

# NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting  
Senior High School -- Auditorium  
Monday, May 7, 2001  
8:00 p.m.

## AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

## II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute ..... Mrs. Lynn C. Sechler
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
  - 1. A Policy/Education Committee meeting will be held in the senior high school faculty room beginning at 6:30 p.m. prior to the May 7 school board meeting.
  - 2. Minutes of the Technology/Buildings and Grounds Committee meeting held on April 11, 2001. (Please see attachment #1)
- D. Student Representatives To The Board Report ..... Ms. Lisa Vaughan  
Ms. Pamela Grammes
- E. Solicitor's Report ..... Attorney Charles Stopp
- F. Legislative Report ..... Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- H. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - VICA Skills America Winners – Dr. Brian Gessner
  - Recognition of Football Team Scholarship Winners – Dr. Brian Gessner
  - Changes In Student Council Election – Dr. Brian Gessner
  - National Teacher Appreciation Week

## I. Executive Work Session

III. PERSONNELA. Nomination(s) for Appointment1. Non-Instructional

## a. Andrea Thomson\*

Assignment: Special Education Aide – Slatington Elementary School  
Replacing Lori Vernon, who resigned.

Salary: \$8.38 -- 6 ½ Hours Per Day/5 Days Per Week

Effective Date: April 16, 2001

\*60 Day Probationary Period

B. Substitutes1. Non-Instructional

## a. Approve the following substitute secretary at the 2000-2001 substitute rate of \$6.25 per hour:

Ardith J. Erle

## b. Approve the following substitute aide at the 2000-2001 substitute rate of \$6.25 per hour:

Donna Meixsell

C. Substitute Secondary Saturday Detention Monitor

Appoint Steven Zong, Temporary Vacancy Replacement teacher in the junior high school, as a Substitute Secondary Saturday Detention Monitor for the junior/senior high schools for the remainder of the 2000-2001 school year, effective May 5, 2001. He will work on an as-need basis, working Saturdays from 8:30 a.m. to 11:30 a.m. for the remainder of the 2000-2001 school calendar year that warrants detention coverage at a salary of \$50.00 for each Saturday worked.

## D. Accept the resignation of David Papay as Senior High Student Council Advisor at the end of the 2000-2001 school year. (Please see attachment #2)

E. Co-Curricular Appointments for 2001-2002

Head Boys Basketball Coach – Richard Oertner - \$6164.00

Assistant Boys Basketball Coach – Richard Mantz - \$4006.00

Assistant Boys Basketball Coach – Dennis Rehrig - \$4006.00

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Head Girls Basketball Coach – David Redline - \$6164.00  
Assistant Girls Basketball Coach – Jason Reinhard - \$4006.00  
Head Wrestling Coach – Todd Herzog - \$6164.00  
Assistant Wrestling Coach – Brent Herzog - \$4006.00  
Assistant Wrestling Coach – Glenn Serfass – \$4006.00  
Cheerleader Advisors – Lil Borger & Lisa Kern - \$2724.00 (Shared Stipend)  
Sr. High Winter Intramural – Winter Track - Bryan Geist - \$722.00  
Sr. High Winter Intramural – Weightlifting - Steve Hluschak - \$722.00  
Sr. High Winter Intramural – Weightlifting – James Tkach - \$722.00  
Sr. High Scholastic Scrimmage – Denise Turoscy - \$722.00  
Debate Advisor – Scott DeLong - \$1236.00

F. Request for Leave Without Pay

Debra Siglin, Slatington Elementary fifth grade teacher, requests permission to take a day without pay on May 4, 2001. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

G. Summer Custodian/Maintenance Employees

Approve to employ ten (10) regular and two (2) alternate summer custodial/maintenance employees to work from June 11, 2001 through August 31, 2001. Rate per hour is \$5.15.

IV. POLICY

A. Conferences Authorized and Approved By Board

1. Approve the request of Suzanne Gower, Peters Elementary sixth grade teacher, to attend the CESTA (Commonwealth Excellence in Science Teaching Alliance) conference at Messiah College from July 22-25, 2001. Expenses include \$125.00 for registration, \$45.00 for travel, for a total cost of \$170.00. This request was approved by the district's Continuing Professional Education Committee.
2. Approve the request of Dr. Nicholas Sham to attend the 2001 Superintendents' Technology Leadership Conference in Hershey from July 23 to 26, 2001. Expenses include \$290.00 for registration, \$48.00 for travel, \$600.00 for lodging, for an approximate cost of \$938.00.
3. Approve the request of Laurie Newman, Special Education Coordinator, to attend the Pennsylvania Association of School Board Officials Workshop entitled "Simplifying Special Education Issues: A Guide to Understanding the Program" on April 25, 2001 in Allentown. Expenses include \$109.00 for registration and will be paid for through IDEA funds.

4. Approve the request of Marjorie Hennes, School Psychologist, to attend a conference entitled "Shaking in Shadows – Assessment, Intervention and Treatment of Anxiety and Depressive Disorders in Adolescents sponsored by Foundations of Behavior Health in Horsham, PA on May 18, 2001. Expenses include \$55.00 for registration, \$45.00 for travel for a total cost of \$100.00 and will be paid for through IDEA funds.

