

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, April 14, 2014
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 10, 2014.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on April 7, 2014 (Attachment #1)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on April 9, 2014 (Attachment #2)
 - Minutes of the Finance Committee Meeting held on April 9, 2014 (Attachment #3)
- F. Student Representatives to the Board Report Ms. Emily Bevans
 Mr. Nathaniel Czarnecki
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - Student Handbook for Bulldog Academy
 - PA Core Standards Preschool Directors Meeting – May 5, 2014
- I. Business Office Report Mrs. Sherri Molitoris
 Mrs. Rhonda Frantz
- J. Superintendent's Report Mr. Michael W. Michaels
 - Math Proposal for 2014-2015 School Year – Bryan Geist
 - Audit Review Meeting – Tuesday, April 15, 2014 at 10:30 a.m.
- K. An executive session will be held at 6:45 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Retirement/Resignation

1. Accept the retirement resignation of Renee Evans from her position as High School English Teacher effective the end of the work day of her contractual obligations for the 2013-2014 school year. At this time she will begin her retirement from the Northern Lehigh School District after 36 years of service.
2. Accept the retirement resignation of Brian Schell from his position as Middle School Social Studies Teacher effective the end of the work day of his contractual obligations for the 2013-2014 school year. At this time he will begin his retirement from the Northern Lehigh School District after 35 years of service.
3. Accept the resignation of Dawn Martinez from her position as Middle School Cook's Helper effective April 11, 2014. Mrs. Martinez will remain on the substitute lists.

B. Leave Of Absence

Approve a medical leave of absence for employee #6827 effective July 1, 2014 until June 30, 2015. Employee plans to return to his current position upon release from his attending physician.

C. Acting Principal

Approve to pay a stipend in the amount of \$9,000.00 to Paul Leonzi for assuming the duties of Acting Principal at Peters Elementary School, effective July 1, 2014, for the 2014-2015 school year.

D. Appointment – Non-Instructional

Janice Herzog	
Assignment:	PCA for Student #2290082 at Slatington Elementary School.
Salary:	\$11.40 Per Hour Monday-Friday, 9:30am– 2:00pm up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
Effective:	April 15, 2014

E. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2014-2015 school year:

Lauri McWilliams	
From:	Step 10B+24
To:	Step 10M

F. Co-Curricular Appointments 2014-2015

Jeff Miller	Head Boy's Basketball Coach	\$7,155.00
Trevor Miller	Assistant Boy's Basketball Coach	\$4,650.00
Anthony Thomas	Head Girl's Basketball Coach	\$7,155.00
Brandon Hibbler	Assistant Girl's Basketball Coach	\$4,650.00

Sarah Arndt	MS Girl's Basketball Coach	\$4,558.00
Steve Hluschak, Jr.	Head Wrestling Coach	\$7,155.00
Scott Snyder	Assistant Wrestling Coach	\$4,650.00
Christopher Lalik	Assistant Wrestling Coach (JH)	\$4,650.00
Kathi Neff	Cheerleading Advisor – Shared Stipend	\$1,581.00
LeAnn Hoch	Cheerleading Advisor – Shared Stipend	\$1,581.00

G. Co-Curricular Volunteers 2014-2015

Dennis Rehrig	Assistant Boy's Basketball Coach
Joseph Seremula	Assistant Boy's Basketball Coach
Jaclyn Follweiler	Assistant Girl's Basketball Coach
Michael Hofmann, Jr.	Assistant Girl's Basketball Coach
Kaitlyn Hoch	Assistant Cheering Advisor
Megan Howells	Assistant Cheering Advisor
Andrew Arnold	Assistant Wrestling Coach
Marcus Hardiman	Assistant Wrestling Coach
Nick Hosford	Assistant Wrestling Coach
Brett Martinez	Assistant Wrestling Coach

H. Substitute

1. Instructional

Approve the following substitute teacher for the 2013-2014 school year at the 2013-2014 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Stephanie Blaker* – Secondary Math and Language Arts/Reading
 *Pending Verification of Missing Personnel File Items

