

NORTHERN LEHIGH SCHOOL DISTRICT

Board Minutes

Slatington, PA

August 9, 2004

PURPOSE

The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:35 p.m. on Monday, August 9, 2004 in the boardroom located in the Slatington Elementary School.

TEMPORARY SECRETARY

Since Board Secretary, Mr. Dorshimer, was not present at the meeting, Mr. Green asked if there were no objections from anyone on the board, he would like to appoint Mr. Raymond Follweiler as Temporary Secretary for the meeting.

ROLL CALL

Members present: Mr. Franklin D. Beers, Mr. Robert J. Cox, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mr. William H. Hazzard, Mr. Mathias J. Green, Jr. (6)

Members absent: Mr. Bryan C. Dorshimer, Mrs. Lori H. Geronikos – Arrived at 7:50 p.m. (2)

Non-members present: Dr. Nicholas P. Sham, Sr., Mr. Philip Bertolino, Mr. Robert Kern, Dr. Linda Marcincin, Mr. David Papay, Mr. Robert Mack, Ms. Christine Stafford, Mrs. Doneta Merkle

VISITORS

In addition to Sharon Minnich, reporter for the Times News, Terry Ahner, reporter for The Chronicle, and Stacy Duck, reporter for The Morning Call approximately 15 visitors attended the meeting.

Public
Comment On
Agenda Item

Donna Kulp – Washington Township – Requested permission to comment on any agenda item.
Sheryl Giles – Washington Township – Requested permission to comment on any agenda item.

APPROVE MINUTES

Mrs. Ganser made a motion, which was seconded by Mr. Hazzard, that the minutes of the regular school board meeting held on June 7, 2004 and the regular school board meeting held on June 14, 2004 be approved and ordered filed.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mr. Hazzard, Mr. Green (6)

NAY: None (0)

SPECIAL BOARD REPORTS

Mr. Green had a request from Mr. Beers that he be removed from one of the ad hoc committees that he was serving on.

Superintendent's Report – Dr. Nicholas P. Sham, Sr.

Dr. Sham reminded everyone that the next board meeting will be held on Tuesday, September 7.

He also announced that draft copies of the Continuing Professional Development Plan and the New Teacher Induction Plan are on the table for their information. They will be on the second board meeting in September.

He also announced that PSBA will be holding a referendum conference on September 14. He urged board members to attend this meeting.

There was an Executive Session at 6:30 p.m. in Superintendent's Office to discuss personnel items.

PERSONNEL

Mr. Hazzard made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following items listed under Personnel:

Appointments
Non-
Instructional

Theresa Corcoran*

Assignment:

Instructional Aide

Slatington Elementary School, replacing Kathryn Showak, who resigned.

Salary:

\$9.17 Per Hour

6 ½ Hours Per Day/5 Days Per Week

Effective Date:

September 7, 2004

PERSONNEL

(Con't.)

Lori Henritzky*
 Assignment: Special Education Life Skills Aide
 Slatington Elementary
 New Position
 Salary: \$9.17 Per Hour
 6 ½ Hours Per Day/5 Days Per Week
 Effective Date: September 7, 2004

Kathryn Leadbetter*
 Assignment: Special Education Learning Support Aide
 Senior High School, replacing Gail Barilla, who was
 administratively transferred to replace Andrea Edmonds
 Salary: \$9.17 Per Hour
 6 ½ Hours Per Day/5 Days Per Week
 Effective Date: September 7, 2004

Heather Dawe*
 Assignment: Special Education Learning Support Aide
 Senior High School, replacing Kathleen Reese, who resigned.
 Salary: \$9.17 Per Hour
 6 ½ Hours Per Day/5 Days Per Week
 Effective Date: September 7, 2004
 *60-Day Probationary Period

Administrative Transfer Instructional Kristie Croll
 From: Special Education Learning Support
 Teacher in the Senior High School
 To: Title I Reading Teacher in Slatington Elementary School,
 replacing Rose Lee Goldberg, who retired.
 Salary: \$40,200 (Step 5M on the 2004-2005 CBA Salary Schedule)
 Effective Date: September 1, 2004

Non-Instructional Kimberly Wagner
 From: Cafeteria/Hall Monitor in the middle school.
 To: Special Education Learning Support Aide in the middle school,
 replacing Barbara Hope, who resigned. She will work 6 ½ Hours Per
 Day/5 Days Per Week.
 Salary: \$9.45 Per Hour (Step 1 on the 2004-2005 Educational Support Staff Hourly Rate
 Schedule)
 Effective Date: September 7, 2004