B. New Board Policy – 1<sup>st</sup> Reading

Approve new school board policy #706.1 Disposal of Surplus Property, Obsolete Equipment, and Real Estate, as presented after second reading. (Please see attachment #3)

- C. Approve the Northern Lehigh Middle School Student Activities Fund Statement for the month of March 2001. (Please see attachment #4)

D. Attendance of a Non-Resident Student

In accordance with School Board Policy #202, approve the request of a 10<sup>th</sup> grade student attending Northern Lehigh High School, whose living arrangements have been changed, to remain in attendance for the remainder of the 2000-2001 school year. (Please see attachment #5)

E. Student Representatives To The Board

Appoint Nicholas Sander as a Student Representative to the Board for the 2001-2002 school year. Nicholas has been elected as the junior representative to the board and will serve from September 2001 through June 2002. Pamela Grammes will continue to serve as the senior representative to the board until June 2002.

V. CURRICULUM AND INSTRUCTION

- A. Approve the Northern Lehigh School District 2001-2002 Proposed School Calendar, as presented in **attachment #6**.

B. Dwight D. Eisenhower – Title II Federal Program

The administration recommends that funds for the 2001-2002 school year from the Title II Dwight D. Eisenhower Mathematics and Science Education Act become part of a cooperative project in science and mathematics as proposed and coordinated by the Carbon Lehigh Intermediate Unit #21. The project will allow teachers from Northern Lehigh School District, and other school districts as well, to attend I.U. in-service conferences in science and mathematics. The cooperative moneys will pay for presenter fees, materials, substitute fees, mileage and lunch.

C. Summer Band Camp

Approve a tuition fee of \$25.00 per student for a six-week elementary summer band program and also approve a stipend of \$900.00 for summer band program director Terry Jenkins for the summer of 2001. (Please see attachment #7)

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**VIII. FINANCIAL**

A. Abatements

Consider abatement of per capita taxes for the resident(s) that fall within the guidelines as listed in **attachment #8**.

B. Approve payment of bills from the Construction Account. (Please see attachment #9)

C. Approve a refund for overpayment of Walnutport Real Estate Taxes for the property owners as listed for the month of April 2001. (Please see attachment #10)

D. Approve the Arthurs Lestrange Cash Management Portfolio Summary for the month of March 2001. (Please see attachment #11)

E. Approve the purchase and placement of a school sign at the Peters Elementary School. The elementary Parent Teacher Association will reimburse the district for all costs. (Please see attachment #12)

F. Change Order Request

Approve a change order request for the Northern Lehigh High School additions and renovations project to install a 6'0" x 7'4" double door from the cafeteria addition into the faculty dining room at a cost of \$3417.00. (Please see attachment #13)

G. Award Bid

Accept and approve the recommendation of Environmental Abatement Associates, Inc. to award the bid for removal of asbestos-containing materials from designated areas of the Northern Lehigh Junior High School to the lowest responsible bidder, Wyoming S. & P. Inc., of Wilkes-Barre, PA with a base bid of \$113,800.00. (Please see attachment #14)

H. Approve renewal of a service agreement with MetroCall. Their fee for the 2001-2002 school year will be \$29.85 per month for three pagers plus an additional fee of \$.18

a month for three pagers for the Federal Universal Service Fund. This reflects an increase of \$2.52 over last year's fee.

- I. Approve renewal of a service agreement with Simplex Time Recorder Company for fire alarm monitoring services for the 2001-2002 school year at all four buildings for \$1440.00. This total reflects an increase of \$42.00 over last year's agreement.
- J. Approve renewal of a service agreement with Altronics Security System for basic monitoring and supervised openings and closings for all four buildings for the 2001-2002 school year at a cost of \$2,235.00. This total reflects a \$ 44.00 increase over last year's agreement.
- K. Renew an agreement for pest control with J.C. Ehrlich Co., Inc. according to the following monthly rates, beginning July 1, 2001 and ending on June 30, 2002. This is a total cost of \$2196.00 or a decrease of \$468.00 over last year's rates.

Peters Elementary School \$588.00 Annually	Junior High School - \$ 564.00 Annually
Senior High School - \$564.00 Annually	Slatington Elementary School - \$480.00 Annually

L. Budgetary Transfers

- 1. Approve budgetary transfers within the 2000-2001 budget to cover purchase of striper for the Athletic Field. (Please see attachment #15)
- 2. Approve budgetary transfers within the 2000-2001 budget to cover expenses for new computers. (Please see attachment #16)

M. Appoint Auditors

Appoint the firm of Gorman & Freeh, Certified Public Accountants, to perform the annual audit, without the Annual Financial Report, for the fiscal year ending June 30, 2001. Their fee for the engagement is \$13,600, and includes the cost of the General Fund Audit (\$10,400), the Earned Income Tax Audit (\$1,150), and the Single Audit (\$2,050). Their renewal fee is an increase of \$800.00 for the General Fund, \$75.00 for the Earned Income Tax Office, and \$100.00 for the Single Audit. The total fee for the Single Audit is necessary for compliance with the Single Audit Act of 1996.

N. Distribution of the 2001-2002 Lehigh Career and Technical Institute Budget.

**IX. LEGAL**

**X. CORRESPONDENCE**

**XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on March 19, 2001.
  
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on April 5, 2001.

**XII. RECOGNITION OF GUESTS****XIII. SUMMARY PRESENTATION OF THE 2001-2002 PRELIMINARY BUDGET****XIV. ADJOURNMENT**