2. Non-Instructional

Approve the following individual as a substitute cafeteria worker for the 2013-2014 school year at the 2013-2014 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Elizabeth Doll*
 *Pending Verification of Missing Personnel File Items

I. Unpaid Volunteers

1. Approve the following unpaid volunteer classroom aide in the Peters and/or Slatington Elementary school for the 2013-2014 school year:

Sharon Karpiszin

V. POLICY

A. Board Policy First Reading

Approve school board policy #222 – Pupils – Tobacco Use, as presented after first reading.
 (Attachment #4)

B. Board Policy Second Reading

Approve school board policy #005 – Local Board Procedures – Organization, as presented after second reading. (Attachment #5)

C. Student-Parent Handbook

Approve the new Bulldog Academy Online Student-Parent Handbook, as presented. (Attachment #6)

D. Grant permission, according to Board Policy #707, for the Slatington 150th Celebration committee to use the district stadium on Sunday, August 10, 2014. Further approve District Administration to waive the use of facility costs for this request.

VI. **CONFERENCES**

VII. **CURRICULUM AND INSTRUCTION**

A. CLIU 2014-2015 Facilities Plan Committee Report

Approve the following resolution to adopt the 2014-2015 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on February 25, 2014 (Attachment #7)

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2014-2015 Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on February 25, 2014. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

B. Special Education Plan Report

Approve the Special Education Plan Report beginning July 1, 2014 – June 30, 2017, as presented. (Copies distributed to all Board Members)

VIII. **OLD BUSINESS**

IX. **NEW BUSINESS**

A. Approve the new Collective Bargaining Agreement, as recommended by the School Board Negotiations Committee, between the Northern Lehigh School District and the Northern Lehigh Education Association. (Copies distributed to all Board Members)

X. **FINANCIAL**

A. Approve the Following Financial Reports:

1. General Fund Account month of March
2. NLHS Student Activities and Scholarship Account months of January, February and March

B. Approve the Following List of Bills:

1. General Fund months of March and April
2. Refreshment Stand month of March
3. Cafeteria Fund month of March

- C. Approve renewal of a five year service agreement (July 1, 2014– June 30, 2019) with SimplexGrinnell for monitoring of fire alarm systems at all 4 district school buildings, the maintenance garage and field house in the amount of \$2,275.00 per year. Further approve SimplexGrinnell for annual inspections of fire alarm systems at the 4 district school buildings, the maintenance garage and field house in the amount of \$9,308.00 per year. (Attachment #8)
- D. Approve a three year service agreement (January 1, 2015 – December 31, 2017) with Physio Control for yearly inspection and one Lithium battery replacement of the district's AED machines located in the 4 district school buildings, the field house and the district office. Total cost is \$6,510.00 for three years of service; billed yearly at a rate of \$2,170.00 per year. (Attachment #9)
- E. Approve a five year service agreement (July 1, 2014 – June 30, 2019) with Altronics Security Systems for monitoring of burglar alarm systems and recorded openings/closings for the 4 district school buildings and field house. Total cost for service for the 2014-2015 school year is \$2,993.25, \$3,083.00 for 2015-2016, \$3,175.50 for 2016-2017, \$3,270.75 for 2017-2018, and \$3,369.00 for the 2018-2019 school year. (Attachment #10)
- F. Authorize administration to enter into a five year lease agreement with Xerox for the leasing of 2 new copiers. The copiers will be placed in the central duplicating room in the Slatington Elementary School. The new lease agreement will be \$724.00 per month less than our current lease agreement which equates to a savings of \$8,688 per year. The district machines that are being replaced are 5 years old and are beginning to show signs of aging.
- G. Approve the resolution requiring all individuals or entities utilizing credit cards or debit cards for payment of delinquent real estate taxes to pay the charges or fees associated with the transaction. (Attachment #11)
- H. Approve the resolution to appoint Reta M. Stein as the borough of Slatington tax collector due to a vacancy. (Attachment #12)

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on February 6, 2014 and March 6, 2014.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 26, 2014.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on January 29, 2014.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT