

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, January 12, 2004
Slatington Elementary Boardroom
7:30 p.m.
AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Reorganization meeting held on December 2, 2003.
- B. Regular school board meeting held on December 2, 2003.
- C. Regular school board meeting held on December 8, 2003.

III. SPECIAL BOARD REPORTS

- A. Lehigh Career & Technical Institute. Mrs. Lauren A. Ganser
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
- E. Student Representatives To The Board Report Ms. Amberly Gable
Ms. Ashley Kunkle
- F. Solicitor's Report Atty. Charles Stopp
- G. Legislative Report Mrs. Lori H. Geronikos
- H. Federal and Other Programs Mrs. Lynne B. Fedorcha
- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.

J. Executive Session – 6:00 p.m. – Central Administration Office

IV. PERSONNELA. Administrative Transfers1. Non-Instructional

a. Andrea Thompson

From: Special Education Emotional Support Aide in the senior high school.

To: Instructional Aide in the Slatington Elementary school, replacing Philip Otto, who resigned.

Effective Date: January 5, 2004

b. Kathleen Reese

From: Special Education Learning Support Classroom Aide in the senior high school.

To: Special Education Emotional Support Aide in the senior high school.

Effective Date: January 5, 2004

B. Nominations for Appointment1. Instructional

Anthony Comunale

Assignment: Introduction to Software in the senior high school, replacing Nevin Ranck who has been granted a sabbatical leave for the second semester of the 2003-2004 school year.

Salary: \$35,800 (pro-rated) Appendix A Step 1 Bachelors on the Collective Bargaining Agreement Salary Schedule

Effective Date: On or about January 23, 2004

Termination Date: On or about June 16, 2004

2. Non-Instructional

Angela Shoemaker*

Assignment: Special Education Learning Support Classroom Aide in the senior high school, replacing Kathleen Reese who was administratively transferred.

Salary: \$8.90/6 ½ Hours Per Day/5 Days Per Week

Effective Date: January 13, 2004

*60 Day Probationary Period

C. Substitutes

1. Instructional

Approve the following substitute teachers for the 2003-2004 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Jessica Folck – Elementary Education K-6
Dylan Sapir – Mathematics 7-12

2. Non-Instructional

Approve the following substitute custodian for the 2003-2004 school year at the substitute rate of \$7.25 per hour:

Randy Muniz

D. Request For Unpaid Leave

Approve the request of Susanne Christman, cook's helper in the Peters Elementary School, to take an unpaid leave of absence from her cafeteria duties for foot surgery. The requested leave would begin upon exhaustion of her paid sick days (on or about February 19) and she would return to work on March 15, 2004 pending medical release from her physician. This request is made in accordance with Article X – Section 1 of the Northern Lehigh Educational Support Personnel Association Collective Bargaining Agreement.

E. Request For Unpaid Volunteer

Approve the request of the middle school to approve Cindy Petruska to serve as an unpaid volunteer advisor for the purpose of supervising three high school students who are working on their graduation project. (Attachment #1)

V. POLICY

A. In accordance with school board policy #202, approve the request of a 12th grade student, whose parents plan to move from the district within the next two months, to complete his senior year at Northern Lehigh High School.

B. Conferences

1. Approve the request of Steven Zong, high school Business/Information Technology teacher, to attend the PA Educational Technology Expo & Conference held in Hershey on February 22 and 23, 2004. Expenses for this conference include \$230.00 for registration, \$84.00 for travel for a total cost of \$314.00 plus the cost of a substitute teacher for one day and has been approved by the district's Continuing Professional Education Committee. (Attachment #2)
2. Approve the request of Robert Kern, high school dean of students, to attend the Principals Technology Leadership Academy sponsored by the Northwest Tri-County IU held at the Carbon Lehigh Intermediate Unit on January 21, April 27, May 4, 13 and 19, 2004. Expenses for this conference include \$200.00 for registration, \$46.00 for travel for a total cost of \$246.00 and will be funded through Title IID. (Attachment #3)
3. Approve the request of Karen Nicholas to attend a PA Association of Elementary and Secondary School Principals conference on March 17, 2004 at the Carbon Lehigh Intermediate Unit. Expenses for this conference include \$100.00 for registration and was included in the 2003-2004 budget. (Attachment #4)
4. Approve the request of Shawn Green, Peters Elementary sixth grade teacher, to attend a Bureau of Education & Research conference in Allentown on February 24, 2004. Expenses include \$159.00 for registration and will be paid for through Title I funds. (Attachment #5)
5. Approve the request of Janet Bashore, Peters Elementary fourth grade teacher, to attend a Bureau of Education & Research conference in Allentown on February 24, 2004. Expenses include \$159.00 for registration and will be paid for through Title I funds. (Attachment #6)
6. Approve the request of Suzanne Mengel, Slatington Elementary guidance counselor, to attend an Appelbaum Training Institute conference on January 22, 2004. Expenses for this conference include \$155.00 for registration and will be funded through IDEA funds. (Attachment #7)

VI. CURRICULUM AND INSTRUCTION

VII. OLD BUSINESS

VIII. NEW BUSINESS

State Ethics Commission

The Northern Lehigh School District Board of School Directors designates Doneta J. Merkle to receive and file Form SEC-1, Statement of Financial Interests from the Northern Lehigh School District Board members and designated employees as required by law, and the Northern Lehigh School District Board of Directors requires: the Superintendent, Director of Curriculum and Instruction, Director of Special Education, Business Manager, Director of Support Services, District Solicitor, Elementary Principals, Middle School Principal, High School/Middle School Assistant Principal,

High School Principal, Technology Coordinator, Assistant Technology Coordinator, Food Services Director, and School Psychologists to file Form SEC-1, as required by the regulations of the State Ethics Commission.

IX. FINANCIAL

- A. Approve the Treasurer's Report for the month of December 2003.
- B. Approve the Cafeteria Reports for the month December 2003. (Information Only)
- C. Approve payment of General Fund bills for the month of December 2003.
- D. Approve the Northern Lehigh Athletic Fund Report for the month of December 2003. (Attachment #8)
- E. Approve the Northern Lehigh Refreshment Stand and Sports Account Financial Report for the month ended December 31, 2003. (Attachment #9)
- F. Approve the Northern Lehigh High School Student Activities Account fund statement for the month of December 2003. (Attachment #10)
- G. Approve the Northern Lehigh Middle School Student Activities Account fund statement for the month of December 2003. (Attachment #11)
- H. Copies of the Single Audit, Earned Income Tax Audit, and Occupational Privilege Tax Audit, for fiscal year ended June 30, 2003 will be distributed at the meeting. (Information only at this time.)
- I. Approve the extension of a contract, by 30 days, between the Northern Lehigh School District, McKelvey Construction Company, and WJ & R Electrical, Inc. for the Slatington Elementary School Elevator Project.
- J. Approve the payment of two (2) Extended Gigabit Interface Converters that were purchased from Corporate Networking Incorporated of Worcester, PA to connect Peters Elementary and Slatington Elementary Schools via Gigabit Ethernet, at a cost of \$5400.00 from the 2001AA bond.

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on December 4, 2003. (Attachment #12)

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT