

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 3, 2005
Lehigh Career & Technical Institute
JOC Boardroom
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mrs. Lori H. Geronikos
- D. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee meeting held on September 19, 2005. (Attachment #1)
 - Minutes of the Finance Committee meeting held on September 26, 2005. (Attachment #2)
 - Approve to appoint Donna Marushak as a member of the Policy/Education/Personnel Committee.
- E. Student representatives to the Board Report Ms. Jessica Fidler
Mr. Nathan Hunsicker
- F. Solicitor's Report Attorney Charles Stopp
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
- I. Executive Session

III. PERSONNEL

A. Administrative Transfers

1. Non-Instructional

a. Kathryn Showak

From: Remediation/Instructional Aide – Slatington Elementary
 To: Special Education Learning Support Aide – Slatington Elementary – Replacing Judith DeBias, who resigned.
 Effective Date: September 26, 2005

b. Margaret Butz

From: Lunchroom Aide – Senior High School
 To: Remediation/Instructional Aide – Slatington Elementary, replacing Kathryn Showak who was administratively transferred.
 Effective Date: September 26, 2005

B. Nomination for Appointment

1. Non-Instructional

Gloria Kern*

Assignment: Special Education Emotional Support Aide – Senior High School, replacing Connie Kistler, who resigned.

Salary: \$9.17 Per Hour/6 ½ Hours Per Day/5 Days Per Week

*2002-2005 Educational Support Staff Agreement

Effective Date: September 27, 2005

*60 Day Probationary Period

C. Substitute Administrative Detention Supervisor

Approve to appoint Veronica Scheffler as a Substitute Administrative Detention Supervisor in the senior high school. Effective September 26, 2005 she will work as a substitute when needed on Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2005-2006 school calendar year that warrants detention. Salary will be \$28.50 for each day worked.

Approve to appoint Veronica Scheffler as a Substitute Administrative Detention Supervisor in the middle school. Effective September 26, 2005 she will work as a substitute when needed on Monday and Wednesday from 2:20 to 3:20 p.m. throughout the 2005-2006 school calendar year that warrants detention coverage. Salary will be \$20.00 per hour.

D. Temporary ReAssignment

Patricia Jones

From: Wellness & Fitness Teacher – Senior High School
 To: Elementary Physical Education Teacher
 Effective Date: On or about October 11, 2005
 Termination Date: Upon return of elementary physical education teacher.

E. Approve to appoint Bryan Geist to the position of Math Administrative Assistant in the senior high/middle school at a stipend of \$1854.54, effective October 4, 2005. **(Attachment #3)**

F. Co-Curricular Appointments for 2005-2006

Assistant Wrestling Coach – Robert Marlatt -- \$4168.66

G. Unpaid Volunteer

Approve the following unpaid volunteer for the 2005-2006 school year:

Jenna Andrews – Volunteer Dance Team Advisor

IV. POLICY

A. Conferences

1. Tanya Simms – SAP Training – Sponsored by Project Care – November 15-18, 2005.
Total Approximate Cost – \$375.00 – Senior High Budget **(Attachment #4)**
2. Dr. Linda Marcincin – Data Not Guesswork – Sponsored by CLIU 21 – October 4 & 5, 2005 – Total Approximate Cost -- \$200.00 – Title IIA **(Attachment #5)**
3. Marilyn Steckel – Data Not Guesswork – Sponsored by CLIU 21 – October 4 & 5, 2005 – Total Approximate Cost -- \$200.00 – Title IIA **(Attachment #5)**
4. Andrea Fella – Data Not Guesswork – Sponsored by CLIU 21 – October 4 & 5, 2005 – Total Approximate Cost -- \$200.00 – Title IIA **(Attachment #5)**
5. Stephen Drake – Technology Education Association of Pennsylvania -- November 3 & 4, 2005 – Registration: \$35.00 – Travel, \$65.32 – Meals -- \$46.00, Lodging -- \$103.68 – Total Approximate Cost: \$250.00 – Title IID **(Attachment #6)**

B. Board Policy – First Reading

Approve to replace school board policy #220 – Pupils – Student Expression, with new PSBA recommended policy #220 – Pupils – Student Expression/Distribution and Posting of Materials, as presented. **(Attachment #7)**

C. Unpaid Leave

Approve the request of Lora Krum, elementary music teacher, to take a one-half day of unpaid leave of absence on December 2, 2005. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

D. Field Trip

Slatington Elementary Grade 4 Students – Quiet Valley – May 8, 2005 –
Sponsored by PTO

V. CURRICULUM AND INSTRUCTION

VI. OLD BUSINESS

- A. Approve the Northern Lehigh School District Goals and Action Plans for the 2005-2006 school year that were distributed at the September 12, 2005 board meeting.

