

**NORTHERN LEHIGH SCHOOL DISTRICT**

**Board Minutes**

**Slatington, PA  
August 6, 2001**

- PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 8:00 p.m. on Monday, August 6, 2001 in the Boardroom of the Slatington Elementary School.
- ROLL CALL** Members present: Mr. Bryan C. Dorshimer, Mrs. Jane J. Escott, Mrs. Lori H. Geronikos, Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr., Mr. Jason M. Newhard, Mrs. Lynn C. Sechler, Mr. Gary S. Fedorcha (8)
- Members absent: Mr. Robert J. Cox (1)
- Non-members present: Dr. Nicholas P. Sham, Sr., Mrs. Lynne B. Fedorcha, Mr. Christopher Iacobelli, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. David Papay, Mr. Robert Mack, Mr. Brian Geiger, Mr. Bernard Rockovich, Atty. Charles Stopp (Solicitor), Mrs. Doneta Merkle
- VISITORS** Bob Kern attended the meeting.
- SPECIAL BOARD REPORTS** Lehigh Career and Technical Institute -- Mrs. Lynn C. Sechler  
Mrs. Sechler's reported on the following topics: Associate Degree for Carpentry at LCTI, Executive Summary of the School Safety Summit, Legislative News, High Schools that Work Conference in Atlanta.
- Carbon-Lehigh Intermediate Unit -- Mr. Bryan C. Dorshimer  
Mr. Dorshimer highlighted items on the CLIU July Board Briefs and also informed the board that they were in the process of securing property for a new bus garage.
- Committee Reports and/or Meetings  
A Policy/Education Committee meeting was held prior to the meeting beginning at 6:30 p.m.
- Solicitor's Report -- Attorney Charles Stopp  
Attorney Stopp informed the board of a new change in the school code called Operation Recognition. The legislature passed a piece of legislation, effective in June 2001, which deals with people during the WWII years who did not graduate because of military service. School boards now have the ability to confer an honorary degree if the wish to do so.
- Federal and Other Programs Update -- Mrs. Lynne B. Fedorcha  
Mrs. Fedorcha informed the board that the district received notification that the Title I waiver for the Peters Elementary School was approved.
- Superintendent's Report -- Dr. Nicholas P. Sham, Sr.  
Dr. Sham reported on the Summer 2001 Administrative Retreat. He also acknowledged the work done by Mrs. Fedorcha in securing funds for the district.
- Executive Session President Fedorcha called for an executive session at 8:25 p.m. for personnel reasons. The board reconvened at 9:40 p.m.
- PERSONNEL** Motion was made by Mrs. Geronikos, with a second made by Mrs. Escott, that the Board of Education

approve the following personnel items:

Appointment - Instructional	Kelly Kromer Assignment: Salary: Effective Date:	Temporary Professional Employee Grade 3 – Slatington Elementary School \$35,200 (Appendix A – Step 1 Bachelors) August 27, 2001
	Kelly Harkins Assignment: Salary: Effective Date:	Temporary Professional Employee Special Education/Emotional Support Teacher at Slatington Elementary School replacing Scott Bartholomew who resigned. \$37,000 (Appendix A – Step 1 Masters) August 27, 2001
	Sherri Hines Assignment: Salary: Effective Date:	Half-Time Temporary Professional Employee Art Teacher – New Position in the Senior High School One-half of \$35,200 or \$17,600 (Appendix A-Step 1 Bachelors) August 27, 2001
	Steven Zong Assignment: Salary: Effective Date:	Half-Time Temporary Professional Employee Introduction To Software Concepts New Position in the Senior High School One-half of \$35,300 or \$17,650 (Appendix A-Step 2 Bachelors) August 27, 2001
	Brian Pfungstl Assignment: Salary: Effective Date:	Temporary Professional Employee English Teacher at the senior high school. New Position \$37,000 (Appendix A – Step 1 Masters) August 27, 2001
	Tara Balliet Assignment: Salary: Effective Date: Termination Date:	Temporary Vacancy Replacement Grade 6 – Slatington Elementary School – Replacing the position of Jacqueline Sham who was granted an unpaid leave for the first semester of the 2001-2002 school year. \$35,200 (Pro-rated) (Appendix A – Step 1 Bachelors) August 27, 2001 On or about January 24, 2002
	Tracy Kimmel Assignment: Salary: Effective Date: Termination Date:	Temporary Vacancy Replacement Elementary Vocal Music Teacher for Lora Krum who was granted a compensated leave of absence for the 2001-2002 school year. \$35,200 (Appendix A – Step 1 Bachelors) August 27, 2001 On or about June 14, 2002
Non- Instructional	Donald D. Owens* Assignment: Effective Date: *60 Day Probationary Period	Part-time Custodian New Position – Senior High School – 3:00 p.m. – 11:00 p.m. Salary: \$8.25 Per Hour/4 Hours Per Day/5 Days Per Week August 7, 2001
Resignations- Instructional	Accept the resignation of Joshua Ziatyk, Spanish teacher in the senior high school, effective July 10, 2001. Mr. Ziatyk has accepted a teaching position in another school district.	

