

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, June 11, 2007
Slatington Elementary School
Boardroom
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on June 6, 2007. **(Attachment #1)**
 - Minutes of the Finance Committee Meeting held on June 6, 2007. **(Attachment #2)**
- F. Student Representatives to the Board Report Mr. Nathan Hunsicker
Ms. Rachael Parisi
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mrs. Lisa A. Blank
- J. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Recognition of Nathan Hunsicker – Student Representative to the Board
 - Education Foundation
- K. An executive session will be held at 7:00 p.m. in the Superintendent's Office.

III. PERSONNEL**A. Nomination for Appointment – Instructional**

1. Lori Middaugh
Assignment: Slatington Elementary 5th grade teacher, replacing Marlene Simock who retired
Salary: \$39,000 (Step 1 Bachelors on the 2007-2008 CBA Salary Schedule)
Effective: August 27, 2007
2. Melissa DeFrain
Assignment: Peters Elementary Kindergarten teacher, replacing Marsha Burnard who retired
Salary: \$39,000 (Step 1 Bachelors on the 2007-2008 CBA Salary Schedule)
Effective: August 27, 2007
3. Kristin Hubbs
Assignment: Middle School Math, replacing Theresa Kokinda who resigned
Salary: \$41,100 (Step 2 Bachelors + 24 on the 2007-2008 CBA Salary Schedule)
Effective: August 27, 2007

B. Substitute – Non-instructional

Approve the following individual as a substitute custodian for the 2007-2008 school year at the 2007-2008 substitute rate of \$7.25 per hour.

Steven Andrews*
**Pending Verification of Clearances*

C. Leave Without Pay

Approve the request of employee #220, Slatington Elementary teacher, to take an unpaid medical leave for the first semester of the 2007-2008 school year. She plans to return to her current teaching position on or about January 28, 2008, the first day of the second semester of the school year.

IV. CONFERENCES**V. POLICY****A. Board Policy – 2nd Reading**

1. Approve revisions to school board policy #237.1 – Pupils – Audio and Video Surveillance, as presented after second reading. **(Attachment #3)**
2. Approve revisions to school board policy #209 – Pupils – Health Examinations/Screenings, as presented after second reading. **(Attachment #4)**
3. Approve revisions to school board policy #115 – Programs – Vocational/Career Education, as presented after second reading. **(Attachment #5)**

B. Student Representative to the Board

Approve Michael Showak as a Student Representative to the Board for the 2007-2008 school year. Michael has been elected as the junior representative to the board and will serve from September 2007 through June 2008. Rachael Parisi will serve as a student representative to the board as the senior representative until June 2008.

- C. Approve to adopt the Carbon Lehigh Intermediate Unit's Policies, Procedures and Use of Funds for submission with the 2007-2008 IDEA B, Section 611 project application.

Notice of Adoption of Policies, Procedures and Use of Funds by School District

The Northern Lehigh School District hereby gives notice of its adoption of the Carbon Lehigh Intermediate Unit's policies and procedures under the federal requirements of 34 CFR 300.211. A copy of the policies and procedures are maintained for review in the administrative offices. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B.

- D. Resolution Supporting Pennsylvania House Bill 446

Approve the resolution to support Representative Karen Beyer's Pennsylvania House Bill 446, to transfer funding responsibility for cyber charter schools to the Commonwealth of Pennsylvania, as presented. (Attachment #6)

VI. CURRICULUM AND INSTRUCTION**VII. OLD BUSINESS**

- A. Motion to remove from the table and approve the corrected Compensation Agreement for the Confidential Secretary to the Superintendent for the 2006-2007, 2007-2008 and 2008-2009 school years. (Attachment #7)

VIII. NEW BUSINESS**IX. FINANCIAL**

- A. Approve the Following Financial Reports:
1. General Fund month of May
 2. Athletic Fund month of May
 3. Capital Reserve month of May
 4. Cafeteria Fund month of May
 5. NLMS Student Activities Account month of May
- B. Approve the Following List of Bills:
1. General Fund months of May and June
 2. Athletic Fund month of May
 3. Construction Fund for month of June
 4. Cafeteria Fund month of May and June
- C. Remove from the table the Commercial Package and Automobile (Vehicle Liability, General Liability Property Insurance and Boiler and Machinery) Graphic Arts (UTICA) National Insurance Company for a total cost of \$56,878.00. The premium is an increase of \$2,066.00 over last year's rate.

