

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**Slatington, PA
April 11, 2005**

- PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:31 p.m. on Monday, April 11, 2005 in the boardroom located in the Slatington Elementary School.
- ROLL CALL** Members present: Mr. Franklin D. Beers, Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mr. Raymond J. Follweiler, Jr., Mrs. Susan H. Fullas, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. William H. Hazzard, Mr. Mathias J. Green, Jr. (9)
- Members absent: None (0)
- Non-members present: Dr. Nicholas P. Sham, Sr., Mrs. Lynne Fedorcha, Mr. Philip Bertolino, Mr. Robert Kern, Dr. Linda Marcincin, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. David Papay, Mr. Robert Mack, Mr. Brian Geiger, Ms. Christine Stafford, Mrs. Laurie Newman-Mankos, Ms. Ashley Kunkle, Ms. Jessica Fidler, and Mrs. Doneta Merkle
- VISITORS** Approximately 3 visitors attended the meeting, in addition to Joel Kern, reporter for The Times News and Terry Ahner, reporter for The Chronicle.
- APPROVE MINUTES** Mr. Dorshimer made a motion, which was seconded by Mr. Beers, that the minutes of the regular school board meeting held on March 7, 2005 and the regular school board meeting held on March 14, 2005, be approved and ordered filed.
- YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas, Mrs. Ganser, Mrs. Geronikos, Mr. Hazzard, Mr. Green (9)
- NAY: None (0)
- SPECIAL BOARD REPORTS** Legislative Report – Mrs. Lori H. Geronikos
Mrs. Geronikos announced the PSBA Region 8 Legislative meeting will be held on May 10 at LCTI. It will be a dinner this year. On April 22 she will be attending a County Legislative Breakfast.
- Lehigh Carbon Community College – Mr. Mathias J. Green, Jr.
Mr. Green announced that five schools adopted the LCCC budget at this point in time.
- Committee Reports and/or Meetings
All board members received a copy of the minutes of the Finance Committee meeting held on March 29, 2005 and the Technology/Buildings and Grounds Committee meeting held on April 6, 2005.
- Student Representatives To The Board Report – Ms. Ashley Kunkle and Ms. Jessica Fidler distributed a written student representative report and reported on it to the board.
- Superintendent's Report – Dr. Nicholas P. Sham, Sr.
Mr. Mack introduced Ms. Kristin Helfrich, advisor of the Eighth Grade Academic Challenge Team. She introduced members of the team and recognized their accomplishments. They took first place in this year's competition.

Mrs. Karen Nicholas, Mrs. Deborah Geiger, Mrs. Susanne Hegedus and Mrs. Dawn Mayer shared with the board the curriculum they use on a daily basis with their kindergarten students.

Mrs. Karen Nicholas shared the experience the students in her building had when they attended the Rainbow Fish Presentation.

Dr. Sham followed up on a question he was asked at a previous meeting and informed the Board that students who take college-level courses do get credit, it gets placed on their transcript, and it gets added into their GPA.

An Executive Session was held at 7:00 p.m. to discuss negotiations. The session was continued after the meeting for the same reason.

PERSONNEL

Mrs. Ganser made a motion, which was seconded by Mr. Dorshimer, that the Board of Education approves the following items listed under Personnel:

Resignation/ Retirement

Accept the resignation of Robert Mack from his position as middle school principal to become effective at the end of the day on August 2, 2005 at which time he will initiate his formal retirement from public school service after 34 years. He also requests that all applicable benefits to which he is entitled be granted upon the implementation of his retirement.

Substitutes Instructional

Approve the following substitute teacher for the 2004-2005 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days: Amy L. Wasilkowski – Elementary K-6

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas, Mrs. Ganser, Mrs. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

POLICY

Mrs. Geronikos made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following policy items:

Conferences

Approve the request of Laurie Newman-Mankos to attend a Special Education Law Conference at Lehigh University on May 13, 2005. Expenses for this conference include \$135.00 for registration and will be funded through IDEA funds.

Approve the request of Dawn Wadsworth and Mary Smith to attend the 5-day Emergency Preparedness Training sponsored by the Carbon Lehigh Intermediate Unit from May 9-13, 2005. Expenses for this conference include \$675.00 per person for a total cost of \$1350.00 and will be funded through Safe and Drug Free Schools funds.

Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended August 16, 1972, Act 138. Tax Levies

Tax Levies Under Act 511

RESOLVED by the Board of School Directors of the School District of Northern Lehigh, Lehigh County, Pennsylvania, under and by virtue of the Authority vested in it by the Local Tax Enabling Act of 1965 (Act 511) and its amendments, that a Per Capita Tax in the amount of Ten Dollars (\$10.00), (\$5.00 Act 511 and \$5.00 Act 679) as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again hereby levied, assessed, and imposed on each resident or inhabitant over eighteen (18) years of age in said District; a 1% Real

Estate Transfer Tax, as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966 and revised on April 12,

POLICY
(Con't.)

1987, be and the same is again levied, assessed, and imposed; an Emergency And Municipal Service Tax (formerly Occupation Privilege Tax) in the amount of Ten Dollars (\$10.00) on occupations as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again levied, assessed, and imposed; and an Earned Income Tax of 1%, as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again levied, assessed, and imposed for general school purposes for the fiscal year beginning July 1, 2005. Please note that Real Estate Transfer Tax, Emergency and Municipal Service Tax, and Earned Income Tax are split equally with the municipality.

RECOMMENDATION..... That the Board of Education adopts the above Resolution.

Per Capita Resolution

RESOLVED by the Board of School Directors of the School District of Northern Lehigh, Lehigh County, Pennsylvania, under and by virtue of the authority vested in it by Section 679 of the Pennsylvania School Code of 1949, and its amendments, that a Per Capita Tax to provide revenue for general school purposes be and the same is hereby levied, assessed and imposed in the amount of Five Dollars (\$5.00) on each resident or inhabitant over eighteen (18) years of age, in the territorial limits of the Northern Lehigh School District.

RECOMMENDATION..... That the Board of Education adopts the above Resolution.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas, Mrs. Ganser, Mrs. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

CURRICULUM AND INSTRUCTION

Mr. Cox made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following items listed under Curriculum and Instruction:

Act 80 Waiver For 2005-2006

Approve to authorize the Superintendent to apply for an Act 80 Waiver for the 2005-2006 school year for three full days to conduct additional in-service for staff development on November 11, 2005, February 21, 2006, and April 28, 2006.

2005-2006 School Calendar

Approve the 2005-2006 Northern Lehigh School District School Calendar as presented. (See attached)

Bethesda Day Treatment Center

Approve to authorize proper officials to enter into an agreement with Bethesda Day Treatment Center and the Northern Lehigh School District for the purpose of furnishing educational services for disruptive students for the 2005-2006 school year.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas, Mrs. Ganser, Mrs. Geronikos, Mr. Hazzard, Mr. Green (9)

NAY: None (0)

FINANCIAL

Mr. Cox made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following financial items:

Treasurer's Report

Approve the report of the Treasurer, Mr. Cox, as presented, for the month of March 2005.

Reports (Info Only) All board members received the March 2005 Expenditure Reports for the Cafeteria, General and Capital Reserve Funds.

FINANCIAL

(Con't.)

Pay General Fund Bills Approve payment of General Fund bills for the months of March and April 2005, as presented.

NL Sports Account Financial Report Approve the Northern Lehigh Sports Accounts Financial Report for the month ended March 31, 2005.

NL Refreshment Stand Report Approve the Northern Lehigh Refreshment Stand Financial Report for the month ended March 31, 2005, as presented.

2004-2005 Salary Schedule Approve the Northern Lehigh School District 2004-2005 Salary Schedule as presented.

Ehrlich Pest Control Agreement Approve renewal of a service agreement with Ehrlich Pest Control for pest control service at all 4 buildings in the amount of \$3,180.00. This reflects a \$168.00 increase over last year's fee.