Substitutes Instructional Approve the following substitute teachers for the 2004-2005 school year at the substitute
 teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive
 days; and \$90.00 for 21+ non-consecutive days:

Margaret Boyle – Early Childhood
 Christina Dieter – Mentally &/or Physically Handicapped/Elementary
 Kathryn Dyslin – Elementary, Early Childhood
 Marshelle George – Elementary
 Susan Hazard – Mentally &/or Physically Handicapped/Elementary/Reading Specialist
 Bryan Kresley – Social Studies
 Steven Miller – Health & Physical Education
 Cathy Minnich – Mathematics – Homebound Only
 Erica Ritter – Elementary K-6
 Diane Saeger – Elementary/Early Childhood
 Diane Stettler – Elementary

Thomas Sup – Biology
Rocatta Tait – Elementary

PERSONNEL

(Con't.)

Non-Instructional Approve the following substitute secretary/instructional aide for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour:

Tristin Tkach – Instructional Aide

Approve the following substitute custodian for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour: Jonathan Green

Change of Status Approve to change the status of Tricia Waylen, Clerk/Stenographer in the middle school, from 11 months to 12 months, retroactive to July 1, 2004.

Co-Curricular Positions for the 2004-2005 School Year

Head Baseball Coach – Frank Carazo -- \$4123.26
National Honor Society – Tanya Williams -- \$454.36

Part Time Athletic Director Approve the employment of Glenn Rissmiller, effective August 1, 2004, as a part-time Athletic Director for the Northern Lehigh School District for the 2004-2005 school year at a salary of \$20,000. Mr. Rissmiller's employment is in accordance with Section B.1 of Senate Bill 200 that was amended on June 28, 2004.

Assistant Athletic Director Approve the appointment of Bryan Geist as the Assistant Athletic Director for the 2004-2005 school year at a stipend of \$6000. He will assist the part time Athletic Director in all Athletic Director duties and responsibilities and will be responsible for athletic fund raising activities.

Family Medical Leave Approve the request of Tracy Ettinger to take a Family Medical Leave of Absence effective September 1, 2004 and ending on or about November 23, 2004.

Unpaid Leave Absence For Child Rearing Effective on or about November 24, 2004, approve the request of Tracy Ettinger to take an unpaid Of leave of absence for child rearing until on or about January 25, 2005.

Extend Sabbatical Jennifer Schlegel Approve the request of Jennifer (Hilbert) Schlegel, Slatinton Elementary fourth grade teacher, to extend her sabbatical leave of absence approved on March 1, 2004 into the first semester of the 2004-2005 school year; effective September 1, 2004 and terminating on or about January 13, 2005.

Contracted Services 2004-05 Approve the employment of the following marching band staff for the 2004-2005 school year: (These salaries were included in the senior high budget for the 2004-2005 school year.)

Scott Wolfinger – Percussion Arranger -- \$2000.00
James Corle – Drill Design (Marching) -- \$2000.00

Resignations Accept the resignation of Marilyn Sulzer from her position as Special Education Aide in the Slatinton Elementary School, effective July 30, 2004.

Accept the resignation of Cheryl Babinchak from her position of Title I Aide in the Peters Elementary School, effective August 4, 2004.

Substitute Teacher Caller Approve to employ Mrs. Richard Hofmann as an independent contractor for the purpose of calling substitutes for the 2004-2005 school year at a stipend of \$6970.00. It is also recommended to

authorize the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Hofmann.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mr. Hazzard, Mr. Green (6)

NAY: None (0)

POLICY

Mrs. Ganser made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following policy items:

Delete Item From HS Student Parent Handbook Approve to delete the Use of Personal Vehicles to Attend School Related Activities policy from the Northern Lehigh High School Student Parent Handbook for the 2004-2005 school year.

Permission Slip Approval Approve to adopt a permission slip for students to participate in extracurricular activities that are not using district provided transportation.

