

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, May 2, 2005**  
**Senior High School Auditorium**  
**7:30 P.M.**

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mrs. Lori H. Geronikos
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - 1. Minutes of the Policy/Education Committee meeting held on April 18, 2005. (Attachment #1)
- F. Student Representatives To The Board Report..... Ms. Ashley Kunkle  
Ms. Jessica Fidler
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
- J. Executive Session will be held in the high school guidance office conference room at 7:15 p.m.

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### III. PERSONNEL

#### A. Administrative Transfer

David J. Papay

From: Middle School/High School Assistant Principal  
To: Middle School Principal, replacing Robert Mack who will retire.  
Effective Date: July 1, 2005  
Salary: \$83,280.00

- B. Approve to employ ten (10) regular and two (2) alternate summer custodial/maintenance employees to work from June 15, 2005 through September 2, 2005, pending approval of the 2005-2006 budget. Rate per hour is \$5.50 for first time employees and \$5.75 for returning employees. *(Number of regular employees has been lowered to 10 from 12 and wages will remain the same as last year.) (Attachment #2)*

#### C. Intent to Retire

1. In accordance with Article XXB – Section 3-G of the Northern Lehigh Educational Support Personnel Association Collective Bargaining Agreement, Joanne Parry, cooks helper in the Slatington Elementary School, is informing the Board of Education of her intent to retire on May 5, 2006. A bargaining unit employee with more than twenty (20) years of service in the district shall receive a salary increment of \$500.00 in excess of the job rate during that employee's last year of service prior to their retirement. Payment of this \$500.00 salary increment is contingent upon the employee giving the district notice of their intention to retire at least twelve and one-half (12 ½) months prior to the employee's retirement. Mrs. Parry's letter of intent was received in the Superintendent's Office on April 6, 2005. She has been employed in the district since 1979.
2. In recognition of service to the Northern Lehigh School District, non-instructional office and supervisory personnel with more than twenty (20) years of service in the Northern Lehigh School District shall receive a salary increment of \$500.00 in excess of their job rate during the employee's last year of service prior to their retirement. The payment of the five hundred dollar (\$500.00) salary increment is contingent upon the employee giving the district notice of their intention to retire at least twelve and one-half (12 ½) months prior to the employee's retirement date. Notification was given on May 1, 2005 that Doneta Merkle plans to retire from her position as Confidential Secretary to the Superintendent in the Central Administration Office. Mrs. Merkle has been employed in the district since 1975 and in her current position since 1994. She plans to retire in August 2006.

#### D. Unpaid Volunteer

Approve to appoint the following individual as an unpaid volunteer aide in the Slatington Elementary School for the 2005-2006 school year: Nancy Mertus

#### E. Family Medical Leave Request

Approve the request of Diane Lengel, Clerk/Stenographer in the Special Education Department, to take a Family Medical Leave of Absence. Mrs. Lengel will be using her remaining accumulated sick days and begin her FMLA on or about May 10, 2005 and continue for four to six weeks or until her doctor releases her to return to work.

- F. Approve the request of Renee Evans to take a leave of absence from her position as high school English teacher. Effective May 11, 2005, Mrs. Evans will be using a combination of personal, sick, and flex days for the remainder of the school year. She will return to her teaching position for the 2005-2006 school year.

G. Co-Curricular Positions For 2005-2006

Head Football Coach – James Tkach -- \$6414.28  
 Assistant Football Coach – Samuel Bonner -- \$4168.66  
 Assistant Football Coach – Steve Hluschak -- \$4168.66  
 Assistant Football Coach – Glenn Serfass -- \$4168.66  
 Assistant Football Coach – Joe Tout -- \$4168.66  
 Assistant Football Coach – Ryan VanNorman -- \$4168.66  
 Half Time Assistant Football Coach – Mike Feifel – (One Half of \$4168.66)  
 Half Time Assistant Football Coach – Chad Henritzky – (One Half of \$4168.66)  
 Head Cross Country Coach – David Oertner -- \$3842.95  
 Assistant Cross Country Coach – Beth Case -- \$2497.45  
 Head Field Hockey Coach – Jessica Schoenberger -- \$3842.95  
 Assistant Field Hockey Coach – Kelly Follweiller -- \$2497.45  
 Head Boys Soccer Coach – Timothy Nickischer -- \$4636.35  
 Assistant Boys Soccer Coach – Cliff Logue -- \$2575.75  
 Majorette/Band Front Director – Crystal Stehley & Laurie Stehley (Shared Stipend of \$1928.24)  
 Senior High Fall Intramural – Tennis – Renee Evans -- \$751.32  
 Senior High Fall Intramural – Weightlifting/Indoor Floor Tennis – Todd Herzog -- \$751.32  
 Senior High Fall Intramural – Basketball – David Redline -- \$751.32  
 Senior Class Play Director – Matthew Wehr -- \$1368.39

H. Unpaid Volunteer Coaches for 2005-2006

Approve to appoint the following unpaid volunteer coaches for the 2005-2006 school year:

Volunteer Football Coach – Douglas Reynolds  
 Volunteer Boys Soccer Coach – Douglas Keichel  
 Volunteer Boys Soccer Coach – Crystal Kistler

- I. Approve the recommendation of the administration to have Susan DeFrain, cook's helper at Peters Elementary School, assume the duties of head cook during the absence of Connie Zellner, retroactive to April 21, 2005. Susan DeFrain will be in this position until Connie Zellner returns to assume her regular duties as head cook.