SimplexGrinnell Agreement Approve renewal of a service agreement with SimplexGrinnell for monitoring of the fire alarm system at all 4 buildings in the amount of \$1,545.00. This reflects an increase of \$0.00 over last year's fee.

Progressive Agreement Approve renewal of a service agreement with Progressive Telecom for four (4) Telecom pagers. Annual service fee is \$75.00 per unit or a total cost of \$300.00. This reflects a \$0.00 increase over last year's fee.

J.Miller & Sons Approve the contract with J. Miller and Sons, Inc. for environmental consulting Contract (AHERA, Right-to-Know, MSDS, and IAQ Testing) to include all buildings in the amount of \$6,725.00. Previous contractor's contract did not include Indoor Air Quality Testing (IAQ). This reflects a \$0.00 increase over last year's fee.

JMSI Environmental Corp. Agreement Approve the agreement with JMSI Environmental Corp. for the environmental cleaning of the univents at Peters Elementary. Cost for this work is \$16,250.00.

Pole Building Approve the purchase and construction of a pole building at the stadium from Pioneer Pole Buildings, Inc. at a base cost of \$8,519 plus Option #2 (4 units @ \$56.00 each) totaling \$8,743.00.

Change Orders High School Auditorium Sound System Approve the Change Orders #1, #2 and #3 to the High School Auditorium Sound System totaling \$8006.00.

NL Middle School Student Activities Fund Statement Approve the Northern Lehigh Middle School Student Activities Fund Statement for the month of March 2005.

2004-05
Budgetary
Transfers

Approve budgetary transfers for the 2004-2005 fiscal year.

ROLL CALL: YEA: Mr. Beers, Mr. Cox, Mrs. Fullas, Mrs. Ganser,
Mrs. Geronikos, Mr. Hazzard, Mr. Green (7)
NAY: Mr. Dorshimer, Mr. Follweiler (2)

Motion carried.

**CORRES-
PONDENCE** Mrs. Geronikos asked whether the board would be receiving a copy of a letter that was given to Mr. Dorshimer at last week's meeting. This letter was a confidential special education situation and could not be shared with all board members.

Mr. Dorshimer received two letters, one addressed to him at home as Board Secretary and one addressed to the Board President from the Department of Auditors General. The audit for years June 30, 2004, 2003, 2002, 2001 and the results of the audit will be discussed at an informal audit review on Thursday, April 21 at 3:30 p.m. in the boardroom.

He also received another piece of correspondence from PSERS stating that they will be conducting their election for the fall for a school board member to serve for a three year term on their board.

**INFORM-
ATION** All board members received a copy of the minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 3, 2005.

A discussion was held with regard to the way the public Act 72 presentation that is going to be conducted on April 20. This will be a financial presentation and is not intended to present one side over the other.

**RECOG-
NITION OF
GUESTS** Mrs. Ganser recognized Omaha, a dog in the Seeing Eye Project, who accompanied her to the meeting. She is training this dog for the Project.

RECESS The board took a short recess at 9:07 p.m. They reconvened at 9:15 p.m.

**PRELIMINARY
BUDGET
DISCUSSION** Mr. Cox suggested that the board considers setting aside the whole Finance Committee meeting scheduled for April 25 to work on budget. This committee meeting is open to the public. If this does happen, he would like to have all board members in attendance at that meeting

Mrs. Geronikos suggested that one board member, with the consensus of the board, gives direction to the administration as to what items should be placed on the cut list in preparation for the preliminary budget. Mr. Green asked if any board members had questions or anything they wanted clarified with regard to the budget documents that were distributed at the meeting. Budget discussions will be continued at the Finance Committee meeting.

**ADJOURN-
MENT** Mr. Hazzard made a motion, which was seconded by Mrs. Ganser, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 9:25 p.m.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mr. Follweiler, Mrs. Fullas, Mrs. Ganser,
Mrs. Geronikos, Mr. Hazzard, Mr. Green (9)
NAY: None (0)

Respectfully submitted,

Bryan C. Dorshimer
Secretary

ATTEST: _____ President
Mathias J. Green, Jr.