VII. NEW BUSINESS

- A. Approve to authorize the superintendent to execute a letter of agreement for the 2005-2006 academic year with the Lehigh Valley Drug & Alcohol Intake Unit. The Student Assistance Teams in our school district will use these services.

VIII. FINANCIAL

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #8**.
- B. Approve payment of bills from the Construction Account 2004 AAA Financing for October 3, 2005. (**Attachment #9**)
- C. Approve the Arthurs Lestrangle Cash Management Portfolio for the month of May and August 2005. (**Attachment #10**)
- D. Approve the Northern Lehigh High School Student Activity Account Fund Statement for the month of August 2005. (**Attachment #11**)
- E. Authorize appropriate district officials to execute the “Release and Agreement of Indemnity” and “Election to Receive Assets in Cash or Kind” related to the William K. Stone Trust currently held by Wachovia Bank. (**Attachment #12**)
- F. Authorize appropriate district officials to establish a “William K. Stone Memorial Scholarship Fund”. Upon release from Wachovia Bank all proceeds shall be deposited to this scholarship fund and an annual award of \$100 shall be awarded to a qualifying Northern Lehigh senior. Qualification for the scholarship shall be the same as those in place for other graduating seniors of Northern Lehigh School District applying under the standard scholarship program. If funds from this scholarship fund are depleted in future years, the award shall be discontinued.
- G. Approve the request of the senior high school to open a “Class of 2009” account in accordance with the Student Activity Fund Account. The purpose of this account is to raise funds for the students.

- H. Approve the request of the senior high school to close the "Class of 2005" account in accordance with the Student Activity Fund Account. This class has graduated and cleared their account. **(Attachment #13)**
- I. Approve the post-audit adjustments as submitted by Hutchinson, Gorman and Freeh for the 2004-05 fiscal year. (Attachment #14)
- J. Refund of Real Estate Taxes
1. Approve a real estate tax refund in the amount of \$142.06 to Penn'sTerrace Inc., 1150 S Cedar Crest Blvd, Allentown, PA 18103. The refund is due to parcel #J2-18-29B-1 on Lehigh Gap Street in Walnutport being deleted from the tax rolls effective August 1, 2005.
 2. Approve a real estate tax refund in the amount of \$260.44 to Penn'sTerrace Inc., 1150 S Cedar Crest Blvd, Allentown, PA 18103. The refund is due to parcel #J2-18-29G on S Best Ave in Walnutport being deleted from the tax rolls effective August 1, 2005.
 3. Approve a real estate tax refund in the amount of \$445.11 to Penn'sTerrace Inc., 1150 S Cedar Crest Blvd, Allentown, PA 18103. The refund is due to parcel #J2-18-29H on S Best Ave in Walnutport being deleted from the tax rolls effective August 1, 2005.
 4. Approve a real estate tax refund in the amount of \$459.32 to Scott C & Tina M Owens, 631 Williams Ave, Walnutport, PA 18088. The refund is due to parcel #J2SW1C-16-1A on 631 Williams Ave in Walnutport being deleted from the tax rolls effective August 1, 2005.
- K. Accept payment from Pro-Com Roofing Corporation of Warrington PA ("the company") in the amount of \$12,700 for settlement of failure to perform on a contract conditionally awarded the company on or about August 9, 2004. Northern Lehigh School District further agrees upon acceptance of this payment to execute the attached release. **(Attachment #15)**

IX. LEGAL**X. CORRESPONDENCE****XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 15, 2005.
- B. Minutes of the Washington Township Board of Supervisors meeting held on August 9, 2005.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 24, 2005 and the LCTI Director's Report for September 2005.

XII. RECOGNITION OF GUESTS

XIII. ADJOURNMENT