

AGENDA



**Northern Lehigh School District
Board of
School Directors**

REGULAR SCHOOL BOARD MEETING

**Monday, November 11, 2019
7:00 P.M.**

**Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080**

**Executive Session
Administration Office Conference Room
6:30 PM**

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, November 11, 2019
 Northern Lehigh Administration Building
 Board Room
 7:00 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on October 14, 2019. (Minutes)

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - > Minutes of the Education/Policy Committee Meeting held on November 4, 2019 (Attachment #1)
 - > Minutes of the Community Relations Committee Meeting held on November 4, 2019 (Attachment #2)
 - > Minutes of the Technology/Buildings and Grounds Committee Meeting held on November 6, 2019 (Attachment #3)
 - > Minutes of the Finance Committee Meeting held on November 6, 2019 (Attachment #4)
- F. Student Representatives to the Board Report..... Ms. Madison Hoffman
Mr. Aidan Williams
- G. Solicitor's Report Attorney Keith Strohl
- H. Assistant Superintendent Dr. Tania Stoker
 - > District Data Presentation Announcement
- I. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz

- J. Superintendent's Report..... Mr. Matthew J. Link
 - > American Education Week – November 18-22, 2019
 - > **Announcement:** Holiday Dinner – Tuesday, December 3, 2019 at 5:30 p.m. - Middle School Annex
 - > **Reminder:** December 3, 2019 School Board Reorganization Meeting at 6:45 p.m. – Regular School Board Meeting at 7:00 p.m. – Middle School Auditorium - No December Committee meetings

K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Resignation

1. Accept the resignation of Kellie Bechtel from her position as Peters Elementary Cafeteria Monitor, effective Wednesday, October 31, 2019.
2. Accept the resignation of Shawn Wanamaker from his position as High School Cafeteria/Hall Monitor, effective October 16, 2019.

B. Administrative Transfer - Non-Instructional

Joshua Reimer	
From:	Slatington Elementary Custodian
To:	High School Custodian - Tuesday-Saturday 2:30 p.m. - 11:00 p.m.
Salary:	No change in salary
Effective:	November 5, 2019

C. Appointment - Instructional

Christopher Hamm	
Assignment:	Long Term Substitute Secondary Vocal Music Teacher
Salary:	\$49,750 (Step 1 Bachelors on the 2019-2020 CBA Salary Schedule)
Effective:	October 15, 2019
Termination Date:	Last Teacher day of the 2019-2020 school year

D. Appointment - Non-instructional

1. Kellie Bechtel*

Assignment:	Second Shift Custodian Slatington Elementary School
Salary:	\$14.00 Per Hour 2:30 p.m. -11:00 p.m., 5 Days/Week
Effective:	November 1, 2019

*60 Working Day Probationary Period
2. Shawn Wanamaker*

Assignment:	Peters Elementary School Classroom Paraprofessional
Salary:	\$12.58 Per Hour, 5 ¾ Hours per Day/5 Days/Week
Effective:	October 16, 2019

*60 Working Day Probationary Period

3. Susan Yesik*

Assignment: Peters Elementary School Cafeteria Monitor
Salary: \$11.48 Per Hour, 2 Hours per Day/5 Days/Week
Effective: November 12, 2019
*60 Working Day Probationary Period

E. Unpaid Leave of Absence

Approve the request of employee #7231 to extend her unpaid leave of absence from November 11, 2019 until January 2, 2020.

- F. Approve the following individual as District Wide permanent substitute teacher for the 2019-2020 school year. She will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

Tara Marques

G. Professional Contract

According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Jennifer Balliet

H. Salary Increase

Per the Northern Lehigh Educational Support Personnel Collective Bargaining Agreement, approve Deborah Kuhns to receive the rate of pay of \$20.70 per hour, for performing Head Cook duties effective on or about November 22, 2019, and terminating on or about January 22, 2020, or upon return of employee on an approved medical leave of absence.

