

AGENDA



**Northern Lehigh School District
Board of
School Directors**

REGULAR SCHOOL BOARD MEETING

**Monday, April 9, 2018
7:30 P.M.**

**Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080**

**Executive Session
Administration Office Conference Room
6:30 PM**

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 9, 2018
Northern Lehigh Administration Building
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. VACANT BOARD MEMBER SEAT

- A. Discussion, Nominations and Possible Appointment.

III. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on March 12, 2018.

IV. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on April 3, 2018 (Attachment #1)
 - Minutes of the Community Relations Committee Meeting held on April 3, 2018 (Attachment #2)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on April 4, 2018 (Attachment #3)
 - Minutes of the Finance Committee Meeting held on April 4, 2018 (Attachment #4)
- F. Student Representatives to the Board Report Ms. Tori Csanadi
Mr. Preston Kemery
- G. Solicitor's Report Attorney Keith Strohl

- H. Business Manager’s Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
- I. Assistant to the Superintendent’s Report..... Dr. Tania Stoker
 - Mental Health Services Update
 - Guest Teacher Program
- J. Superintendent’s Report Mr. Matthew J. Link
 - Act 80 Application
 - McClure Company Presentation
- K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

V. PERSONNEL

A. Reclassification

Approve to change the Clerk/Typist to the Director of Special Education position to an Administrative Secretary to the Director of Special Education.

B. Termination

The board hereby adopts the Order dated April 9, 2018, terminating employee #7196.

C. Resignation/Retirement

1. With regret, accept the retirement resignation of Kay Rau from her position as Administrative Secretary to the Director of Support Services, effective August 6, 2018. Mrs. Rau will be retiring from the Northern Lehigh School District with 13 years of service.
2. With regret, accept the retirement resignation of Darryl Keiser from his position as Maintenance worker, effective June 30, 2018. Mr. Keiser will be retiring from the Northern Lehigh School District with 14 years of service.

D. Appointment Non-Instructional

Christopher Mann*

Assignment:	Lead Maintenance
Salary:	\$28.00 Per Hour/ 40 Hours Per Week
Effective:	On or about April 10, 2018

*60 Working Day probationary period
 *Pending Verification of Missing Personnel File Items

E. Administrative Transfer - Non-Instructional

Jamie Farber

Assignment:	Administrative Secretary to the Director of Special Education
Salary:	\$32,897.00 prorated for the 2017-2018 school year
Effective:	On or about April 23, 2018

F. Substitute - Instructional

Approve the following substitute teachers for the 2017-2018 school year at the 2017-2018 substitute teacher rates as approved on the Supplemental Salary Schedule:

Anthony Damiano - CLIU Guest Teacher
Tarik Haddad - CLIU Guest Teacher
Eleni Kalamaris - CLIU Guest Teacher
David McFadden - CLIU Guest Teacher
Blanche Melamed - CLIU Guest Teacher

G. Unpaid Leave of Absence

Approve the request of employee #5270 to take an unpaid leave of absence for the second semester of the 2017-2018 school year, according to board policy #339.

H. Family Medical Leave

Approve the request of employee #110 to amend the family medical leave of absence motion approved on February 12, 2018, to take a three week intermittent family medical leave of absence beginning on or about April 5, 2018, for the birth of a child. Employee is requesting to use accumulated sick days in conjunction with the intermittent family medical leave.

VI. POLICY**A. Board Policy First Reading**

1. Approve school board policy #103 – Programs – Nondiscrimination in School and Classroom practices, as presented after first reading. (Attachment #5)
2. Approve school board policy #103.1 - Programs – Nondiscrimination - Qualified Students with Disabilities, as presented after first reading. (Attachment #6)
3. Approve school board policy #104 - Programs – Nondiscrimination in Employment/ Contract Practices, as presented after first reading. (Attachment #7)
4. Approve school board policy #918 - Community - Title I Parental Involvement, as presented after first reading. (Attachment #8)

VII. CONFERENCES

- A. Everly Kesack – Positive Behavioral Interventions and Supports Implementers' Forum - May 22-23, 2018 – Hershey, PA – Registration - \$75.00; Meals - \$48.00 – Total Approximate Cost: \$123.00 – Funding: Peters Elementary Instructional Staff Development Budget (Attachment #9)
- B. Kelly Kromer – Positive Behavioral Interventions and Supports Implementers' Forum - May 22-23, 2018 – Hershey, PA – Registration - \$75.00; Lodging - \$193.14; Travel - \$86.00; Meals – \$48.00; Total Approximate Cost: \$402.14 – Funding: Peters Elementary Instructional Staff Development Budget (Attachment #10)

VIII. CURRICULUM AND INSTRUCTION**A. CLIU 2018-2019 Facilities Plan Committee Report**

Approve the following resolution to adopt the 2018-2019 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. **(Attachment #11)**

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2018-2019 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on February 22, 2018 and the CLIU 21 Board of Directors on March 19, 2018. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

B. Approve to authorize the Superintendent to apply for an Act 80 Waiver for high school seniors for the 2017-2018 school year for two full days for in-service for staff development held on January 15, 2018 and March 9, 2018.**C. Special Education Plan Report**

Approve the Special Education Plan Report beginning July 1, 2018 – June 30, 2021, as presented. **(Copies distributed to all Board Members)**

D. E-Learn Agreement

Authorize administration to renew a contract with the Carbon-Lehigh Intermediate Unit #21 for the eLearn 21 Virtual Learning Program partnership beginning July 1, 2018 through June 30, 2020. **(Attachment #12)**

IX. OLD BUSINESS**X. NEW BUSINESS**

- A. Approve the Memorandum of Understanding with the Northern Lehigh Educational Support Personnel Association effective June 11, 2018, with regards to the four day work week for the summer of 2018 as presented. **(Distributed to Board Members Only)**
- B. Approve the Memorandum of Understanding with the Northern Lehigh Administrative Support Staff with Part A in regards to the four day work week for the summer of 2018, and Part B including a 60 working day probationary period, as presented. **(Distributed to Board Members Only)**
- C. Approve the Memorandum of Understanding with the Confidential Secretary to the Superintendent effective June 11, 2018, with regards to the four day work week for the summer of 2018, as presented. **(Distributed to Board Members Only)**

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- D. Per the recommendation of the Buildings & Grounds committee, approve to allow Drum Corps International to utilize the High School, Fields, and Stadium Complex, on Friday, August 3, 2018 for practice and preparation for their competition in Allentown the evening of August 3, 2018. Their rehearsal in Bulldog Stadium is open to the local community at no cost to spectators.

XI. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account month of March, 2018
 2. NLMS Student Activities Account month of March, 2018
 3. NLHS Student Activities and Scholarship Account month of March, 2018
 4. Cafeteria Fund month of March, 2018
 5. Refreshment Stand month of March, 2018
- B. Approve the Following List of Bills:
1. General Fund months of March & April, 2018
 2. Refreshment Stand month of March, 2018
 3. Cafeteria Fund months of March & April, 2018
- C. Authorize administration to bid for a new Chevrolet 2500 truck with plow for purchase during the 2018-2019 school year.
- D. Authorize administration to execute an agreement with RBC Capital Markets, LLC to serve as underwriter or bank loan agent in connection with the issuance of financing for the ESCO project. **(Attachment #13)**
- E. Authorize administration to execute agreement with PFM Financial Advisors, LLC to act as financial advisors to provide advice and supervision for the Northern Lehigh School District in connection with the issuance of financing for the ESCO project. **(Attachment #14)**
- F. Recommend that the Board of Education retain Eckert Seamans Cherin & Mellott, LLC, as bond legal counsel for the issuance of financing for the ESCO project, and on our behalf, allow them to transfer all files from the previous bond counsel, Rhoads & Sinon, who are no longer in business. **(Attachment #15)**
- G. The Board of Education approves the McClure Company to complete all necessary planning and work for program option _____, at a cost not to exceed _____, as described in the attached cost and savings summary **(Attachment #16)**
- H. The Northern Lehigh School District intends to enter into a Guaranteed Energy Savings Agreement with McClure Company and authorizes a Notice to Proceed agreement for expedited work for an August, 2018 substantial completion. Expedited work includes: HVAC related engineering services necessary to secure permits, major equipment design and selection; Roofing subcontractor purchase orders; Major HVAC equipment purchase orders and submittal processing; and, major subcontractor coordination.

XII. LEGAL

Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2018-2019 school year. The rate for routine or general advice will be \$160.00 per hour, representing a \$10.00/hour increase over last year's fees. The hourly rate for non-routine matters will be \$195.00 per hour, no change over last year's fees. The hourly rate for legal assistants for routine and non-routine matters will be \$125.00 per hour, no change over last year's fees.

XIII. CORRESPONDENCE**XIV. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on January 30, 2018.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 1, 2018.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 28, 2018.

XV. RECOGNITION OF GUESTS**XVI. ADJOURNMENT**