

**NORTHERN LEHIGH SCHOOL DISTRICT
FINANCE COMMITTEE MEETING**

**Wednesday, September 7, 2022
Immediately Following Technology/Buildings and Grounds Committee Meeting
5:30 p.m.
Administration Office
Board Room**

Committee Members			Meeting Dates	
X	Donna Kulp - Chairperson	X	Matthew Link	October 3, 2022
X	Gale Husack - Co-Chairperson	X	Sherri Molitoris - Liaison	November 7, 2022
X	Chad Christman	X	Nichole Fink	
	Robin Distler	X	Jennifer Butz	
	Gary Fedorcha	X	Tim Weaber	
X	Michelle Heckman	X	Eric Hill	

Also in Attendance: Steve Haas, Shelly Dotta, Bryan Geist, James Schnyderite, Rhonda Frantz, Megan Shiffer, Gabriel Shiffer, Sherri Molitoris, Todd Breiner, Gale Husack, Tim Weaber, Jen Butz, Mathias Green, Tania Stoker, Bob Kern, Chad Christman, Angela Williams

AGENDA

- Cafeteria Update
 - SHINE Program Meal Contract
 - Starts on or about October 6th at SE and PE
 - Approximately 50 students total (25 at each site)
 - Supply healthy meals to these students for dinner (4:05 pm) Monday through Thursday
 - Must meet the same guidelines as the NSLP and CEP (which is the branch that we are under for this school year) protein, fruit, vegetable, grain, and milk.
 - This program is at no cost to us.
 - We submit weekly meal counts and bill LCCC \$4.10 per meal served our average cost per meal is \$2.50, paper is \$0.35 cents and labor .95 cents for a total of \$3.80. Profit of \$0.30 cents per meal on average (60\$ per week/\$240 per month/ \$2,160 per year)
 - They conduct annual audits to ensure the food is being prepared in a safe manner. We will be meeting with a woman by the name of Michelle during the month of September to review layout of kitchen, where paper supplies are located, hairnets, aprons, gloves, how to turn on and off warmers for hot items, etc.
 - Copies of our most recent health inspection reports have been provided to LCCC
 - We are looking for board approval for moving forward with the Sponsor-to-Sponsor Agreement between Northern Lehigh and LCCC SHINE after school program for the upcoming 2022-2023 school year.

- Bond Refinancing
 - Due Diligence Call 9/1
 - Moody's Rating Call 9/1
 - Rating should be received back on 9/7 or 9/8
 - 9/12/2022 Bond Sale Date 1 week prior to fed interest rate meeting

- Portnoff
 - Amendment of Delinquent Real Estate Tax Collection
 - Updates Fee Schedule and inclusion of Validation Notices as step one process of notice to taxpayers of delinquent taxes levied
 - Approval of Resolution
 - Resolution updating original fee schedule approved November 14, 2011
 - Committee supports the resolution going to the board

Next meeting is scheduled for Monday, October 3, 2022.