Close Class Of 2004 Account Approve the request of the senior high school to close the Class of 2004 account in accordance with the Student Activity Fund Policy. This class has graduated and has cleared their account.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mr. Hazzard, Mr. Green (6)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

Mr. Hazzard made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the purchase of the 2002 Scott Foresman publication books entitled "Making Music" for grades 1 – 6. The total cost of the purchase is \$10,087.00 and was included in the 2004-2005 district budget. This text would replace the current 1983 Macmillan series, "Spectrum of Music". These books were displayed for Board preview during May and June with the other textbooks.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mr. Hazzard, Mr. Green (6)

NAY: None (0)

**NEW
BUSINESS**

Mr. Hazzard made a motion, which was seconded by Mr. Green, that the Board of Education approves to designate Mr. Philip Bertolino, Northern Lehigh High School Principal, as a member of the Colonial League for Interscholastic Sports, Inc. Board of Directors and authorize joinder as a League Member of the Colonial League for Interscholastic Sports, Inc.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mr. Hazzard, Mr. Green (6)

NAY: None (0)

Revised Superintendent's Evaluation Tool Mr. Beers made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the revised Superintendent's Evaluation Tool, as presented.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Hazzard, Mr. Green (7)

NAY: None (0)

Mr. Green directed copies of the tool to be made available to all board members and administrators for completion. An envelope should be placed on the board table for the completed forms.

FINANCIAL A motion was made by Mr. Cox, with a second made by Mrs. Ganser, that the Board of Education approves the following items listed under Financial:

Treasurer's Report Approve the unaudited report of the Treasurer, Mr. Cox, as presented for the month of June 2004.

General Fund Bills Approve payment of General Fund bills for the month of June, July, and August 2004, as presented.

NL Refreshment Stand Account/NL Sports Account Approve the Northern Lehigh Refreshment Stand Account/Northern Lehigh Sports Account Report for two months ending July 31, 2004.

FINANCIAL

(Con't.)

NL Athletic Fund Report Approve the Northern Lehigh Athletic Fund Report for the month of June/July 2004.

Award Contract To Replace Bus Garage Roof Approve the awarding of the contract for the replacement of the Bus Garage Roof to ProCom Roofing Corp. of Warrington, PA, pending solicitors review of the documents. Cost for this project to be \$127,000.00.

Resolution To Incur Non-Electoral Debt Approve a resolution to incur non-electoral debt in an amount of \$2,000,000 general obligation bonds for the purpose of acquiring, constructing, equipping, furnishing, alterations, additions, renovations and improvements to athletic and other district facilities.

Solicit Bids & Develop Specs For New Pole Building Approve to allow proper officials to develop specifications and solicit bids for a new pole building to be place on the stadium property.

Change Order Complete Painting Of Field House Approve the change order to allow Edward A. Reider, Inc. to complete the painting of the Field House Project at a cost of \$23,344.00.

Comment Mrs. Ganser commented that she took on the painting project along with Ms. Papay who unfortunately could not fulfill the rest of the project term. She waited for calls to come in to paint and had a number of people who gave up two weeks in July who helped paint, i.e., Jill and Larry Hontz, Chuck Blose, Lamar Lauer, Rick Tulio, Joe Provenzano, Jack Follweiler, Art George and two other gentlemen who spray painted for the district. She felt that she didn't get cooperation from the people who were working in there and she felt that the additional estimate to finish the painting job was outrageous to finish the job.

ROLL CALL: YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Geronikos, Mr. Hazzard, Mr. Green (6)

NAY: Mrs. Ganser (1)

Motion carried.

INFORMATION

All board members received a copy of the minutes of the Lehigh Carbon Community College Board of Trustees meeting held on July 1, 2004.

Mrs. Geronikos wanted to make a point of order that there is a rumor being circulated about senior graduation projects and the fact that the district is not going to require them. This is a state mandated requirement and senior graduation projects are going no where, everyone will be expected to complete one.

Dr. Sham welcomed the district's newest Assistant High School Principal, Mr. Robert Kern.

Christine Stafford introduced Attorney David Twaddell of Rhoads & Sinon who gave the board updated information about Act 72 and their options and Gregory Sahd representing Arthurs Lestrangle who reviewed the basics of bond financing to incur non-electoral debt as it related to the \$2 million bond issue the board approved.

Mr. Green officially announced that a special board meeting, for general purposes, will be held on Monday, August 30, 2004 beginning at 7:00 p.m.

CORRESPONDENCE Mrs. Geronikos read a letter she received from Senator Charles Dent with regard to the slot machines.

Mrs. Ganser announced that PSBA is offering a workshop entitled “ Building Community Support” on November 16.

ADJOURN- Mr. Beers made a motion, which was seconded by Mrs. Ganser , that the regular meeting of the **MENT** Northern Lehigh School District Board of School Directors be adjourned at 8:45 p.m.

YEA: Mr. Beers, Mr. Cox, Mr. Follweiler, Mrs. Ganser, Mr. Hazzard, Mr. Green (6)

NAY: None (0)

Respectfully submitted,

Raymond J. Follweiler, Jr.
Temporary Secretary

ATTEST: _____ President
Mathias J. Green, Jr.