the Social Ministry at Union Lutheran Church in Schnecksville. Over the past few months, they have donated school supplies and clothing to be shared with our students. Again, we're always very appreciative of the community groups that support our students and staff. I'd also like to acknowledge our education foundation. This past Saturday they hosted their annual breakfast with Santa over at Peters Elementary School. And again, it was a great success, a very enjoyable morning for the little children, for our student helpers and actually for all the parents and adults and the education foundation that made it a great event again this year. Finally, I would like to just acknowledge our Slatington Elementary School Band. This past Friday evening, they gave a remarkable performance at the Slatington Tree Lighting Ceremony. So, under the direction of Mr. Yonkman, our elementary band members, and a few of our high school band members that were there to support. It was a very fun evening with a great performance. That concludes my report, sir.

Mr. Green commented thank you.

**Executive
Session**

Executive sessions was held at 6:30 p.m. this evening at the Northern Lehigh Administration Building Board Room for the purpose of all personnel items. I think it was all personnel, yeah it was all personnel.

PERSONNEL Mrs. Heckman made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves a motion to approve personnel items A through H:

Rescind

Appointment
G. King Rescind the motion appointing Greg King, Fall Intramurals Baseball that was approved at the March 14, 2022 school board meeting.

S. Hluschak Rescind the motion appointing Steve Hluschak, Winter Intramurals that was approved at the May 9, 2022 school board meeting.

Administrative

Transfer

Non-Instructional

1. Rebecca Herring
 - From: Custodian Second Shift
 - Assignment: Custodian Dayshift
 - Salary: No change in salary
 - Effective: October 27, 2022

2. Timothy McKay
 - From: High School Custodian Second Shift (Tues.-Sat.)
 - Assignment: High School Custodian Second Shift (Mon.-Fri.)
 - Salary: No change in salary
 - Effective: October 27, 2022

Appointment

Non-Instructional

1. Heather Rehrig* **
 - Assignment: High School Office Paraprofessional 180-Days
 - Salary: \$14.29/hour
 - Effective: On or about January 3, 2023
 - *60 Working Day Probationary Period
 - ** Pending Verification of Missing Personnel File Items
2. Jennifer Vasquez*
 - Assignment: Peter's Elementary Cafeteria Monitor
 - Salary: \$14.29/hour
 - Effective: November 29, 2022
 - *60 Working Day Probationary Period
3. Michael Williams* **
 - Assignment: Maintenance Second Shift
 - Salary: \$19.03/hour
 - Effective: On or about December 19, 2022
 - *60 Working Day Probationary Period
 - **Pending Verification of Missing Personnel File Items
4. Mark Nicosia* **
 - Assignment: School Police Office Full-time 190-Days
 - Salary: \$40,280 annually
 - Effective: December 12, 2022
 - *60 Working Day Probationary Period
 - **Pending Verification of Missing Personnel File Items
5. Zachary Wargula* **
 - Assignment: School Police Office Full-time 190-Days
 - Salary: \$40,280 annually
 - Effective: December 12, 2022
 - *60 Working Day Probationary Period
 - **Pending Verification of Missing Personnel File Items

PERSONNEL
(cont.)

6. Richard Fritz* **
 Assignment: High School Hallway/Cafeteria Paraprofessional
 Salary: \$14.29/hour
 Effective: December 8, 2022
 *60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

Co-Curricular Appointments 2022-2023	Kayla Driscoll	HS Fall Play	\$1,684
	Christopher Heery	Fall Intramurals	\$924
	Todd Herzog	Winter Intramurals	\$924

Co-Curricular Volunteer 2022-2023	Joseph Fiorito	Asst. Girls Basketball Coach
	Jillian Olewine	Assistant Track and Field Coach

Game Workers
2022-2023

Motion to appoint the following list of people as Game Workers for the 2022-2023 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2022-2023 Supplemental Personnel Salary Schedule:

Scott Rothrock
 Michael Zambo

After-School Program Positions	Megan Farkas	Teacher	Hourly Rate
	Lisa Fisher	Substitute	Hourly Rate
	Megan Rex	Teacher	Hourly Rate

Department Leaders
2022-2023

Motion to approve the following Department Leaders for the 2022-2023 school year:

Blasia Dunham	Assessment and Data - District Wide	\$1,800 (prorated-\$1,350)
Elissa Fry	Mathematics/Science - Elementary	\$1,800.00

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)
 NAY: None (0)
 Motion carried.

POLICY

Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following policy item:

Board Policy
Second

Approve school board policy #237 - Electronic Devices - Pupils, as presented after the second reading.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)
 NAY: None (0)
 Motion carried.

