

**NORTHERN LEHIGH SCHOOL DISTRICT  
TECHNOLOGY/BUILDINGS & GROUNDS  
COMMITTEE MEETING**

**Wednesday, June 9, 2021**

**5:30 P.M.**

**NLSD Media YouTube Channel**

Committee Members			Meeting Dates		
	Robin Distler - Chairperson	X	Greg Derr – Liaison	<del>Feb 3</del>	Aug 4
X	Mathias Green -Co-Chairperson	X	Jennifer Butz	<del>March 3</del>	Sept 8
X	Donna Kulp	X	Eric Hill	<del>April 7</del>	Oct 6
X	Robert Kern		Tim Weaber	<del>May 5</del>	Nov 3
X	Matt Link			June 9	

**Also in Attendance:** Gary Fedorcha, James Schnyderite

## MINUTES

### Buildings & Grounds

- PE playground quote \$87,845
  - Mr. Derr commented that the Peter Elementary playground has been discussed at previous meetings. He received good input from the principal and teachers. There is a main structure and then three additional pieces that are smaller. The equipment would be paid out of the general fund. All the current equipment would be removed and ready for the installers. The equipment would arrive the first week of August and would be installed prior to the first day of school. The quote includes materials, freight and installation.
  - Committee members present agreed to move the purchase of the PE Playground to the June board agenda.
- Gate at MS - Triboro Fencing \$5,213.00 (PCCD Safety Grant)
  - Currently the MS has a gate that was made in-house which is difficult to open up and move around when needed. Looking to replace it with a more functional gate. It would be similar to the gate that is at Slatington Elementary. The gate is two swinging arms, 15 foot each, and then in the center they would lock.
  - Mr. Kern asked exactly where the gate was going? Mr. Derr explained that it would be outside the middle school gym entrance. It is closed at all times during the school year so that during student drop off/pick up

parents cannot enter into the bus flow traffic. It creates a safe and efficient routing of traffic.

- Committee members present agreed to move the purchase of the gate to the June board agenda.
- Scifit Machine FH WT Room \$5,437.65 (20-21 SY budget)
  - The Scifit machine is a piece of equipment in the field house weight room that is handicapped accessible and it's one of the few pieces that is. It's an upper body machine and the seat can be removed for wheelchair accessibility. The cables, pulleys and labor to fix it is almost as much as replacing it with a brand new one. There is money set aside in the budget for repairs and replacement of the equipment.
  - Committee members present agreed to move the purchase of the Scifit Machine to the June board agenda.
- Halo machine Bid \$48,325 (ESSER)
  - The Halo machines were discussed at the previous B&G meeting. A formal bid was placed for the Halo machines. Only received one bid from Global Access Medical. The quote includes 5 machines and 20 cases of HaloMist solution.
  - Mrs. Kulp asked if these additional machines were needed because the rooms couldn't be turned over in time. Mr. Derr confirmed that yes, if we have six rooms in one building, they need to collect Halo machines from other buildings. It takes 3-4 hours to treat one room. The purchase would allow two machines per building.
  - Committee members present agreed to move the purchase of the Halo machines to the June board agenda.
- Event tents \$55,037.60 (ESSER)
  - The event tents were discussed at the previous B&G meeting. A formal bid was placed for the two (2) 20' x 40' event tents. Only one bid from Smith Brothers from Allentown.
  - Mrs. Kulp asked how it would be secured at Slatington. Mr. Derr and Mr. Link surveyed the area and picked a location on the westend of Slatington Elementary, next to the playground. There are security cameras located on the one end of the building. The tent would be on the grass and available to any of the teachers who wanted to use it at Slatington Elementary. The other tent would be located in the courtyard of the middle school. The frame would remain in the ground for both tents and the canvas would be removed once the weather gets colder.
  - Mr. Kern asked if there were any warranties on the canvas and how long do they last? Mr. Derr believes it's a canvas tent with a vinyl exterior. Mr.

Derr will contact the company and provide more information to the board on Friday.

- Committee members agreed to move the purchase of the tents to the June board agenda with additional information by Monday.
- Fuel bids (21-22 SY budget)
  - #2 heating oil, tank transport firm bid price of \$1.9873 per gallon
  - #2 heating oil, tank wagon firm bid price of \$2.1768 per gallon
  - ULSD tank wagon firm bid price of \$2.2761 per gallon
  - Unleaded 87octane tank wagon firm bid price of \$2.1519 per gallon
  - Anti gel for winterization firm bid price \$.0400 per gallon
    - The fixed prices have been locked in and there is a contract.
    - Mr. Green asked how the bids compared to what was budgeted. Mr. Derr had a breakdown of the increases from last year's cost. Heating oil (tractor trailer load) is up by \$.65 per gallon, heating oil (smaller truckload of 5,000 gallons or less) is up by \$.28 per gallon, diesel fuel is up by \$.53 per gallon, and gasoline is up \$.41 per gallon. On the flipside, the anti-winterization gel is down a quarter of one cent per gallon.
    - Committee members agreed to move the fuel bids to the June board agenda.
- Delaware and Lehigh National Heritage Corridor Marathon Nov 6th and 7th
  - The Delaware and Lehigh Heritage Corridor would again like to host the half-marathon out of the high school this year. The race would start early Sunday morning, November 7th and per policy board approval is needed for Sunday usage. There have been no problems in the past.
  - Committee members agreed to move the request to the June board agenda.