I. Brandywine Transportation Bus Drivers

Motion to approve the following bus drivers from Brandywine Transportation to transport Northern Lehigh School District students for the 2019-2020 school year:

Marie Madeline Christen

J. Substitute Non-Instructional

Motion to appoint the following individual as substitute instructional paraprofessional for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Morgan Smith

- K. Motion to appoint the following individual as substitute cafeteria worker for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Amy Hower

- L. Co-Curricular Appointment 2019-2020

Robin Blocker	Freshmen Class Advisor	\$706.00
Scott Gerould	Freshmen Class Advisor	\$706.00

- M. Game Workers 2019-2020

Motion to appoint the following individual as a Game Worker for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:

Becky Adams
Shawn Frame

- N. Co-Curricular Volunteers 2019-2020

Matt Egan Assistant Boys' Basketball Coach

V. POLICY

- A. Board Policy First Reading

Approve school board policy #709 – Property - Building Security, as presented after first reading. (Attachment #5)

- B. Board Policy Second Reading

Approve school board policy #004 – Board Procedures - Membership, as presented after second reading. (Attachment #6)

VI. CONFERENCES

Jennifer Butz – 98th Annual PA State Association for Health, Physical Education, Recreation and Dance Conference - December 5-6, 2019 – Spooky Nook Sports, Manheim, PA – Travel: \$97.09 – Total Approximate Cost: \$97.09 – Funding: Slatington Elementary Professional Development Budget (Attachment #7)

VII. CURRICULUM AND INSTRUCTION

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve Exhibit A - Change Order number 03 from the Performance Based Energy Savings Agreement between the McClure Company and Northern Lehigh School District, in the amount of a \$44,680 credit for the repair, sanding and refinishing of the entire High School gym floor. The work will be performed by Miller Sports Construction. (Distributed to Board Members)
- B. Approve the agreement between the Northern Lehigh School District and Northwestern Lehigh School District to assign a food service supervisor on an hourly basis from October 10, 2019 until June 30, 2020, as per the attached agreement. (Distributed to Board Members)

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account months of June - October, 2019 (Audited)
 2. NLMS Student Activities Account month of October, 2019
 3. NLHS Student Activities and Scholarship Account month of October, 2019
 4. Cafeteria Fund months of June - October, 2019 (Audited)
 5. Capital Construction Fund months of June - October, 2019
- B. Approve the Following List of Bills:
1. General Fund months of October & November, 2019
 2. Cafeteria Fund months of October & November, 2019
 3. Capital Construction Fund month of October, 2019
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #8)
- D. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. (Attachment #9)
- E. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. (Attachment #10)
- F. Approve the Use of Funds Agreement with CLIU #21 for IDEA Part B, Section 611 pass through funds for the 2019-2020 school year in the amount of \$285,522.91. (Attachment #11)
- G. Approve the 2019-2020 Northern Lehigh District Salary Schedule as presented. (Distributed to Board Members Only)
- H. Approve to designate Fund Balance ending June 30, 2019 as follows:

1. Committed Fund Balance For:

a. Health Insurance Premiums	\$ 778,867.00
b. PSERS Increase	\$1,370,075.00
Total Committed:	\$2,148,942.00

2. Assigned Fund Balance:

Assigned Current Year Usage	\$2,757,469.00
Technology	\$ 731,341.97
Replacement Equipment	\$ 940,415.00
Long Range Maintenance	\$1,029,220.23
Total Assigned:	\$5,458,446.20

3.	Unassigned Fund Balance		\$2,107,932.78
4.	Restricted Fund Balances:		
	Slatington Elementary Student Act.	\$	8,638.12
	Peters Elementary Student Act.	\$	28,936.77
	High School Scholarship	\$	102,705.51
	Refreshment Stand	\$	30,547.97
5.	Nonspendable	\$	45,033.47
6.	Total Fund Balance		\$ 9,931,182.82

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on and October 3, 2019.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 25, 2019.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**