

**NORTHERN LEHIGH SCHOOL DISTRICT
FINANCE COMMITTEE MEETING
Tuesday, January 2, 2024**

**Immediately Following Technology/Buildings and Grounds Committee Meeting
Administration Office
Board Room**

Committee Members					Remaining Meeting Dates	
X	Donna Kulp - Chairperson	X	Matthew Link	X	Christopher Mann	February 5, 2024
X	Gale Husack - Co-Chairperson		Tania Stoker		Gene Marks	March 4, 2024
X	Chad Christman	X	Todd Breiner	X	Sherri Molitoris	April 2, 2024
X	Gary Fedorcha		Michele Dotta	X	Scott Pyne	May 6, 2024
X	Rhonda Frantz	X	Nichole Fink	X	James Schnyderite	June 3, 2024
X	Mathias Green	X	Bryan Geist	X	Michael Strohl	
	Robert Kern	X	David Hauser	X	Lori Bali	
X	Natalie Snyder	X	Eric Hill	X	Tim Weaber	
X	Angela Williams					

Also in Attendance: Lisa Martinez, Elizabeth Trantham, Steve Haas

AGENDA

- Cafeteria Update (Mrs. Fink)
 - EOY Financials
 - EOY Net Cash Resources - \$389,173.00
 - Allowed to have on hand 3 months of operating expenses which is \$322,144.09
 - Excess Revenues total \$67,028.91 therefore we must put a corrective action plan in place to use these funds
 - Recommendation is to use this money to purchase a HS dishwasher that is over 40 years old
 - Currently obtaining quotes and will bring back to the committee with a recommendation for purchase

- Districtwide Appraisal - Assetmax
 - Last district appraisal 2006
 - Insurance provider recommendation to have one completed every 5-7 years
 - Reached out to AssetMax for cost and timeline
 - Also reached out to Industrial Appraisal for a quote as well

- Business Director recommends having a new district wide appraisal conduct. No action needed at this time.
- 5% Worker's Compensation Premium Discount 2023-2024
 - Received again for this school year
 - Savings at 5% is approximately \$4,000
- Postage Machine Renewal
 - Current expiration date on machine is July 2024
 - Intelligent Mailing Indicia (IMI)
 - Pricing good through 1/31/2024
 - Committee supports an item on the public agenda for a new 5 year contract at current rates and with the IMI technology.
- Lehigh County & Northampton County Board Motion
 - Motion will be on the agenda to approve a motion for these counties not to collect our delinquent real estate taxes in lieu of Portnoff collecting
 - No updated information on Northampton County and their demand for 5% collection fee
- Fraud Check - Westmoreland IU
 - Reached out to other districts to see what companies they use to perform the Fraud Check for medical access
 - Contacting Valenz Health and Evolution Consulting South & OIG Compliance Now for possible monthly fraud check services
 - Committee supports administration making a recommendation and placing that item on the public board agenda for approval in January
- Statewide Tax Recovery
 - Districts delinquent per capita tax collector
 - Has merged with Berkheimer
 - Resolution and Contract Addendum will need board approval
 - Committee supports items being placed on the public board agenda for approval.
- PSERS Rate 2024-2025 School Year
 - 33.9%

Next meeting is scheduled for Monday, February 5, 2024