

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
October 8, 2007

PURPOSE

The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Peter A. Ruth, at 7:30 p.m. on Monday, October 8, 2007 in the boardroom located in the Slatington Elementary School.

ROLL CALL

Members present: Mr. Donald H. Dengler, Mr. Bryan C. Dorshimer, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Peter A. Ruth (7)

Members absent: Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr. (2)

Non-members present: Mr. Donald Allen, Mrs. Lisa Blank, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Lynne B. Fedorcha, Mr. John Hrizuk, Dr. Linda Marcincin, Mrs. Laurie Newman-Mankos, Mrs. Karen Nicholas, Mr. David Papay, Ms. Rachel Parisi (Student Rep.) Ms. Maria Pinnata, Dr. Nicholas P. Sham, Sr., Mr. Michael Showak (Student Rep), Mrs. Dawn Wadsworth, Mrs. Aileen Yadush and Mrs. Sherri Molitoris.

VISITORS

Approximately eight visitors attended the meeting in addition to Terry Ahner reporter for The Times News.

SPECIAL BOARD REPORTS

Carbon Lehigh Intermediate Unit - Mr. Bryan C. Dorshimer reported that this month CLIU will recognize students that attended the Governor's School of Excellence.

Committee Reports and/or Meetings

Minutes of the Technology Building and Grounds Meeting held on October 3, 2007 were distributed.

Minutes of the Finance Committee Meeting held on October 3, 2007 were distributed.

Mrs. Kulp asked for clarification on the Technology Building and Grounds Committee Meeting minutes, Update to Modular Unit Removal. She stated that NLYAA was granted an extension beyond the October 31, 2007 date to have their items removed from the modular units.

Student Representatives to the Board Report

Ms. Rachael Parisi and Mr. Michael Showak distributed their written student representative report and verbally reported on its contents.

Ms. Rachael Parisi and Ms. Jenna Brunner attended the PSBA Student Delegate Program at Hershey Pennsylvania along with teacher chaperone, Mr. Jonathan DeFrain. Ms. Brunner and Ms. Parisi reported on their overall experience at the conference. Mr. DeFrain shared information he gained on hot topics discussed such as security, a 9th grade transition program, CPR training for all staff, a school resource officer, an internet based evacuation plan and a "secret shopper" program.

Federal and Other Programs Update - Mrs. Lynne B. Fedorcha distributed her written report and verbally reported on its contents which included information on the EPA grant, Title I Reading Program, M.O.R.E. for Children, October 8th Professional Development day and Health and Physical Education Curriculum. She also distributed minutes from the Head Start Collaboration Team meeting held on August 14th, Safe School Committee meeting held on September 11th, Wellness Advisory Council meeting held on September 13th and the Title I meeting held on October 5th.

Superintendent's Report - Dr. Nicholas P. Sham, Sr.

Dr. Sham and Mrs. Blank reported on the 180 day to day substitute teachers. They stated that currently in our buildings we have 2 on the secondary level and the elementary schools are in the process of hiring for their buildings. They receive pay according to the Supplementary Personnel Salary Schedule and they receive no sick days, personal days or

**SPECIAL
BOARD
REPORTS
(cont.)**

medical benefits. The substitute teacher caller has been instructed that the 180 day to day substitutes are to be utilized first. They can be assigned to any building in need of a substitute. Only after all 180 day subs have been utilized in the district, and a need still exists for additional substitutes, will the substitute teacher caller contact other substitutes for work.

PERSONNEL

Mrs. Ganser made a motion, which was seconded by Mr. Dorshimer, that the Board of Education approves the following personnel items:

Appointments- Instructional	Cynthia Paul Assignment:	Temporary Vacancy Replacement Title I Reading Teacher, replacing Kristie Borger who was granted a leave of absence
	Salary:	\$39,000 prorated (Step 1 Bachelors on the 2007-2008 CBA Salary Schedule)
	Effective:	On or About October 29, 2007
	Termination Date:	On or About January 31, 2008

