

# NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting  
Monday, February 4, 2002  
Slatington Elementary School Boardroom  
7:30 P.M.

## AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

## II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute ..... Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
  - 1. Minutes of the Policy/Education Committee meeting held on January 22, 2002. (Attachment #1)
  - 2. Minutes of the Community Relations/Volunteerism Committee meeting held on January 26, 2002. (Attachment #2)
  - 3. Approve the appointment of Mary Ann S.-Mattiola to the Policy/Education Committee.
- D. Student Representatives To The Board Report ..... Ms. Pamela Grammes  
Mr. Nicholas Sander
- E. Solicitor's Report ..... Attorney Charles Stopp
- F. Legislative Report ..... Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- H. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Discuss Possible Dates For Administration/Board Retreat
    - ✓ March 22 - 23
    - ✓ April 5 - 6

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- County of Lehigh Election Board Information
  - National School Counseling Week – February 4-8
  - New/Seasoned School Board Member Orientation At CLIU (Attachment #3)
  - High School Curriculum Changes - Discussion

- I. An Executive Board Workshop will be held from 6:00 to 7:30 p.m. in the Superintendent's Office.

### III. PERSONNEL

#### A. Appointments

##### 1. Instructional

- a. Angela J. Scolaro      Temporary Vacancy Replacement Teacher  
Assignment:              Wellness and Fitness Teacher in the senior high school, replacing Robert Kern for the second semester of the 2001-2002 school year.
- Salary:                      \$35,200 (Step 1-Bachelors)  
Effective Date:            January 28, 2002  
Termination Date:        On or about June 14, 2002

#### B. Substitutes

##### 1. Non-Instructional

- a. Approve the following substitute aide for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Dorothea Curran  
Jill Hontz

- b. Approve the following substitute secretary for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Dorothea Curran  
Jill Hontz

- C. Approve to enter into a three-year agreement between the Northern Lehigh School District and the district's Food Services Director, Paul Horner, commencing on October 1, 2001 and ending on October 1, 2004. (Please see attachment #4)

#### D. Salary Adjustment

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Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2001-2002 school year:

Bobbi L. Shupp  
From: 6B+24           \$37,500  
To: 6M                 \$38,500

E. Permission to Extend Unpaid Leave of Absence

Approve the request of Cassandra Frantz, high school special education teacher, to extend her unpaid leave of absence. On June 4, 2001, the Board granted Mrs. Frantz a Child Rearing Leave of Absence, which was followed by an unpaid leave of absence ending on or about March 12, 2002. Mrs. Frantz is requesting that her unpaid leave be extended until on or about April 30, 2002, which is the end of the sixth marking period.

IV. POLICY

A. Conferences Requiring Board Approval

1. Approve the request of Deborah Geiger and Susanne Hegedus, Slatington Elementary kindergarten teachers, to attend the fourth annual Staff Development for Educators Annual Conference for Pennsylvania Kindergarten Teachers on March 6, 2002 in Hershey, PA. Approximate expenses include \$149.00 each for registration, \$48.00 for travel for a total approximate cost of \$346.00 plus the cost of two substitute teachers for one day. This conference has been approved by the district's Continuing Professional Education Committee.
2. Approve the request of Linda Thompson and Sheila Lanshe, district guidance counselors, to attend the PA School Counselor's Association Annual Conference on April 25 and 26, 2002 in Lancaster, PA. Approximate expenses include \$230.00 each for registration, \$20.00 for meals, \$48.00 for travel, \$120.99 for lodging, for a total approximate cost of \$648.99. Mrs. Lanshe's conference was included in the 2001-2002 budget. Mrs. Thompson's conference will be paid for through IDEA funds.
3. Approve the request of Elizabeth Vasquez, Peters Elementary special education teacher, to attend a Bureau of Education & Research conference in Allentown on February 19, 2002. Expenses for this conference, entitled "Successfully Using Learning Centers To Enhance Your Classroom Instruction K-2" include \$145.00 for registration plus the cost of a substitute for one day and will be paid for through IDEA funds.
4. Approve the request of Karen Nicholas and Christopher Iacobelli to attend the Pennsylvania Department of Education Principals' Technology Leadership Academy at IU 20 and IU 21 on February 27, April 22, April 24, May 7, May 9, 2002. Expenses

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include \$200.00 each for registration, \$30.00 for travel for a total approximate cost of \$430.00 and will be paid for through Curriculum and Instruction Funds.

5. Approve the request of Lynne Fedorcha to attend the Annual Pennsylvania Association of Federal Programs Conference in Seven Springs, PA from April 21-24, 2002. Expenses include \$175.00 for registration, \$144.00 for travel, \$492.00 for lodging, \$30.00 miscellaneous fees for a total approximate cost of \$841.00 and was included in the 2001-2002 budget.

B. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of December 2001. (Attachment #5)

C. Board Policies

1. First Reading

Approve revisions to school board policy #815 -- Acceptable Use of Internet, etc. as presented after first reading to bring this policy in line with requirements of CIPA (Children's Internet Protection Act). (Attachment #6)

2. Second Reading

Approve revisions to school board policy #433 – Professional Employees, as presented after second reading. (Attachment #7)

V. CURRICULUM AND INSTRUCTION

A. Approve changes to the senior high school curriculum for the 2002-2003 school as presented in **attachment #8**.

B. Approve the recommendation of the administration to add the following courses, at no cost to the district, to the high school curriculum for the 2002-2003 school year: (Attachment #9)

PSSA Mathematics  
PSSA English

VI. OLD BUSINESS

A. Rescind Motion

Approve to rescind the motion approved at the January 7, 2002 meeting authorizing the administration to advertise for a head varsity soccer coach and an assistant varsity soccer coach at a recommended 2001-2002 salary of \$5000 for the head coach and \$3000 for the assistant coach. It is also recommended that these two positions be negotiated as part of the new Collective Bargaining Agreement.

VII. NEW BUSINESS

VIII. FINANCIAL

- A. Approve payment of bills from the Construction Account, as presented in **attachment #10**.
- B. Approve payment of bills from the Extended Construction Account, as presented in **attachment #11**.
- C. Approve the Arthurs Lestrage Cash Management Portfolio for the month of December 2001. (Attachment #12)
- D. Distribution of the Carbon Lehigh Intermediate Unit 2002-2003 Operational and Program Services Budget.
- E. Approve the Single Audit Report for fiscal year ended June 30, 2001.

**IX. LEGAL**

**X. CORRESPONDENCE**

**XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on December 17, 2001.
- B. Minutes of the Washington Township Board of Supervisors meeting held on December 11, 2001. (Attachment #13)
- C. A district resident donated 8 computer monitors to the district. They will be processed in accordance with School Board Policy #702.
- D. Notification has been received from the Pennsylvania Department of Education of their approval of PlanCon Part K: Project Refinancing for the Northern Lehigh School District. Copies of these documents and appended materials will be entered into the official minutes of this meeting. (Attachment #14)

**XII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**