**IV. POLICY**

- A. Approve the Northern Lehigh Middle School Student Activity Account Fund Statement for the month of March 2005. (Attachment #3)
- B. Open An Account

Approve the request of the senior high school to open a "Robert K. Hahn, Sr. Memorial Scholarship Fund" in accordance with the Special Purpose Fund procedures. (Attachment #4)

**C. Field Trip**

Approve to allow the Slatington Elementary 5<sup>th</sup> Grade students to take a class trip to the Capitol Building/State Museum of PA in Harrisburg on June 2, 2005. So there is no cost to the district, they are also requesting permission to conduct a fundraiser to defray costs. The cost of the trip is \$2700.00. Market Day will give them \$1000.00 towards the trip. (Attachment #5)

**D. Approve the recommendation of the administration that, effective September 6, 2005, school lunch prices be increased as follows: (Attachment #6)**

Elementary Schools – from \$1.50 to \$1.60  
Middle School and High School – from \$1.55 to \$1.65  
Elementary Breakfast – from \$.60 to \$.70  
Ala Carte Milk – from \$.60 to \$.70

**E. Agreement of Sponsorship**

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Megan Frantz, in accordance with the guidelines established under Policy #912. Beginning in the Fall of 2005 she will be a fulltime student at Northampton Community College to pursue her course of study in Radiology. (Attachment #7)

**F. Attendance of Non-Resident Students**

1. Approve the request of a second grade student, whose parents have moved from the district, to continue attending class for the remainder of the 2004-2005 school year in accordance School Board Policy #202.

**G. Board Policy – First Reading**

1. Approve new school board policy #116 – Programs – Tutoring, as presented after first reading. (Attachment #8)
2. Approve new school board policy #210.1 – Pupils – Possession/Use of Asthma Inhalers, as presented after first reading. (Attachment #9)
3. Approve revisions to school board policy #803 – Operations – School Calendar, as presented after first reading. (Attachment #10)
4. Approve revisions to school board policy #217.1 – Pupils – Early Graduation, as presented after first reading. (Attachment #11)
5. Approve revisions to school board policy #804 – Operations – School Day, as presented after first reading. (Attachment #12)

**V. CURRICULUM AND INSTRUCTION****VI. OLD BUSINESS**

- A. Upon further analysis and study, approve to rescind the prior motion of April 4, 2005 awarding the nine (9) terminal Point Of Sale contract to Weidenhammer Systems due to non-conformance of the bid.

- B. Approve to award the nine (9) terminal point of sale contract to Tesoro Technologies, Inc./Volante Systems in the amount of \$46,960.00, pending review by the solicitor's office of the contract. Funds to purchase the POS system will come from the Food Services Account. **(Attachment #13)**

## **VII. NEW BUSINESS**

## **VIII. FINANCIAL**

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #14**.
- B. Approve payment of bills from the Construction Account 2004 AAA Financing, as presented in **attachment #15**.
- C. Approve the Arthurs Lestrage Cash Management Portfolio for the month of March 2005. **(Attachment #16)**
- D. Approve to allow proper officials to solicit bids for the replacement of the High School Student Lockers.
- E. Approve renewal of a service agreement with Altronics Security Systems for monitoring of burglar alarm system and recorded openings/closings for the 6 locations in the amount of \$2,599.73. **(Attachment #17)**
- F. Approve the application for Non-Reimbursable Construction Project to be filed with PDE for the Replacement of the Bus Garage Roof. **(Attachment #18)**
- G. Approve the application for Non-Reimbursable Construction Project to be filed with PDE for the Replacement of the High Auditorium Sound System. **(Attachment #19)**
- H. Approve the application for Non-Reimbursable Construction Project to be filed with PDE for the Replacement of the High Student Lockers. **(Attachment #20)**

## **IX. LEGAL**

## **X. CORRESPONDENCE**

## **XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on March 21, 2005.
- B. Minutes of the Washington Township Board of Supervisors meeting held on March 8, 2005.
- C. Copy of the Lehigh County Schools Joint Purchasing Board News for April 2005.
- D. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 23, 2005 and the LCTI Director's report for April 2005.

**XII. BUDGET DISCUSSION****XIII. ADOPTION OF PRELIMINARY BUDGET FOR 2005-2006**

It is recommended that the Board of Education adopts the tentative general fund budget of the Northern Lehigh School District for the 2005-2006 school year in the amount of \$ \_\_\_\_\_. This is an increase of \$ \_\_\_\_\_ or \_\_\_\_\_ % over last year's figures.

The preliminary budget is adopted with a \_\_\_\_\_ mill increase for Lehigh County and a \_\_\_\_\_ mill increase for Northampton County.

1. Taxes under Act 511 with no changes from 2004-2005:
  - a. A 1% Earned Income Tax shared equally with coterminous municipalities.
  - b. A Realty Transfer Tax shared equally with the coterminous municipalities.
  - c. A \$10.00 Per Capita Tax (\$5.00 under Act 511 and \$5.00 under Section 679 of the School Code of 1949), taxable on residents age 18 and over.
  - d. A \$10.00 Emergency and Municipal Service Tax (formerly Occupation Privilege Tax).

**XIV. RECOGNITION OF GUESTS****XV. ADJOURNMENT**