Non- Instructional	Claudia Young* Assignment:	Substitute High School Cafeteria/Hall Monitor Aide replacing Donna Ondrasick who was granted a leave of absence
	Salary:	\$7.25/Per Hour/3 Hours Per Day/ 5 Days Per Week (2007-2008 Supplementary Personnel Salary Schedule)
	Effective:	October 2, 2007
	Termination Date:	On or Above January 24, 2008
	*60 day probationary period ending on or about January 9, 2008	

Co-Curricular Positions 2007-2008	Denise Turoscy	Senior High Scholastic Scrimmage Advisor	\$ 766.42
	Denise Turoscy	Senior High Newspaper Advisor	\$1,722.85

Substitute-
Instructional Approve the following substitute teachers for the 2007-2008 school year at the 2007-2008 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Kathryn Bonilla – Music

PSSA English Tutoring R. Evans	Approve to appoint Renee Evans to teach the PSSA Excel English class in the senior high school. Beginning in January 2008 she will teach ten sessions of English scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour. Funding for this program will be paid for through Project 720.
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PSSA Math Tutoring J. Wasilkowski	Approve to appoint Joann Wasilkowski to teach the PSSA Excel Mathematics class in the senior high school. Beginning in January 2008 she will teach ten sessions of Mathematics scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour. Funding for this program will be paid for through Project 720.
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YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mr. Ruth (7)
NAY: None (0)

**CONFER-
Education
ENCES**

Mr. Follweiler made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following conference items:

6 \$75.00, \$271.80 –	Christine Leslie – Pennsylvania Science Teachers Association 2007 Convention – December - 7, 2007 – Hershey Lodge and Convention Center, Hershey PA – Registration: Lodging: \$117.00, Meals: 30.00, Travel: \$49.80 – Total Approximate Cost: Funding: C & I Budget
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Lodging: Julie Everett – Pennsylvania Science Teachers Association 2007 Convention – December 6 - 7, 2007 – Hershey Lodge and Convention Center, Hershey PA – Registration: \$75.00, \$117.00, Meals: 30.00 – Total Approximate Cost: \$222.00 – Funding: C & I Budget

Theresa Cinicola – Pennsylvania Science Teachers Association 2007 Convention – December 6 - 7, 2007 – Hershey Lodge and Convention Center, Hershey PA – Registration: \$75.00, Lodging: \$117.00, Meals: 30.00 – Total Approximate Cost: \$222.00 – Funding: C & I Budget

Stephen Drake – 2007 TEAP Conference – November 8-9, 2007 – Radisson Penn Harris Hotel & Convention Center, Camp Hill, PA – Registration: \$35.00, Lodging: \$110.16, Meals: 60.00, Travel: \$54.00 – Total Approximate Cost: \$259.16 – Funding: C & I Budget

5- Approve to allow the following people to attend an Integrated Learning Conference sponsored by PDE – Bureau of Career and Technical Education. The conference will be held November 7, 2007 at the Penn Stater Conference Center in State College PA. LCTI will be paying all expenses for this conference. The attendees are:

- Aileen Yadush
- Mike Anderson
- Jonathan DeFrain
- David Humenik

Mr. Dorshimer asked if we have a policy on the number of people traveling at the same time, to the same destination, in the same vehicle?

Dr. Sham stated that currently there is no such policy.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mr. Ruth (7)
 NAY: None (0)

POLICY

Mr. Dorshimer made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following policy items:

Board Policy first First Reading Approve school board policy #117 – Programs – Homebound Instruction, as presented after reading.

Board Policy Second Reading Approve school board policy #216 – Pupils – Student Records, as presented after second reading.

Approve school board policy #216-AR-1 – Pupils – Student Records, as presented after second reading.

Approve school board policy #218 – Pupils – Student Conduct, as presented after second reading.

Approve school board policy #226 – Pupils – Searches, as presented after second reading.

presented Approve school board policy #407 – Professional Employees – Student Teachers, as after second reading.

Approve school board policy #603 – Finances – Budget Preparation, as presented after second reading.

Approve school board policy #604 – Finances – Budget Adoption, as presented after second reading.

after Approve school board policy #805 – Operations – Emergency Preparedness, as presented second reading.

Approve school board policy #807 – Operations – Opening Exercises/Flag Displays, as presented after second reading.