**PERSONNEL**

**(Con't.)**

Co-Curricular Accept the resignation of Barry Herman, who was hired as an assistant football coach for the 2001-

2002 football season, effective July 19, 2001.

Co-Curricular Appointment Assistant Football Coach -- Gregory E. Poremba -- (Pending verification of clearances)-- \$4006.00 (Stipend to be shared with Corey Hartzell who was board approved on June 4, 2001).

Unpaid Volunteer In accordance with school board policy #916, approve Barry Herman as a volunteer football coach for the 2001-2002 football season.

Salary Adjustment-Cathy Groller Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2001-2002 school year:

Cathy Groller

From: 3B \$35,400

To: 3M \$37,600

School Dentist Appoint Dr. Harry Shleifer of Professional Dental Associates as the school dentist for the 2001-2002 school year at the quoted fee of \$1.00 per student.

Substitute Teacher Caller Approve to employ Mrs. Janice Hofmann as an independent contractor for the purpose of calling substitutes for the 2001-2002 school year at a stipend of \$6,378.00 and authorize the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Hofmann.

SADD Advisor Approve the appointment of Sheila Lanshe as the SADD advisor for the 2001-2002 school year. The stipend for this position is \$500.00 and will be paid for from the senior high school budget.

Middle School Co-Curricular Appointments Junior National Honor Society -- Jason Graver -- \$395.00

Web Page Design -- Theresa Kokinda -- \$381.00

Secondary Saturday Detention Monitor Appoint Patricia Eby-Manescu and Steven Zong as Secondary Saturday Detention Monitors for the middle and senior high schools for the 2001-2002 school year, working alternative Saturdays, for three hours from 8:30 a.m. to 11:30 a.m. every Saturday throughout the 2001-2002 school year that warrants detention coverage. Salary will be \$50.00 for each Saturday worked.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mrs. Sechler, Mr. Fedorcha (8)

NAY: None (0)

Substitutes Instructional Motion was made by Mr. Dorshimer, with a second made by Mr. Newhard that the Board of Education approve the following substitute teachers for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; \$90.00 for 21+ non-consecutive days:

Margaret Conrad -- Elementary

Julie Fehnel -- Elementary

Gail Barilla -- Elementary K-8

Amy Barthol -- Special Education

Angela Friebolin -- Biology

Marshelle George -- Elementary

Audrey Hedash -- Elementary/Early Childhood

Cory Hartsell -- Social Studies

Tracy Hoffman -- School Nurse

Stan Luckenbill -- Health/Physical Education/Driver Ed.-Safety Ed.

**PERSONNEL**

**(Con't.)**

Jonathan Paney -- Mathematics

Betsy Rauch -- Elementary

Jane Wessner -- Elementary/Early Childhood

Non- Employ the following substitute aides/secretaries for the 2001-2002 school year at the rate of \$7.25 per hour:

Instructional

- Marjorie Hofmann – Instructional Aide/Secretary
- Pamela Suveg – Instructional Aide
- Dianne Smith – Instructional Aide
- Charlotte Hallman – Instructional Aide
- Matthew Rabenold – Instructional Aide
- Robin Schultz – Instructional Aide

Employ the following substitute custodians for the 2001-2002 school year at the rate of \$7.25 per hour:

- Wendy Green
- Franklin Zamadics

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard,  
Mrs. Sechler, Mr. Fedorcha (8)

NAY: None (0)

Motion was made by Mr. Dorshimer, with a second made by Mrs. Sechler, that the Board of Education approve to employ the following substitute cafeteria workers for the 2001-2002 school year at the rate of \$7.25 per hour:

- Marjorie Hofmann
- Diane Smith
- Nancy Frantz
- Romaine Remaley
- Jennifer Wentz

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green,  
Mrs. Sechler, Mr. Fedorcha (7)

NAY: None (0)

ABSTAIN: Mr. Newhard (1) – Relative on list.

Appoint David Papay As Acting High School Principal

Motion was made by Mrs. Sechler, with a second made by Mrs. Geronikos, that the Board of Education approve to appoint Mr. David Papay as Acting High School Principal at a stipend to be determined.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard,  
Mrs. Sechler, Mr. Fedorcha (8)

NAY: None (0)

**POLICY**

Motion was made by Mr. Newhard, with a second made by Mrs. Escott that the Board of Education approve the following Policy items:

Board Policy 2<sup>nd</sup> Reading

Approve revisions to existing school board policy #913 – Relations With Special Interest Groups, as presented after second reading.

Close An Account

Grant permission to the senior high school to close the “Class of 2001” account in compliance with the Student Activities Fund Policy.

**POLICY**  
**(Con’t.)**

Conferences

Approve the request of Dr. Nicholas Sham to attend the Lehigh University School Study Council Study Tour in Washington, D.C. from October 2-5, 2001. Expenses include \$825.00 for registration and was included in the 2001-2002 district budget.

Approve the request of Dr. Nicholas Sham to attend the New Superintendent's Academy Part 2 – Planning conference in Harrisburg on September 27 and 28, 2001. Expenses include \$165.00 for registration, \$58.00 for lodging for a total of \$223.00 and has been included in the 2001-2002 district budget.