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- D. Approve budgetary transfer for the 2006-2007 fiscal year including any budgetary transfers for the end of year audit. **(Attachment #8)**
- E. Motion to approve a trial run of a breakfast program at the high school from September 5, 2007 through October 31, 2007. Estimated expensed include 1 hour of labor (\$16.00) and the cost of food. The lunch room will be monitored by staff with no increase in hours to their normal work day. Price is \$1.25 per breakfast and reduced cost is \$.30. National School Lunch Program Subsidy is \$.24 for each paid breakfast, \$1.31 for each free breakfast and \$1.01 for each reduced breakfast. The breakfast program will entitle the high school to an additional \$.12 subsidy for each lunch served.
- F. Motion to approve Eastern Consultants, Inc to write the specs and create the bid package for the High School Generator Project at a cost of \$14,240. This cost will be reduced by \$2,000 if contract entered into within 90 days.
- G. Award the bid for the High School Paving Project to Livengood Excavators, Inc at a cost of \$293,580.18. Livengood Excavators, Inc will install 2 raised crosswalks, instead of speed bumps, at an additional cost not to exceed \$5,000. **(Attachment #9)**
- H. Award the bid for the High School Closed Circuit TV Upgrade to Berkshire Systems Group, Inc at a cost of \$45,788.00. Post warranty annual maintenance cost is \$2,104. **(Attachment #10)**
- I. Approve Remco, Inc as a preventative maintenance service provider for the cafeteria equipment in all four buildings at a cost of \$3,250. **(Attachment #11)**
- J. Authorize the Board President to sign a contract with The Architectural Studios as per board approval on April 10, 2007. This contract is for PLANCON services for the high school science lab. **(Attachment #12)**
- K. Approve entering into a five (5) year contract with OnHand Schools to provide data warehousing software and services at a cost of \$10,470 per year. With the approval of a 5 year agreement OnHand Schools will waive all setup fees which total \$7,500. The money for this has already been budgeted in the 2006-07 budget and has been included in the 2007-08 budget. **(Attachment #13)**
- L. Approve the upgrade of the student information system, PowerSchool Pro to PowerSchool Premium at an additional yearly cost of \$2,344.85 for five (5) years and renew our contract with Carbon Lehigh Intermediate Unit #21 to provide PowerSchool Premium for five (5) years. **(Attachment #14)**
- M. Authorize administration to purchase replacement computer equipment for the High School Computer Labs Rooms 303, 305, 311 and for Administrators and Staff, that will be financed through a three (3) year lease California First Leasing Corporation 18201 Von Karman Avenue, Suite 800 Irvine, CA 92612 with an annual payment not to exceed \$54,000 with a one (\$1) dollar buyout option at end of the lease, pending adoption of 2007-2008 budget.

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on May 3, 2007.

B. Minutes of the Borough of Slatington Parks & Recreation Commission meeting held on May 21, 2007.

XIII. RECOGNITION OF GUESTS

XIV. BUDGET DISCUSSION

XV. ADOPTION OF 2007-2008 NORTHERN LEHIGH SCHOOL DISTRICT BUDGET

- A. It is recommended that the Board of Education adopts a budget for the Northern Lehigh School District for the 2007-2008 school year in the amount of \$_____.
1. A _____ mill (or \$_____ per \$100 of assessed valuation) tax on Real Estate for Lehigh County and a _____ mill (or \$_____ per \$100 of assessed valuation) tax on Real Estate for Northampton County. An increase of _____ mills over 2006-2007.
- The mileage rate for both Lehigh and Northampton Counties is _____.
2. A \$5.00 Resident Per Capita Tax, taxable on 18 year olds and over based on Section 679 of the School Code of 1949. No change from 2006-2007.
3. Taxes under Act 511 with no changes from 2006-2007:
- A 1% Earned Income Tax shared equally with coterminous municipalities.
 - A Realty Transfer Tax shared equally with the coterminous municipalities.
 - A \$10.00 Per Capita Tax (\$5.00 under Act 511 and \$5.00 under Section 679 of the School Code of 1949), taxable on residents age 18 and over.
 - A \$10.00 Emergency and Municipal Service Tax (formerly Occupation Privilege Tax).

RECOMMENDATION That the Board of Education adopts the 2007-2008 Northern Lehigh School District Budget.

XVI. ADJOURNMENT