**CONFER-
ENCES**

Mr. Distler made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following conference items:

M. Nicosia

NASRO Basic SRO Course - December 12-16, 2022 - Northeastern Educational Intermediate Unit 19 – Archbald, PA – Registration: \$495.00; Meals:\$60.00; Travel: \$438.13 - Total Approximate Cost: \$1,008.13 – Funding: School Police Officer’s Budget

**CONFER-
ENCES
(cont.)**

Z. Wargula

NASRO Basic SRO Course - December 12-16, 2022 - Northeastern Educational Intermediate Unit 19 – Archbald, PA – Registration: \$495.00; Hotel: \$447.48; Meals: \$160.00; Travel: \$81.38 - Total Approximate Cost: \$1,183.86 – Funding: School Police Officer’s Budget

Mrs. Kulp commented yeah, I’d just like to thank the administration for following through and getting the police officers here. I think it is the best thing that could happen for Northern Lehigh, so thank you.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)

NAY: None (0)
Motion carried.

**CURRIC-
ULUM AND
INSTRUC-
TION**

Navigate360
CSTAG

Mr. Fedorcha made a motion, which was seconded by Mr. Christman, that the Board of Education approves the following curriculum and instruction item:

As per the recommendation of administration, approve Navigate360 CSTAG Level 1 Training and Onboarding at a cost not to exceed \$890.00.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)

NAY: None (0)
Motion carried.

**OLD
BUSINESS**

Mr. Green commented I have nothing currently under old business.

**NEW
BUSINESS**

Mrs. Frantz made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following new business item:

Administrative
Support Staff
Agreement

Per the recommendation of administration, approve the MOU between the Board of Directors and the Administrative Support Staff Group memorializing amendments to the Administrative Support Staff Agreement as attached.

Mr. Green commented as Mrs. Molitoris indicated earlier, it will not be as it was listed in the attachment, but will rather say August 20th. I hope I have that date right for the third try.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)

NAY: None (0)
Motion carried.

FINANCIAL

Mrs. Frantz made a motion, which was seconded by Mr. Fedorcha that the Board of Education approves the following financial items:

Financial
Reports

- Approve the Following Financial Reports:
 1. NLSD Investments for the month of November, 2022
 2. General Fund Account months of July through November, 2022
 3. NLHS Scholarship Account month of November, 2022

LEGAL

Mr. Green commented I have nothing under Legal.

CORRESPONDENCE

Mr. Green commented any correspondence, anyone? Did you get anything at all, Rhonda, that you would like to share?

Mrs. Frantz commented we received a thank you note from the library. I don't know if that was mentioned last time or not?

Mr. Link commented yes it was.

Mrs. Frantz commented so we did receive the thank you note for the contribution that the district makes to the library, yes.

Mr. Green commented thank you.

INFORMATION

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 19, 2022.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 6, 2022.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 28, 2022.

RECOGNITION OF GUESTS

Mr. Green commented any guests that would like to be recognized.

Mr. Link commented there's no one signed up. Is there anybody that wants to speak this evening?

Mr. Green commented okay, any other business that needs to be attended to?

Mr. Christman commented just really quick before we get out of here. I just wanted to give a shout out to Mr. Geist and the boys varsity team. Unfortunately, we came up about 2 weeks short, but still a heck of a run. So, awesome season by the staff and by the boys. It was definitely a season and a game to remember, that's for sure.

Mr. Link commented we'll be acknowledging the team and Mr. Tout on his award in the January board meeting.

Mr. Christman commented thank you.

Mr. Green commented yeah, it was quite a game, Chad. I watched it on T.V. and you know four seconds it was unbelievable. You know, it's just like that's why they play them I guess. Thank you for that. Anything else?

Mr. Fedorcha commented just that we have our annual Christmas Tournament on the 27th and the 28th, I believe, or the 26th. I'm not sure the exact date. Yes, the 28th, the chair of our rotary. It's been an annual event.

Mr. Green commented thank you. One more time, anybody, looking left, looking right?

**ADJOURN-
MENT**

Mrs. Kulp made a motion, which was seconded by Mrs. Heckman that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Michelle M. Heckman, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (8)

NAY: None (0)

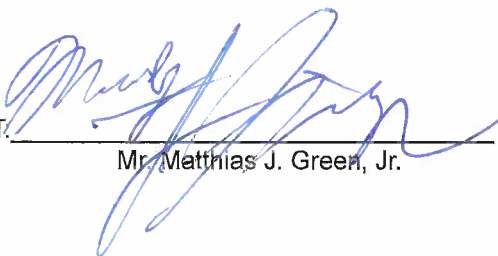
Motion carried.

Respectfully submitted,



Rhonda Frantz
Acting Secretary

ATTEST:



Mr. Matthias J. Green, Jr.

President