Student-Parent Handbooks Approve the changes to the Northern Lehigh High School, Northern Lehigh Middle School, and Elementary School Student-Parent Handbooks as presented.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mrs. Sechler, Mr. Fedorcha (8)

NAY: None (0)

**CURRICULUM AND INSTRUCTION**

Revise 2001-2002 Calendar

Motion was made by Mrs. Giles, with a second made by Mrs. Escott, that Board of Education approve the following revisions to the 2001-2002 Northern Lehigh School District School Calendar: Move the January 14, 2002 Teacher In-Service Day to January 21, 2002 (Martin Luther King, Jr. holiday) and change the 1<sup>st</sup> Student Make-up Day for Snow from January 14<sup>th</sup> to January 21<sup>st</sup>.

**FINANCIAL**

Motion was made by Mr. Dorshimer, with a second made by Mr. Newhard, that the Board of Education approve the following financial items:

PC Abatements Approve abatement of per capita taxes, as presented, for the residents that fall within the guidelines.

Walnutport Tax Rebates Approve a refund for overpayment of Walnutport Real Estate Taxes for the property owners as listed for the month of July 2001.

Pay Construction Bills Approve payment of bills from the Construction Account, as presented.

Pay Capital Reserve #1 Bills Approve payment of bills from the Capital Reserve #1 Account, as presented.

Portfolio Summary Approve the Arthurs Lestrage Cash Management Portfolio Summary for the month of June 2001.

NLHS Student Activities Fund Statement Approve the Northern Lehigh High School Student Activities Fund Statements for the month of June 2001 and for the 2000-2001 school year.

NLMS Student Activities Fund Statement Approve the Northern Lehigh Middle School Student Activities Fund Statement for the month of June 2001.

Equipment For Third Lunch Line Approve the purchase of equipment for the third lunch line for the senior high school at a cost of \$20,725.52 from United Restaurant Equipment, Inc. These items will be purchased under the current PA State Contract No. 7350-05. Money for this purchase will come from the "moveable fixtures and equipment" portion of the high school project.

**FINANCIAL (Con't.)**

Resolution To Amend Agreement With The Architectural Studio

**RESOLVED:** That the Agreement between Northern Lehigh School District and The Architectural Studio, dated March 17, 1999, be amended to include:

The Architectural Studio shall provide architectural services in accordance with the terms and conditions of this Agreement for new team rooms at the Northern Lehigh stadium complex.

- Solicit Bids Approve to authorize proper officials to solicit bids for the replacement of a 7.5 ton rooftop heating/cooling unit for the Slatington Elementary library area.
- Sale Of Repository Property Approve the sale of repository property held by Northampton County. The bid price is \$850 and the property is located on South Canal Street, Walnutport Borough. The property in question is a vacant lot, with parcel ID# J2SW1A 4 3.
- Compensate EIT Officer & Clerk Approve to consider compensating the Earned Income Tax Officer and his clerk for collection of the Slatington Real Estate and Per Capita taxes for the 2001-2002 fiscal year. The recommendation is to prorate the compensation at 75% for the EIT Officer and 25% for the Office Clerk. The estimated annual compensation is \$4,770, and this amount varies with the number of bills collected.
- Award Bid To Resurface Track Accept and approve the recommendation of the administration to award the bid for the resurfacing of the track at Bulldog Stadium, to American Tennis Courts, 4051 North Point Road, Baltimore, MD.

Resolution To Amend Agreement With The Architectural Studio

**RESOLVED:** That the Agreement between Northern Lehigh School District and The Architectural Studio, dated March 17, 1999, be amended to include:

The Architectural Studio shall provide architectural services in accordance with the terms and conditions of this Agreement for athletic fields at the Northern Lehigh stadium complex.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mrs. Sechler, Mr. Fedorcha (8)

NAY: None (0)

- Resolution To Amend Agreement With The Architectural Studio Motion was made by Mrs. Geronikos, with a second made by Mrs. Sechler, that the Board of Education approve the following Resolution to amend the agreement with The Architectural Studio as follows:
- RESOLVED:** That the Agreement between Northern Lehigh School District and The Architectural Studio, dated March 17, 1999, be amended to include:

The Architectural Studio shall provide architectural services in accordance with the terms and conditions of this Agreement for bleachers, press box, visiting coaches platform, and sound system at the Northern Lehigh stadium complex.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Newhard, Mrs. Sechler, Mr. Fedorcha (7)

NAY: None (0)

ABSTAIN: Mr. Green (1)

INFORMATION

All board members received a copy of the minutes of the Lehigh Carbon Community College Board of Trustees meeting held on July 5, 2001.

ADJOURNMENT

Motion was made by Mr. Newhard, with a second made by Mrs. Sechler, that the regular meeting of the Northern Lehigh Board of School Directors be adjourned at 9:50 p.m.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mrs. Sechler, Mr. Fedorcha (8)

NAY: None (0)

Respectfully submitted,

Lori H. Geronikos

Secretary

ATTEST: \_\_\_\_\_ Gary S. Fedorcha  
President