## **Technology**

- 2021-22 Equipment Lease
  - The lease is typically done every year which is the primary technology purchase for the year for all the schools. It's a three year lease at \$50,000 per year which is about \$142,000 worth of buying power. This year will be Chromebooks for Slatington Elementary and additional projectors and required accessories. Last year 25 projectors were put in at Peters Elementary. This year looking to purchase 16 Epson Interactive Brightlink Projectors for the high school. Also looking to purchase 5 Epson projects for the district office conference room, the district office boardroom, the middle school library and Peters Elementary library and high school library. With the projectors that are now being put in, they have built-in

wireless capabilities. Teachers and students can now have wireless projection capabilities which will be very beneficial in the classrooms.

- Committee members agreed to move the lease to the June board agenda.
- Wireless Projection - BenQ Instashow (ESSER)
  - 9 Locations - No software required, USB-C and HDMI - \$9,237.60
    - This would allow for wireless to be accessed in a common area such as the library, conference room, and boardroom. There are areas where presenters come in to do presentations. This is a wireless solution that requires no software. It's a device that is put on the projector and then there are USBC connectors or HDMI connectors which will fit most devices and is compatible with most devices. These would be used in the district office conference room and boardroom, all the libraries, and the middle school and high school auditoriums.
  - Committee members agreed to move the purchase to the June board agenda.
- Adobe Creative Cloud Licenses - HS (ESSER) -\$2,460.00 (500 @ \$4.92)
  - This would be for the high school to update the Adobe products. The minimum amount of licenses is 500 which would cover students and staff. The software is essential so that all the students who take the video production class or the photoshop class would have the software on their devices. Previously we've only had enough licenses to cover a lab.
  - Mrs. Kulp asked if it was renewable every year. Mr. Hill commented that this would come out of the ESSER for the next three years and then from the high school budget.
  - Committee members agreed to move the purchase to the June board agenda.
- Lightspeed Classroom Management for K-12 (ESSER) - \$7,872.00
  - This is an application that goes on all the student devices and the teachers also have an app on their computer. When students log into their computer, the teachers can see all their computers. The teachers can lock them, keep the students on-task, and they can send a website out to the students' computer during the class. The price has increased for this year. However, they did give it to the district for free most of last year. ESSER funds will be used for the three years and then worked into the technology budget.
  - Mrs. Kulp asked if teachers have been trained. Mr. Hill said he did a training as well as Ms. Dunham at the end of last year.
  - Committee members agreed to move the purchase to the June board agenda.

- Charging Stations and Power Adapters for Peters Elementary (ESSER) - \$32,271.50 - PEPPM Quote, 100 MS Chromebook Chargers - Additional \$5,144.00
  - This item was on the previous technology agenda. Mr. Hill spoke with the principals to see if the numbers could be lowered. The charging stations are for Peters Elementary and the middle school. Additional chargers would be so that students could have a charger at home. Mr. Pyne felt that his students would be taking them home daily and would not need the charging station. The middle school also decided they did not need it because their students would also be taking computers home daily. Mr. Snyderite expressed that even though students may take their computers home at times, he would like them to remain in the classrooms Monday to Friday. The charging stations have been lowered to 30 from the original request of 55 and from 1200 chargers to 400 chargers.
  - A Chromebook collection was done at the middle school yesterday and some of the chargers had unintentional damage. Mr. Hill showed a sample of the cracks on the charger which may have occurred from storage in crates. Mr. Hill would like to purchase an additional 100 chargers for the middle school.
  - Mrs. Kulp asked about how much the district is spending in ESSER. It's hard to tell with all the different pieces presented. Mr. Link responded that under Dr. Stoker's section on the June board agenda, there will be a presentation on all the ESSER grants with what we've spent and what the allotted amount was for each grant.
  - Mr. Green asked about what the district will do three years from now when the grants are gone? Where will the money come from? Mr. Hill commented that the ongoing cost on tonight's agenda would be about \$10,000 for Lightspeed and Adobe. Mr. Hill has ongoing discussions with the business office and the principals.
  - Committee members agreed to move both purchases to the June board agenda.
- Chromebook/Laptop Insurance
  - During the last CLIU technology meeting, districts discussed the insurance model because the guidance has changed over the years. Originally, a lot of schools did insurance with the one-to-one initiative. The way it worked was if you didn't pay the insurance, you didn't take the laptop home. The laptops/Chromebooks have become an integral part of the learning process. Legal guidance is that if students are required to do work at home, you need to let the students take them home whether they pay insurance or not. Most schools have moved away from the insurance

model. Most schools feel it's part of the cost of doing business, just like providing textbooks. This year, we had a lot of people buy insurance at the middle school but the other schools' numbers have dropped. Mr. Hill commented that we could use the ESSER funds to benefit the community by waiving the insurance fee for one school year. Currently, there is \$69,000 in the repair fund. The year about \$7,000 was spent in repair parts. The ESSER funds could be used to purchase some of the spare parts for the one-to-one. The funds would directly impact the families. The breakages would be tracked. Could also incorporate the laptop care into the School-Wide Positive Behavior Programs that are in the buildings. These are all ideas to discuss.

- Committee members discussed the options. Mr. Hill commented that the district does sell the old/obsolete equipment and receive money for it. This money could be used for the insurance. However, the prices do fluctuate. Committee members agreed to keep the discussion open.

There was no public comment.

Meeting adjourned at 6:37 p.m.

**Reminder: Next meeting is scheduled for Wednesday, August 4, 2021.**