Field Trip Southeast Team – Middle School – Ellis Island, NY – April 23, 2008 – Funded through student fundraising efforts.

Homebound Instruction It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 0890033, for five hours per week, effective October 26, 2007 and continuing for approximately 6 weeks.

It is recommended that the Board of Education grant homebound instruction for a 10th grade student, Student No. 1090010, for five hours per week, effective October 8, 2007 and ending approximately January 1, 2008.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mr. Ruth (7)
NAY: None (0)

OLD BUSINESS

Mr. Williams made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following old business items:

2007-2008 Administrative Goals Approve the Individual Administrative Goals for the 2007-2008 school year as presented at the October 1, 2007 school board meeting.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mr. Ruth (7)
NAY: None (0)

Mrs. Ganser asked to open the floor for board member discussion on the two presentations from last weeks board meeting on companies to assist in the new superintendent search. There was board discussion on accepting CLIU #21 to conduct the new superintendent search.

CLIU #21 Lead Superintendent Search Mr. Dengler made a motion, which was seconded by Mrs. Ganser, that the Board of Education approve to appoint CLIU #21 to lead the search for a new superintendent.

Williams, YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Ruth (7)
NAY: None (0)

NEW BUSINESS

Mr. Dorshimer stated that in today’s newspaper he read that Northampton School District passed drug testing for new hired employees and they are further looking into random drug testing of all employees throughout the district. He is requesting that the policy committee look into a drug testing policy for new employees.

that Mrs. Chamberlain said that during today’s in-service George White, Professor at Lehigh University, gave an entire day presentation on teaming to the middle school staff. He felt our middle school was exemplarily in their process of teaming and utilization of teaming. He said that we should consider applying for Schools To Watch which is a middle school honor.

FINANCIAL

Mrs. Ganser made a motion, which was seconded by Mr. Dengler, that the Board of Education approves the following financial items:

Financial Reports Approve the Following Financial Reports: General Fund month of September

Athletic Fund month of September
 Capital Reserve month of September
 Cafeteria Fund month of September
 NLMS Student Activities Account month of August
 NLHS Student Activities Account month of August

- Payment Of Bills Approve the Following List of Bills:
 General Fund months of September
 Capital Project Fund for month of September
 Cafeteria Fund month of September
 Athletic Fund month of September
- RFP Auditing Services Approve for proper school officials to develop specifications and send out Requests For Proposals (RFP's) for Auditing Services for school year's ending June 30, 2008, June 30, 2009 and June 30, 2010.
- Service Agreement Extension Elevator-SE Authorize administration to extend the service agreement for the elevator located at Slatington Elementary with Otis Elevator for an additional 5 years. Cost for this agreement is \$1,140.00 per year, which is no increase in cost over the previous agreement.
- Verizon Wireless Cell Phone Agreement Athletic Dir. Authorize administration to enter into a one year cell phone service contract with Verizon Wireless for the Athletic Director. The contract will be for one cell phone for 900 minutes per month at a cost of \$49.19 per month. The cell phone is to be used exclusively for Athletic Director business.
- Designation Fund Balance Approve to designated Fund Balance ending June 30, 2007 as follows:
- | | |
|-----------------------------|----------------|
| Unreserved, Designated For: | |
| Long Range Maintenance | \$1,805,846.00 |
| Replacement Equipment | \$ 740,747.00 |
| Technology | \$ 740,747.00 |
| ERIP | \$ 159,275.00 |
| Electricity Rate Increase | \$ 177,517.00 |
| Health Insurance Premiums | \$ 370,374.00 |
| Agriculture Fair | \$ 1,246.00 |
| Unreserved, Undesignated | \$ 811,105.00 |
- YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mr. Ruth (7)
- NAY: None (0)

**CORR-
ESPON-
DENCE**

Received a thank you correspondence from PSBA.

**INFOR-
MATION**

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 6, 2007 were distributed.

**ADJOURN-
MENT**

Mr. Dorshimer made a motion, which was seconded by Mrs. Ganser, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:45 p.m.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mr. Ruth (7)

NAY: None (0)

Respectfully submitted,

Bryan C. Dorshimer
Secretary

ATTEST: _____ President
Peter A. Ruth